

Management Board Decision

DECISION N° 05-2017

of 13 June 2017

ADOPTING REVISED TERMS OF REFERENCE OF THE PROGRAMMING AND RESOURCES ADVISORY GROUP (PAR AG) AND REPEALING MB DECISION 12-2015

THE MANAGEMENT BOARD OF THE EUROPEAN AVIATION SAFETY AGENCY,

Having regard to The EASA Management Board agreement in December 2014 to reinforce the role of the FABS Advisory Group, as follow-up to the article 62 evaluation committee report;

Having regard to the Management Board Decision 12-2015 of June 2015, creating the Programming and Resources Advisory Group (PAR AG) and adopting its Terms of Reference (ToR);

Having regard to the EASA Management Board Decision 20-2015 of December 2015, establishing the Advisory Body of Interested Parties, referred to as 'Stakeholders Advisory Body' (SAB; having emerged from the formerly known EAB/SSCC), as well as to the revision of the Framework Financial Regulation by the European Commission (following which the 'Multi-Annual Programme', MAP, is now called the Single Programming Document, SPD), both of which call for an adaptation of above mentioned ToR to reflect this new terminology used;

HAS DECIDED AS FOLLOWS:

Article 1 Revision

The revised ToR of the PAR AG are those laid down in the Annexe to this Decision.

Article 2 Repeals

MB Decision 12-2015 is hereby repealed.

Done in Brussels, 13 June 2017

[Signed]

PEKKA HENTTU
Chair of the Management Board

Annex to Decision MB N° 05-2017

TERMS OF REFERENCE OF THE PROGRAMMING AND RESOURCES ADVISORY GROUP (PAR AG)

1 Objective

The objective of the PAR AG is to advise the Management Board on issues related to resources. The PAR AG delivers an opinion at least on:

- The Draft Budget and Budget of the Agency, as well as amending budgets
- The Annual Accounts
- Implementing rules and measures related to staff or financial issues
- The annual audit plan and progresses in implementing action plans in respect of audits findings

The PAR AG comments and discusses also the following documents, closely linked to the Agency's resources management:

- Single Programming Document N+1 to N+4 as well as Draft Single Programming Document N+2 to N+5 (including the respective work programme)
- Annual Activity Report
- Discharge and follow-up

2 Deliverables

The recommendations of the PAR AG will be formalised in reports from the Chair of the PAR AG, distributed to the MB members as working papers and presented by the chair of the PAR AG to the Management Board.

3 Membership

Each member of the MB and EASA's Advisory Body of Interested Parties, referred to as 'Stakeholders Advisory Body' (SAB) as mentioned in article 33 (4) of Regulation (EC) No 216/2008 is entitled to nominate one expert and an alternate, preferably with experience in finance, Human Resources management and/or business planning as member of the PAR AG. The SAB can participate to the PAR AG meetings, unless the chairpersons decide to meet fully or partly in closed sessions. The Agency's and the Commission's staff can take part in meetings as experts.

The Management Board will appoint one of its full members as chair of the PAR AG. A Director of the Agency shall be appointed Deputy Chair. The Secretariat shall be provided by the Agency.

4 Meetings

The PAR AG will meet a minimum of three times per year, to prepare the two MB meetings at which the items in point 2 above will be discussed. Additional meetings can be called by the Chair. Meetings can take place physically or per video-conference.

The relevant working papers will be distributed to the PAR AG members five working days prior to the meeting and made available to all MB members. All MB members are entitled to comment on PAR AG documents via its secretariat.

