



## Privacy statement

### Processing of personal data on the occasion of Internal Occurrence Reporting system

Personal data will be processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

#### Purpose:

The purpose of collecting personal data is to give support to the Internal Occurrence Reporting system (IORS) of the European Aviation Safety Agency (hereafter – Agency) to collect, centralise and process all safety related occurrences reported to the Agency. The system is used for both – mandatory and voluntary occurrence reporting. Collection of personal data gives EASA the possibility to contact the reporter in case additional information or clarifications are required as well as to provide the follow-up results where applicable.

#### Personal data collected and further processed:

- Name and surname;
- Telephone number;
- Email address;
- Employer organisation;
- Position within the employer organisation.

#### Data controller:

Head of Safety Intelligence and Performance Department, [iors@esa.europa.eu](mailto:iors@esa.europa.eu)

#### Recipients of personal data:

Safety Intelligence and Performance Department; EASA operational directorates; European Union Member State aviation competent authority Project Certification Managers and Organisation Approval Team Leaders working on behalf of EASA without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.

#### Data retention:

Collected personal data are recorded and stored for 10 years.

For the purpose of contacting reporter in the future in the context of EASA's activities, EASA may retain personal data in a database, specifically designed for this purpose. If you do not agree with this, please contact the Controller by using the Contact Information in the registration tool or in the invitation letter.

#### Contact & exercise of rights:

Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please contact the Data Controller.

#### Recourse:

Data subjects have at any time the right to make a complaint regarding the processing of their personal data to [the European Data Protection Supervisor](#).