



Privacy statement

Processing of personal data on the occasion of Applicant Relations and Application Management

Personal data will be processed in accordance with Regulation (EU) No 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001.

Purpose:

The purpose of the personal data processing is to process applications for airworthiness and environmental certification as well as other services under Regulation 2018/1139 of the European Parliament and Council and Commission Regulation 319/2014.

Personal data collected and further processed:

Contact persons at the applicant company associated with:

- The ownership of the certificate (Sold-to party);
- The payment of fees and charges (Bill-to party)
- The receipt of the certificate (Ship-to party).

Agency staff assigned to the application, typically:

- The product certification manager,
- Team leader
- Experts.

Data categories:

- Title
- Name
- Surname
- Position
- Telephone number
- Fax number
- Email address

Data controller:

Head of Applicant Services Department, applicant.services@easa.europa.eu

Recipients of personal data:

Agency staff, Community institutions or bodies, and national competent authorities that carry out tasks on behalf of the Agency, without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.

Data retention:

Collected personal data are recorded and stored as long as is required in order to discharge the Agency's responsibilities in the event of accident or failure of the products, parts, appliances and organisations it certifies.

Contact & exercise of rights:



Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please contact the Data Controller.

Recourse:

Data subjects have at any time the right to make a complaint regarding the processing of their personal data to [the European Data Protection Supervisor](#).