



Privacy statement

Processing of personal data on the occasion of handling complaints under Article 90(2) EU Staff Regulations

Personal data will be processed in accordance with Regulation (EU) No 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001.

Purpose:

The purpose of the personal data processing is to handle complaints under Article 90(2) of the EU Staff Regulations against final administrative decisions/acts taken by the appointing authority at EASA empowered to conclude contracts (AECC) which affect the staff member adversely.

Personal data collected and further processed:

Article 90(2) complaints can cover all aspects related to the EU Staff Regulations and therefore can cover any kind of personal data. Personal data collected involves in particular name, function, contacts, staff number/personal identification number, recruitment and contracts, staff performance and conduct, leave/absences, social/security and pension, etc.

Data controller:

Head of Legal Department, cla@easa.europa.eu

Recipients of personal data:

Access to Article 90(2) complaints is strictly limited to the staff members directly involved in the processing of the Article 90(2) as described in the respective EASA process. This is without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.

Data retention:

Parts of the complaint, e.g. the reasoned decision, are part of the personnel file, other supporting documents are destroyed after the retention period of 5 years in accordance with EASA's retention period policy.

Contact & exercise of rights:

Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please contact the Data Controller.

Recourse:

Data subjects have at any time the right to make a complaint regarding the processing of their personal data to [the European Data Protection Supervisor](#).