

	<b>European Aviation Safety Agency</b>	
	<b>Agenda &amp; Schedule</b>	
	<b>Meeting</b>	SSCC Meeting
	<b>Date</b>	5 – 6 June 2013
	<b>Organised by</b>	EASA Rulemaking Directorate

<b>Day One SSCC Sub-Committee Meetings 5 June 2013</b>	
<b>Sub-SSCC meetings</b>	<p><b>Meetings of the SSCC Sub-Committees</b></p> <ul style="list-style-type: none"> <li>▪ Design &amp; Manufacturing</li> <li>▪ Engineering &amp; Maintenance</li> <li>▪ Flight Standards</li> <li>▪ ATM</li> <li>▪ Aerodromes</li> </ul> <p><b>Sub-Committee Design &amp; Manufacturing:</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 05.053</li> </ul> <p><b>Sub-Committee Engineering &amp; Maintenance:</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 21.012</li> </ul> <p><b>Sub-Committee Flight Standards:</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 04.049</li> </ul> <p><b>Sub-Committee ATM</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 04.015</li> </ul> <p><b>Sub-Committee Aerodromes</b></p> <ul style="list-style-type: none"> <li>▪ Meeting Room 03.019</li> </ul>
<b>List of expected participants</b>	SSCC Members & delegates EASA Staff
<b>Detailed agenda points and timing of each SSCC Subcommittee meeting will be provided by the respective Subcommittee Chairman/Secretary</b>	

<b>Day Two SSCC Meeting 6 June 2013</b>	
<b>The coordination meeting between SSCC and subcommittee Chairs</b>	
	8:30 H – 9:30 H - <b>Coordination SSCC and subcommittee Chairs</b>
	9:30 H – 9:45 H - <b>SSCC Chairs present highlights to EASA</b>
<b>Location</b>	Foyer Hohenzollern, Hotel Barceló Cologne City Center, Habsburgerring 9 – 13, 50674 Cologne
<b>List of expected participants</b>	SSCC/subcommittee Chairs, subcommittee secretaries
<b>Full SSCC Meeting</b>	
<b>Starting Time</b>	10:00 H
<b>Ending Time</b>	17:30 H
<b>Location</b>	Foyer Hohenzollern, Hotel Barceló Cologne City Center, Habsburgerring 9 – 13, 50674 Cologne
<b>List of expected participants</b>	SSCC Members & Observers EASA Staff
<b>10:00-17:30 H</b>	<b>Topics for Discussion</b>
<b>1</b>	Welcome introduction
<b>2 Opinion</b>	Adoption of the agenda
<b>3 Opinion</b>	Adoption of the minutes of the previous meeting <b>WP 00: Minutes of meeting 2-2012</b>
<b>4 Information</b>	<b>Highlights Rulemaking activities</b> <ul style="list-style-type: none"> <li>▪ Rulemaking Programme 2013-2016</li> <li>▪ Production and Maintenance, Environment</li> <li>▪ Flight Standards</li> <li>▪ Air Traffic Management/Air Navigation Services, Aerodromes</li> </ul>
<b>5 Information</b>	<b>Implementation of the Review of the Rulemaking Procedure</b> <ul style="list-style-type: none"> <li>▪ Execution of the Project</li> <li>▪ Stakeholder-led Rulemaking Tasks</li> <li>▪ Nomination process for Members to SSCC and subgroups</li> </ul>
<b>6 Information</b>	<b>Conflict of Interest framework</b>
<b>7 Opinion</b>	<b>Opinion on the revised Rules of Procedure</b> <b>WP 02: draft Rules of Procedure</b>
<b>8 Opinion</b>	<b>Reports from the Subcommittee Chairs<sup>1</sup></b> <ul style="list-style-type: none"> <li>▪ SSCC Opinion</li> </ul>

<sup>1</sup> For efficiency reasons, Subcommittee Chairs are invited to present recommendations/ observations that are relevant to the full SSCC.

<b>12:30-13:30 H</b>	<b>Lunch Break (please note that lunch is not included in the meeting package)</b>		
<b>9 Opinion</b>	<b>Opinion on the draft 4-year Rulemaking Programme 2014-2017</b> <b>WP 01: Draft Rulemaking Programme 2014-2017</b> <b>WP 01a: draft Rulemaking Programme 2014-2017 with task number</b>		
<b>10 Information</b>	<b>Feedback on implementation of EASA rules</b> <ul style="list-style-type: none"> <li>▪ Standardisation requirements examiners acting on behalf of ATO/AOC</li> <li>▪ Safety risks of Type Rating Instructor assessment by Type Rating Examiners</li> </ul> <b>IP 07: discussion paper on the subject</b>		
<b>11 Opinion</b>	<b>Regulatory Challenges 2013 – 2023</b> <b>WP 03: paper on the subject</b>		
<b>12 Information</b>	<b>AOB</b> <ul style="list-style-type: none"> <li>▪ EC briefing on comitology discussion points to Industry                             <ul style="list-style-type: none"> <li>▪ OSD</li> <li>▪ SES II+ measures to make consistent the EASA system and SES interoperability regime</li> </ul> </li> </ul> <b>IP 01: SSCC future meetings</b> <b>IP 02: New approach and briefing note on last EASA committee</b> <b>IP 03: Legislative Planning</b> <b>IP 04: Changes to OSD Opinion</b> <b>IP 05: SES II+</b>		
<b>15:15-15:30 H</b>	<b>Coffee Break may be adapted to the course of the discussions</b>		
<b>12 Information</b>	<b>AOB cont'd</b> <ul style="list-style-type: none"> <li>▪ Extraordinary circumstances – technical problems</li> </ul> <b>IP 06: discussion paper on the subject</b> <ul style="list-style-type: none"> <li>▪ Evaluation of the Agency in accordance with article 62 of the Basic Regulation</li> <li>▪ Planning of future meetings</li> </ul>		
<b>17:00h – 17:15 H</b>	<b>Time out</b>		
<b>13 Information</b>	<b>Review of Action table</b>		
<b>17:30 H</b>	<b>End of Meeting</b>		
<b>17:30 – 18:00 H</b>	<b>'Thank you' Drink</b>		
<b>Schedule of the next meeting</b>	<b>Date:</b> 4-5 December 2013 (first meeting of the revised SSCC) <b>Location:</b> Day 1: EASA premises Day 2: Jugendherberge Köln-Deutz, Siegstr. 5 50679 Cologne		
<b>Prepared by</b>	K. Reinartz-Krott/ A. Tziolas	23 05 2013	Signature