

**FAQ n.19339****FAQs:**

[C.4 - Maintenance Organisation Approval \(MOA\) and Maintenance Training Organisation Approval \(MTOA\)](#), [C - Fees for the Approval of Organisations](#), [Fees & Charges - FAQ](#)

**Question:****C.4.4 - Do I have to pay fees for each facility?****Answer:**

Approval fee: One facility is included in the organisation approval fee as well as in the annual organisation surveillance fee. For the second and each subsequent facility, additional approval fees are charged. This can be in the phase of the initial approval as well as during the surveillance phase.

Surveillance fee: For facilities added **after** the initial organisation approval, the surveillance fee shall be adapted as of the next fee cycle, following the approval of the change.

Temporary sites, as detailed in the MOE, are not subject to fees.

**Approval****Surveillance**

<b>Permanently approved site*</b>	As detailed in MTOE § 1.6	<p>Chargeable, as following:</p> <ul style="list-style-type: none"> <li>• fee applicable per site,</li> <li>• except for the first site declared in the MTOE.</li> <li>• Except for site located in the same country and within 90 mn drive or 75 km from PPB or from a previously approved site if distinct from PPB</li> <li>• change of address consisting in moving a training site to a new location (previous site is cancelled)</li> </ul>	<p>Chargeable, as following:</p> <ul style="list-style-type: none"> <li>• fee applicable per site,</li> <li>• except for the first site declared in the MTOE</li> <li>• Except for site located in the same country and within 90 mn drive or 75 km from PPB or from a previously approved site if distinct from PPB</li> </ul>
<b>Temporary site*</b>	When applicable and iaw a dedicated procedure described in MTOE § 2.8 and/ or § 2.16	<p>Chargeable as following:</p> <ul style="list-style-type: none"> <li>• flat fee for the approval of an “off-site training/ examination” procedure to be described in the MTOE (MTOE § 2.8 and/ or § 2.16),</li> <li>• Flat fee is equivalent to 1 additional site as per reg. (EC) No 319/2014</li> </ul>	<p>Chargeable as following:</p> <ul style="list-style-type: none"> <li>• flat fee for the surveillance of “off-site” trainings and examinations,</li> <li>• independent from the number of training/ examination occurrences.</li> <li>• Flat fee is equivalent to 1 additional site as per Reg. 319/2014</li> </ul>

\* policy applicable to organisation’s and sub-contractor site

**Last updated:**

30/09/2021

**Link:**

<https://www.easa.europa.eu/sl/faq/19339>