|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ATO nominated person change notification in accordance with ORA.GEN.210, ORA.ATO.110 or ORA.ATO.210: | | | | | |
| ***AMC1 ORA.GEN.130 Changes to organisations*** *APPLICATION TIME FRAMES (b) In the case of a planned change of a nominated person, the organisation should inform the competent authority at least 10 days before the date of the proposed change.* | | | | | |
| **Data protection:** Personal data included in this application is processed by EASA pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. It will be processed solely for the purposes of the performance, management and follow‑up of the Application by the Agency, without prejudice to possible transmission to internal audit services, to the Court of Auditors, to the European Anti-Fraud Office (OLAF) for the purposes of safeguarding the financial interests of the European Union. The Applicant shall have the right of access to his personal data and the right to rectify any such data that is inaccurate or incomplete. Should the Applicant have any queries concerning the processing of his personal data, he shall address them to the Agency at the following address: dpo [at] easa.europa.eu. The Applicant shall have right of recourse at any time to the European Data Protection Supervisor. | | | | | |
| Applicant’s Reference | | | | | |
| Your Reference | Please provide a brief, unique identifier that we will use to refer to this notification | | | | |
| Applicant Contact Data | | | | | |
| Applicant Data | | | | | |
| Applicant Number | | **3XXXXX** | | | |
| ATO Approval | | Company Name |  | | |
| ATO Reference N° | **EASA.ATO.\_\_\_\_\_** | Issued on: | dd/mm/yyyy |
| EASA Approval N° | Equipment Record Number | | |
| Details of Nominee | | | | | |
| Nominee Contact Details | | Title | Mr  Ms ; Other: Please insert here | | |
| Name |  | | |
| First name |  | | |
| Phone/Fax |  | | |
| Email |  | | |
| Nominee Licence Details | | Licence Number |  | | |
| Issued by | State of Licence Issue | | |
| Nomination for the following post | | name of post | | | |
| Nominated in the following documentation | | to include document name, paragraph, version, date | | | |

|  |  |
| --- | --- |
| Qualifications and Experience | |
| Qualifications relevant to the post |  |
| Described in the following documentation | to include document name, paragraph, version, date |
| Experience relevant to the post |  |
| Described in the following documentation | to include document name, paragraph, version, date |

|  |  |  |
| --- | --- | --- |
| Compliance Manager Signature | | |
|  |  |  |
| Date/Location | Name | Signature |
| Accountable Manager Signature | | |
|  |  |  |
| Date/Location | Name | Signature |
| CSP / EASA USE ONLY Name and signature of CSP / EASA notified of change notification. | | |
| Name of CSP | name of CSP | |
|  |  |  |
| Date/Location | Name/Post | Signature |
| On completion, please send this form under confidential cover to your allocated CSP or EASA. | | |
| To access the completion instructions please double-click on the icon: | |  |