Nr.	Item	Explanation
	ECCAIRS System Management	
1.	Last update of this record	*12.09.2025*
2.	Reference number	*101*
	Part 1 – Article 31 of Regulation (EU) 2018/1725 - Record (recommendation: Publicly available)	
3.	Name and contact details of the controller	Controller: European Commission - Directorate Mobility and Transport – MOVE.E.4 MOVE-E4-ECCAIRS2-GDPR@ec.europa.eu
4.	Name and contact details of DPO	dpo@easa.europa.eu
5.	Name and contact details of joint controller (where applicable)	N/A
6.	Name and contact details of processor (where applicable)	European Union Aviation Safety Agency Staff member responsible: ECCAIRS 2 Programme manager ECCAIRS-DP@easa.europa.eu
7.	Purpose of the processing	The ECCAIRS 2 Software is designed to support the activities provided for in Articles 5(7), 11, 12(1), 12(2), Annex II and Annex III of Regulation (EU) 376/2014[1], and the Commission Implementing Decision 2019/1128[2]. It includes: 1. The public area of the ECCAIRS 2 Central Hub website, that includes:

		o A link to the public part of the Safety Recommendations Database (SRIS). o The Aviation Reporting Portal link to facilitate occurrence reporting to the EU MS authorities, EASA and ICAO. 2. The restricted area of the ECCAIRS 2 Central Hub website for which registration and further approval is required, and that includes: o access to the ECCAIRS 2 software community users (individuals and organisations); o the requests submitted by interested parties for data contained in the European Central repository (ECR), for which contact data shall be sent; o the list of the EU national, EASA and Commission Points of Contact for ECR requests, and the names of the ECCAIRS Steering Board members. o The minutes and documents of the two ECCAIRS governance bodies, the ECCAIRS Steering Board and the ECCAIRS Steering Committee. EASA has access to ECCAIRS2 and performs the following actions: - Manage administrators at Member State level of the ECCAIRS Software
8.	Description of categories of persons whose data are processed by EASA and list of personal data categories	Categories of persons whose data are processed by EASA: ECCAIRS System Users: o Registered Reporters o Occurrence Reporting Officers and Administrators at Authority Level Categories of personal data • Email • First Name • Last Name • Phone Number • Language • Title • Organisation
9.	Time limit for keeping the data	System Users data is deleted on request of the user when deactivation of account is taking place

		Nota bene : The report is kept indefinitely, but potential personal data is removed by the Competent Authority when processing the report.
10.	Recipients of the data	*N/A* Note: Any personal data included in reports are deleted by the Competent Authority before these are transferred to ECR. Only EASA has access to the personal data related to the users and accounts to manage the Administrators who can have access to ECR.
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	*No.* However data is stored in Microsoft Azure Cloud although the servers are located in the EU.
12.	General description of security measures, where possible.	System fully auditable, including system logs. Features allowing complete deletion of user data (system users) Regular Penetration Testings
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the below privacy statement.	Below

PRIVACY STATEMENT
ECCAIRS System Management Ref # 101

1. **What personal data do we collect?**

ECCAIRS is a software suite accessible via web browser, allowing within the same platform on the one hand the collection of safety reports from organisations subject to Regulation 376/2014 by their respective Competent Authorities and on the other hand their sharing after processing at European level. Part of this processing involves the removal of any personal information from the reports by the authorities before they are shared.

It is to note, that EASA, being also one Competent Authority for a number of organisations has a duty like any other Authority an following the provisions set in EU reg 376/2014 (art 35), to remove all personal data from the reports it receives. Typically this data could be contained in the narrative text of the report.

In the context of the mandate given to EASA by DG Move to develop, maintain and host the ECCAIRS software suite, EASA is required to process personal data inherent to the definition of end-users of a computer system. This type of personal data is required to run the ECCAIRS system features related to the Identification and Access Management. It contains : Firstname, Surname, email address, Organisation.

2. **For what purpose do we collect personal data and on which legal basis?**

The ultimate goal of ECCAIRS is to assist National Aviation Authorities in collecting, sharing and analysing their safety information in order to improve public transport safety.

The Legal basis for collecting personal data is Articles 5(1)(a) and 5(1)(b) of Regulation (EU) 2018/1725.

Furthermore, ECCAIRS is directly related to two European Regulations:
- Regulation (EU) No 996/2010 of 20 October 2010 on the investigation and prevention of accidents and incidents in civil aviation,

- Regulation (EU) No 376/2014 of 3 April 2014 on the reporting, analysis and follow-up of occurrences in civil aviation.

ECCAIRS implements the safety data collection and dissemination requirements for these Regulations both in terms of occurrence reports as well as safety recommendations.

3. Who may receive your personal data?

EASA, only processes information related to user accounts accessible to Eccairs team at EASA. (Any personal data included in reports are deleted by the Competent Authority before these are transferred to ECR).

4. How long are your personal data kept?

User account remains active until its deactivation is requested by the relevant Member State.

The account will be deleted as soon as a user will introduce the request to the administrator, a notice will be communicated in that sense to the registered users.

The desing of ECCAIRS also integrates this process as:
- *Contacting the administrator will be made possible through the online community portal*
- *Features have been developed to allow the total deletion of any user references from the system*

5. What are your rights?

You have the right to request from EASA access to and rectification or erasure of your personal data or restriction of processing.

EASA should provide information on action taken on a request within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

A breach concerning your personal data should be communicated to you under certain circumstances. EASA should also ensure the confidentiality of electronic communications.

6. Who is the data controller and how to exercise your rights?

The Head of the Aviation Safety Unit (E.4) of DG MOVE is the Data Controller of the ECCAIRS 2 system.
To exercise the mentioned rights, you can contact the processor by sending an email to EASA: **ECCAIRS-DP@easa.europa.eu.**
If you consider your data protection rights have been breached, you can always lodge a complaint with the EASA's Data Protection Officer (dpo@easa.europa.eu).

In addition, you can also lodge a complaint before the European Data Protection Supervisor: edps@edps.europa.eu.