



## Privacy statement

### Processing of personal data on the occasion of insertions in the Standardisation Qualified inspectors database

Personal data will be processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

#### Purpose:

The purpose of this process is to collect proof of inspector's qualifications and manage the data overview in order to be authorised by EASA as Inspection Team Leaders or Team members on standardisation inspections.

#### Personal data collected and further processed:

Information is collected and processed regarding relevant EASA staff and NAA inspectors' qualifications and expertise in order for them to be authorised by EASA so as to take part in Standardisation Inspections and to fully exercise the investigation powers associated with the role of Inspection Team Member.

Personal data collected includes:

- full name,
- contact details ( e.g. email, office phone number, mobile phone number)
- details regarding their training (e.g. type of training, duration, organization providing the training)
- qualifications
- work experience (organisation, duration of employment, position, tasks)

#### Data controller:

Principal Coordinator for Standardisation

#### Recipients of personal data:

The data collector designated within each EASA Standardisation Section will collect the above mentioned data, without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.

#### Data retention:

Collected personal data are recorded and stored in accordance with Art 20 of Regulation (EU) No 628/2013 for a duration of 15 years.

For the purpose of contacting the team members in the future in the context of EASA's activities, EASA may retain personal data in a database, specifically designed for this purpose. If you do not agree with this, please contact the Controller.

#### Contact & exercise of rights:

Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please contact the Data Controller.



PRIVACY STATEMENT	Ref #	[chrono/record num.]
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**Recourse:**

Data subjects have at any time the right to make a complaint regarding the processing of their personal data to [the European Data Protection Supervisor](#).