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| --- |
| 1. **Notifying competent authority (CA)**
 |
| * 1. Name of the CA
 |       |
| * 1. AltMoC focal point
 | Title: | [ ]   | Mr | [ ]   | Ms |
|  | First Name: |       |
|  | Name: |       |
|  | Job title: |       |
| * 1. Contact details of the AltMoC focal point
 | E-mail: |       |
| Tel. No: |       |
| 1. **Alternative means of compliance (AltMoC)**
 |
| * 1. Subject
 |       |
| * 1. Regulatory reference
 |       |
| * 1. Implementing Rule (IR) paragraph(s)
 |       |
| * 1. Agency acceptable means of compliance (AMC) available
 | Yes | [ ]   | Ref.: |       |
| No | [ ]  |   |
| * 1. AltMoC proposer
 | [ ]  | Organisation |
|  | Name of the organisation: |       |
| Date when the AltMoC was approved by the CA: |       |
| [ ]  | Competent authority |
| Date when the AltMoC was made available to organisations and persons under its oversight: |       |
| * 1. AltMoC based on an AltMoC from another CA
 | Yes | [ ]  | Name of the CA: |       |
| No | [ ]  |  |  |
| * 1. Summary of the AltMoC
 |       |
| * 1. Summary of the AltMoC assessment
 |       |
| * 1. Attachments to the AltMoC notification form
 | *Please tick in the boxes bellow to verify that you have attached all the required documentation depending on the AltMoC proposer/user.*  |
| AltMoC proposed by an organisation: | AltMoC used by a competent authority itself:  |
| 1. Full organisation’s description of the AltMoC, which includes reasoning of the AltMoC
 | [ ]  | 1. Full description of the AltMoC, which includes reasoning of the AltMoC
 | [ ]  |
| 1. CA’s evaluation of the AltMoC
 | [ ]  | 1. Assessment demonstrating that the IR(s) are met
 | [ ]  |
| 1. CA’s signed statement that the AltMoC was assessed[[1]](#footnote-1) by the CA and it establishes compliance with the IR(s)
 | [ ]  | 1. Regulatory wording of the used AltMoC
 | [ ]  |
| ***Note:*** *The Agency reserves its right to raise additional questions and request for the following AltMoC documentation in the context of Regulation (EU) No 628/2013 article 5:** *Relevant revisions to manuals/procedures introduced by an organisation or a competent authority, depending on the AltMoC proposer/user; and*
* *Risk assessment of the AltMoC performed by an organisation demonstrating that an equivalent level of safety to that established by the Agency AMC is reached.*
 |
| * 1. List of the attachments in addition to the above required if relevant
 |       |
| 1. **Information**
 |
| * 1. Other Member States have been informed about the organisation proposed AltMoC
 | Yes | [ ]  | How: |       |
| No | [ ]  |
| **4. Date and signature** |       /\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| This Notification should be sent by email to: **European Aviation Safety Agency** altmoc@easa.europa.eu***NOTE:*** *Every AltMoC notification should relate to one AltMoC only.* | **Completion Instructions** *Please double-click on the icon to access the completion instructions* |

1. The CA’s assessment also includes an evaluation of an AltMoC’s risk assessment where relevant. [↑](#footnote-ref-1)