



Nr.	Item	Explanation
Press releases e-mail subscriptions		
1.	Last update of this record	01.12.2018
2.	Reference number	011
Part 1 – Article 31 Record		
3.	Name and contact details of controller	Controller: European Aviation Safety Agency, Konrad-Adenauer-Ufer 3, 50668 Cologne, Germany Contact: Head of Communications Department website@easa.europa.eu
4.	Name and contact details of DPO	dpo@easa.europa.eu
5.	Name and contact details of joint controller (where applicable)	n/a
6.	Name and contact details of processor (where applicable)	Campaign Monitor Pty Ltd (ABN 42 094 533 445) privacy@campaignmonitor.com
7.	Purpose of the processing	Processing of personal data is needed for the efficient distribution of EASA Press Releases, EASA Newsletter and any relevant EASA communications to involved parties.
8.	Description of categories of persons whose data EASA processes and list of data categories	Title Name Surname Job title E-mail address Country Organisation Sector/Category Mailing address Phone/mobile number This data categories are collected from any person subscribing to EASA's newsletter.



9.	Time limit for keeping the data	Personal data will be erased as soon as they will no longer needed for the purpose of the managing of the efficient distribution of EASA press releases, EASA Newsletter and any relevant EASA communications to involved parties.
10.	Recipients of the data	Personal data may be accessed only by the EASA Staff dealing with the organisation of the distribution of EASA Press Releases, EASA Newsletter and any relevant EASA communications. Data are also transferred to Campaign Monitor Pty Ltd (ABN 42 094 533 445) ("Campaign Monitor") which, in respect of Regulation (EC) 2018/1725, shall through the Campaign Monitor software product, enable EASA to collect visitor email addresses and to create, launch, and manage online email campaigns and newsletters.
11.	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	The company EASA is using for the purpose under point 7 is US based however they demonstrate compliance with the data protection rights of EEA residents. https://www.campaignmonitor.com/policies/#priv-section-5-f
12.	General description of security measures, where possible.	All personal data collected are internally processed only by designated EASA administrators or agents and stored on servers which abide by the EASA's security rules and standards. In case of transfer, the processor shall abide to the same standard of security as applied by the Controller.
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	See Privacy statement.