



**European Union Aviation Safety Agency**

FO Personal data processing records and compliance checklist - Public	Ref # 80
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Nr.	Item	Explanation
<b><i>Aircraft Noise Certificate (ANC) Database</i></b>		
1.	Last update of this record	26.11.2020
2.	Reference number	80
<b>Part 1 – Article 31 of Regulation (EU) 2018/1725 - Record (recommendation: Publicly available)</b>		
3.	Name and contact details of the controller and of the staff member responsible	Controller: European Union Aviation Safety Agency (EASA)  Staff member responsible:  EASA Environment Expert EASA Environment Protection Officer Applicant Services Assistant  E-Mail: <a href="mailto:environmentalportal@easa.europa.eu">environmentalportal@easa.europa.eu</a>
4.	Name and contact details of DPO	<a href="mailto:dpo@easa.europa.eu">dpo@easa.europa.eu</a>
5.	Name and contact details of joint controller (where applicable)	Not applicable
6.	Name and contact details of processor (where applicable)	Not applicable
7.	Purpose of the processing	The purpose of the personal data processing is to enable EASA to create a database (ANC Database); and distribute in accordance with Regulation (EU) No 598/2014 of the European Parliament and of the Council of 16 April 2014 on





		the establishment of rules and procedures with regard to the introduction of noise-related operating restrictions at Union airports within a balanced Approach to the parties described in Article 7(6) of Regulation (EU) No 598/2014.
8.	Description of categories of persons whose data are processed by EASA and list of personal data categories	Categories of personal data processed: ANC Database Users  Personal data processed: <ul style="list-style-type: none"><li>- First Name</li><li>- Last Name</li><li>- Job Title</li><li>- Email address</li><li>- Phone/Fax</li></ul>
9.	Time limit for keeping the data	The data is kept for 5 years after its receipt by the Agency.
10.	Recipients of the data	EASA staff who are tasked as part of their responsibilities to manage user ANCDb registration activities and distribution of aircraft noise information, without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.  Personal data (such as First Name, Last Name and Email address) will be shared with ANC Data Providers [when the data subject requests access to a specific aircraft].
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which	No





	ones and with which safeguards?	
12.	General description of security measures, where possible.	Personal data is stored electronically in systems with controlled access for authorised personnel and is secured by standard EASA IT security practices.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the below privacy statement.	Privacy Statement





## PRIVACY STATEMENT

### [Aircraft Noise Certificate (ANC) Database] [Ref # 80]

#### 1. What personal data do we collect?

EASA processes from the ANC Database Users and Providers the following personal data:

- First Name
- Last Name
- Job Title
- Email address
- Phone/Fax

#### 2. For what purpose do we collect personal data and on which legal basis?

The purpose of the personal data processing is to enable EASA to create a database (ANC Database) and to distribute in accordance with Regulation (EU) No 598/2014<sup>1</sup> aircraft noise information to the parties described in Article 7(6) of Regulation (EU) No 598/2014.

The legal basis and necessity for the processing of personal data is laid down in Article 5(1) (a) of the Regulation (EU) 2018/1725<sup>2</sup> and Article 7(2) of Regulation (EU) No 598/2014.

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<sup>1</sup> Regulation (EU) No 598/2014 of the European Parliament and of the Council of 16 April 2014 on the establishment of rules and procedures with regard to the introduction of noise-related operating restrictions at Union airports within a balanced Approach and repealing Directive 2002/30/EC

<sup>2</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC





### 3. Who may receive your personal data?

Your personal data will be processed by EASA staff who are tasked as part of their responsibilities to manage the distribution of aircraft noise information, without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.

Personal data (such as First Name, Last Name and Email address) will be shared with ANC Data Providers [when the data subject requests access to a specific aircraft].

### 4. How long are your personal data kept?

Personal data collected is kept for 5 years after its receipt by the Agency.

### 5. What are your rights?

You have the right to request from EASA access to and rectification or erasure of your personal data or restriction of processing. You also have the right to object to processing of your personal data.

EASA should provide information on action taken on a request within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests.

A breach concerning your personal data should be communicated to you under certain circumstances. EASA should also ensure the confidentiality of electronic communications.

### 6. Who is the data controller and how to exercise your rights?

EASA should exercise the tasks of the data controller for the purpose of these processing operations.

To exercise the mentioned rights, you can contact the controller by sending an email to: [environmentalportal@easa.europa.eu](mailto:environmentalportal@easa.europa.eu)





If you consider your data protection rights have been breached, you can always lodge a complaint with the EASA's Data Protection Officer ([dpo@easa.europa.eu](mailto:dpo@easa.europa.eu)) or with the European Data Protection Supervisor: [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

