



European Aviation Safety Agency

Safety Standards Consultative Committee

06 May 2004

Dear Member of the Safety Standards Consultative Committee (SSCC),

**Second SSCC meeting: 19 May 2004**

I herewith invite you to the second meeting of the SSCC that will take place at EASA's Brussels offices on 19 May at 10.30 (room 08/045, Rue de Genève 12, Brussels). The meeting is expected to finish by 17.00.

Please find below the agenda for the second meeting. The working documents to which the agenda refers are being posted on the CIRCA extranet. The web address of the SSCC extranet is <http://forum.europa.eu.int/Members/irc/easa/sscc/home>.

We shall be providing a demonstration of the extranet to members during the meeting.

I would be grateful if you could confirm your attendance to Sophie Briand at EASA (sophie.briand@cec.eu.int).

I look forward to seeing you again on 19<sup>th</sup> May.

Yours sincerely,

Wayne Jenner  
Chairman SSCC

Addressees: Members of SSCC

## European Aviation Safety Agency

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### SAFETY STANDARDS CONSULTATIVE COMMITTEE

19.05.2004 – AGENDA

- **Welcome and Introductions**
- **Minutes of the first meeting and actions arising**
- 1. Adoption of SSCC operating procedures and terms of reference**
  - [Working paper: revised operating procedures and ToFR on extranet]*
  - [New working paper: Agency response to SSCC working paper on extranet]*
- 2. Rulemaking programme 2004**

Presentation of adopted work programme by the Agency and opinion on SSCC comments

  - [New modified and final 2004 programme on Extranet]*
- 3. Advance planning 2005-2007**

Presentation of updated working paper by the Agency and opinion on SSCC comments

  - [New modified and final 2004 programme on Extranet]*
- 4. Discussion of SSCC role**

Presentation of working paper by Wolfgang Engler and discussion of the issues
- 5. Adoption of opinion on rules and procedures for rulemaking groups**
  - [Working paper: revised rules & procedures for rulemaking group on Extranet]*
  - [New working paper: composition of rulemaking groups on Extranet]*
- 6. Regulatory impact assessment methodology**

Presentation of revised draft paper by the Agency

  - [New working paper: Procedure for conducting Regulatory Impact Assessments on Extranet]*
- 7. Presentation of ToRs for first batch of rulemaking tasks**
- 8. Part M regulatory impact assessment**

Presentation by the Agency
- 9. ETSOs (increased flexibility issue)**
  - [New working paper on Extranet: Approval of ETSOs]*
- 10. AD distribution policy**

Discussion item
- 11. Approvals numbering system**

Discussion item
- 12. Outline timetable for remaining SSCC meetings for 2004-04-23**
- 13. AOB**
  - Part 66.A.45(c) engineering training validity periods

- CS23 certification rules for diesel engines
- AEI letter to the Commissioner
- Approval of organisations for the production of Nav Databases