



Nr.	Item	Explanation
Processing of personal data on the occasion of managing of flexibility measures (Art. 71)		
1.	Last update of this record	01.12.2018
2.	Reference number	026
Part 1 - Article 31 Record		
3.	Name and contact details of controller	Controller: European Aviation Safety Agency, Konrad-Adenauer-Ufer 3, 50668 Cologne, Germany exemptions@easa.europa.eu
4.	Name and contact details of DPO	dpo@easa.europa.eu
5.	Name and contact details of joint controller (where applicable)	Not applicable
6.	Name and contact details of processor (where applicable)	Not applicable
7.	Purpose of the processing	The purpose of the personal data processing is to guarantee the managing of personal data collected during the activity of evaluation of flexibility measures requested by an EASA Member State in accordance with Art. 71 of EU Reg. 2018/1139. Under these circumstances Member State have to send all relevant information with practical and real references to allow to EASA to make a recommendation. This information might contain personal data of people involved, directly or indirectly, with the exemption.
8.	Description of categories of persons whose data EASA processes and list of data categories	All relevant personal data sent by the Member States, as part of the notification of a flexibility measure or as a result of an additional information request for EASA side. The type of data collected is: <ul style="list-style-type: none">- Contact data of the competent authority which has notified the use of a flexible measure including the full name and contact details of the focal point designated by the respective competent authority for the contact with EASA.



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		- The data stored may include the full name, and licence number, ratings or certificates data of the individuals for which the exemption is granted.
9.	Time limit for keeping the data	The data is stored, processed and managed as long as it is useful for the handling of the procedures following the current European Legislation. Data is stored in EASA facilities for as long as it will constitute a valid reference for further decisions.
10.	Recipients of the data	EASA experts involved with the assessment of the relevant flexibility measures.
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	No
12.	General description of security measures, where possible.	Data is electronically stored with restricted access. Security roles are linked with personnel profiles.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	See privacy statement