



## Privacy statement

### Processing of personal data on the occasion of the EASA Management Board Code of Conduct (Declarations of Interest)

Personal data will be processed in accordance with Regulation (EU) No 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001.

#### **Purpose:**

The purpose of the personal data processing is “to prevent, detect, monitor, mitigate and deal with situations of potential and actual Conflict of Interest” (see Management Board (MB) Code of Conduct, Appendix 1, point 4). According to Appendix 1 (point 4.2) of the MB’s Code of Conduct “All participants shall fill in the ‘Public Annual Declaration of Interests’ (PADoI) for members of EASA Management Board and Bodies (Appendix IV). In addition, participants are required to fill in a ‘Specific Declaration of Interests’ (SDoI) for EASA Management Board and Bodies” (Appendix III) at the beginning of a meeting of the Body they are attending. The responsibility for a complete and truthful declaration shall lie exclusively with the participant declaring his or her interest.” For general transparency purposes, MB Members are also asked to fill-in a short CV template regarding their professional profile (career to date and education).

#### **Personal data collected and further processed:**

Name, function, organisation and professional activities of MB Members (Members, Alternates, Observers and Experts) over the last 5 years. Also a short CV template regarding their Professional profile (career to date and education).

#### **Data controller:**

Head of Legal Department, [cla@easa.europa.eu](mailto:cla@easa.europa.eu)

#### **Recipients of personal data:**

MB Secretariat, Members of the Assessment Committee and public in general (publication on EASA website). This is without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection function in accordance with European Union legislation.

#### **Data retention:**

The conservation period of declaration of interests and the related Assessment Committee assessment is 7 years, in line with the MB Code of Conduct.

#### **Contact & exercise of rights:**

Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please contact the Data Controller.

#### **Recourse:**

Data subjects have at any time the right to make a complaint regarding the processing of their personal data to [the European Data Protection Supervisor](#).