



Nr.	Item	Explanation
<b>SAFA Coordination</b>		
1.	Last update of this record	1.12.2018
2.	Reference number	024
<b>Part 1 - Article 31 Record</b>		
3.	Name and contact details of controller	Controller: European Aviation Safety Agency, Konrad-Adenauer-Ufer 3, 50668 Cologne, Germany <a href="mailto:safa@easa.europa.eu">safa@easa.europa.eu</a>
4.	Name and contact details of DPO	<a href="mailto:dpo@easa.europa.eu">dpo@easa.europa.eu</a>
5.	Name and contact details of joint controller (where applicable)	Not applicable
6.	Name and contact details of processor (where applicable)	Not applicable
7.	Purpose of the processing	Following Art. 62 (Certification, oversight and enforcement) of the EASA Basic Regulation (EU) 2018/1139 on pursuing the aims of SAFA inspections about: <ul style="list-style-type: none"><li>- the establishment of a list of stakeholder to assist the Agency with the assessment of RAMP inspections;</li><li>- the establishment of a centralised RAMP inspection database (with data collect during RAMP inspection as, for example, crew names and/or licence numbers) ; and</li><li>- the tracking of inspector codes.</li></ul>
8.	Description of categories of persons whose data EASA processes and list of data categories	Air Crew Personnel, RAMP Inspectors, and Ground personnel assisting stakeholders during RAMP inspections.  For List of stakeholders: Focal point contact details of all stakeholders involved in RAMP inspections: <ul style="list-style-type: none"><li>- name,</li><li>- job title,</li><li>- address,</li></ul>



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		<ul style="list-style-type: none"> <li>- telephone numbers,</li> <li>- email address.</li> </ul> <p>For Ramp Inspection Database:</p> <ul style="list-style-type: none"> <li>- name,</li> <li>- address,</li> <li>- telephone number,</li> <li>- email address,</li> <li>- employer,</li> <li>- State of employment.</li> </ul> <p>For Tracking inspector codes:</p> <ul style="list-style-type: none"> <li>- Inspector code and name (directly managed by the authorities).</li> </ul>
9.	Time limit for keeping the data	<p>Collected data is recorded and stored for as long as it is relevant. Upon the update of the advisory bodies and/or the representation of certain organizations the old data is deleted.</p> <p>In the case of the Ramp Inspection Database: The user management table in the database is continuously updated; data is kept indefinitely in order to allow traceability and identification of long term patterns, in line with the purpose of the procedure.</p> <p>For Tracking Inspector codes, the data is managed by the authorities.</p>
10.	Recipients of the data	<p>For List of Stakeholders:</p> <ul style="list-style-type: none"> <li>- Public list: anyone accessing the EASA website.</li> <li>- Confidential list: Authorities participating in the RAMP inspection programme, DG-MOVE, ICAO.</li> </ul> <p>For Ramp Inspection Database: EASA Flight Standards staff involved in the SAFA coordination process. The user name and employer may be referenced in RAMP inspection reports, which are accessible by all authorities participating in the programme, as well as the inspected operator and its competent authority.</p>



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		For Tracking Inspector codes: the concerned Authority
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	Yes, to ICAO (International Civil Aviation Organisation) according to International law.
12.	General description of security measures, where possible.	Data is electronically stored with restricted access. Security roles are linked with personnel profiles.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	See Privacy statement