

## Direct accreditation of Qualified Entities — FAQs

### What is a Qualified Entity?

#### Answer

A Qualified Entity is a legal person accredited by EASA or an EASA Member State competent authority to perform certification or oversight tasks on their behalf

#### Last updated:

14/01/2025

#### Link:

<https://www.easa.europa.eu/sl/faq/141508>

### Who is eligible to apply?

#### Answer

Qualified entities shall have their Principal Place of Business within an EASA member state and the majority of experts working for the qualified entity shall be registered within an EASA member state. They shall comply with the [essential requirements](#).

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14/01/2025

#### Link:

<https://www.easa.europa.eu/sl/faq/141509>

### How can I apply to be accredited as qualified entity?

#### Answer

Applications can only be submitted during a call for expression of interest and for the scope applicable to the call. Applicants must submit a duly filled application form FO.ACC.0111 and supporting documents to EASA. More information can be found on the [Direct accreditation of Qualified Entities](#) page

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**Link:**

<https://www.easa.europa.eu/sl/faq/141510>

## **My National Authority has accredited me, how can I be included in EASA's list?**

**Answer**

Please contact EASA at `qualifiedentities [at] easa.europa.eu` (`qualifiedentities[at]easa[dot]europa[dot]eu`) and request inclusion in the list of accredited entities published on the EASA website. We will then collaborate with your National Authority to establish whether the criteria set for mutual acceptance have been met.

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**Link:**

<https://www.easa.europa.eu/sl/faq/141511>

## **How can I surrender my accreditation certificate?**

**Answer**

Please contact EASA at `qualifiedentities [at] easa.europa.eu` (`qualifiedentities[at]easa[dot]europa[dot]eu`) and request the surrender of your accreditation certificate. Please do not forget to cite your accreditation number and reason for surrendering your certificate. EASA will then start the surrender process.

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**Link:**

<https://www.easa.europa.eu/sl/faq/141512>

## **How can I change the scope of accreditation?**

**Answer**

If you want to extend the scope of your accreditation to further categories of tasks, you may answer to the related call for expression of interest with a new application. The process will be

streamlined and will not check your compliance with the essential requirements again but will run fully in checking compliance with specific technical requirements related to the new scope you are applying to add. If successful, your accreditation certificate will be amended, and the new tasks added.

If you wish to limit the scope and remove them from your accreditation certificate, please contact EASA at [qualified.entities \[at\] easa.europa.eu](mailto:qualified.entities@easa.europa.eu) ([qualified\[dot\]entities\[at\]easa\[dot\]europa\[dot\]eu](mailto:qualified[dot]entities[at]easa[dot]europa[dot]eu)) and request the limitation of your certificate. Please do not forget to cite your accreditation number and reason for limiting your scope. EASA will then start the limitation process.

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<https://www.easa.europa.eu/sl/faq/141513>