

**SM-TeB Meeting 2022-01 – Agenda v1** (dated 06/05/2022)  
**Date: 11 May 2022 from 09:30 to 16:30**  
**By Webex only – see invitation sent on 10/03/2021**

**Organised by FS (Flight Standards Directorate) in cooperation with SM (Strategy and Safety Management Directorate)**

|                               |  |
|-------------------------------|--|
| Starting Date & Time          | 11/05/2022 09:30   |
| Ending Date & Time            | 11/05/2022 16:30   |
| List of expected participants | SM TeB Members, Alternates & Observers, European Commission (EC), EASA and EUROCONTROL |

| Time (duration)                | Agenda Item | Topics for Discussion   | Presenter(s)   |
|--------------------------------|-------------|---|--|
| 09:15 (15')                    | (00)        | <b>WebEx opening</b><br>Connecting in advance and checking video/audio issues.  | EASA   |
| <b>Official start at 09:30</b> |             |   |  |
| 09:30 (10')                    | (01)        | <b>EASA opening – General introduction</b><br>Review of the agenda  | <b>Athanassios Tziolas</b><br>Head of Strategy & Programmes Department (SM2)   |
| 09:40 (20)                     | (02)        | <b>Review of previous meeting (1)</b> <ul style="list-style-type: none"> <li>- Approval of MoM SM TeB 2021-02 held on 23 November 2021</li> <li>- Follow-up of actions</li> </ul> Supporting documents: <ul style="list-style-type: none"> <li>- MoM SM TeB 2021-02 MoM for consultaion– see attached version</li> <li>- SM TeB List of actions dated 28 April 2022 (changes highlighted in red)</li> </ul>   | <b>Régine Hamelijnc</b><br>Senior Safety Management Officer (SM2)<br><br><b>Jean-Pierre Arnaud</b><br>Safety Management Expert (FS0) |
| 10:00 (30)                     | (03)        | <b>Review of previous meeting (2)</b> <ul style="list-style-type: none"> <li>- Approval of MoM SM TeB 2022 ad-hoc meeting held on 03 February 2022</li> <li>- Follow-up of actions and inputs</li> </ul> <b>Expectations:</b> Agree on the performance markers to monitor the 2022 programme agreed for the SM TeB<br><br>Supporting documents: <ul style="list-style-type: none"> <li>- MoM SM TeB 2022 ad-hoc meeting for consultation – use updated version V4.1 following comments from Finland and Spain</li> <li>- PTT prepared by EASA on the markers, based on the received inputs</li> </ul> | <b>Régine Hamelijnc</b><br>Senior Safety Management Officer (SM2)<br><br><b>Jean-Pierre Arnaud</b><br>Safety Management Expert (FS0) |

| Time (duration)                 | Agenda Item | Topics for Discussion  | Presenter(s)  |
|---------------------------------|-------------|--|---|
| 10:30<br>(30')                  | (04)        | <p><b>General update on SMS/SSP activities</b></p> <p><i>Expectations:</i> Inform about the main SMS/SSP activities at EASA and ICAO level (including, but not limited to):</p> <ul style="list-style-type: none"> <li>- GASP 2023-2025 and associated guidance;</li> <li>- EPAS 2022 development cycle &amp; update on strategic priorities;</li> <li>- Discussion on Member State Tasks (EPAS)</li> <li>- ICAO Annex 19;</li> <li>- Regulatory update (RMT.0251 Phase II) and update of the EASA MS assessment tool;</li> <li>- Safety promotion (SPT.057 &amp; SPT.122) - link with SM TeB priority No1 for 2022 (see item 3);</li> <li>- Promotion of Safety in Aviation Forum for Europe (SAFE) planned in September 2022)</li> </ul> <p>Supporting document:</p> <ul style="list-style-type: none"> <li>- PPTs prepared by EASA</li> </ul> | <p><b>Régine Hamelijnc</b><br/>Senior Safety Management Officer (SM2)</p> <p><b>John Franklin</b><br/>Safety promotion – section manager (SM1.3)</p> <p><b>Jean-Pierre Arnaud</b><br/>Safety Management Expert (FS0)</p>  |
| <b>11:00</b> Coffee break (15') |             |  |   |
| 11:15<br>(60')                  | (05)        | <p><b>Update on safety intelligence enablers</b></p> <ul style="list-style-type: none"> <li>- Safety Issues arising from the war in Ukraine</li> <li>- ECCAIRS 2</li> <li>- Data4safety (D4S)</li> </ul> <p><i>Expectations:</i> Inform about the latest developments on the safety data collection, analysis and protection.</p> <p>Supporting documents:</p> <ul style="list-style-type: none"> <li>- PPTs prepared by EASA</li> </ul>   | <p><b>Renee Pelchen-Medwed</b><br/>ATM/ANS Expert-Coordinator (ED4)</p> <p><b>Geert Kinders</b><br/>ECCAIRS 2 Programme Manager (SM0)</p> <p><b>Leopold Viroles</b><br/>Data4Safety Lead Analyst (SM1)</p>  |
| 12:15<br>(45')                  | (06)        | <p><b>Update on SYS Phase II (SSP assessment)</b></p> <p><i>Expectations:</i> Familiarisation with the EASA SYS Phase II questionnaires (EASA SSPIA PQs ) and the self assessment on the ICAO SSPIA PQs.</p> <p>Supporting documents:</p> <ul style="list-style-type: none"> <li>- PPT prepared by EASA;</li> <li>- EASA SYS Phase II questionnaires</li> </ul>  | <p><b>Bernard Bourdon</b><br/>Principal Coordinator Standardisation &amp; SMS (FS0)</p> <p><b>Régine Hamelijnc</b><br/>Senior Safety Management Officer (SM2)</p> <p><b>Martin Bernandersson</b><br/>Policy Officer (FS0)</p> <p><b>Sylvain Ladiesse</b><br/>Air OPS Expert (FS2)</p> <p><b>Jean-Pierre Arnaud</b><br/>Safety Management Expert (FS0)</p> |
| <b>13:00</b> Lunch break (60')  |             |  |   |



| Time (duration)                 | Agenda Item     | Topics for Discussion  | Presenter(s)   |
|---------------------------------|-----------------|--|--|
| 14:00 (30')                     | (07)            | <p><b>Feedback on SYS.IT.02.2022</b></p> <p><i>Expectations:</i> Italy will share their experience after the EASA SYS Phase II (SSP) assessment held in February 2022 and their self-assessment using the ICAO SSPIA PQs &amp; OLF. Lessons learned and recommendations.</p> <p>Supporting document: PPT prepared by Italy</p> | <p><b>Ing. Giuseppe Frati</b><br/><i>National Coordinator for Italy</i></p> <p><b>Martin Bernandersson</b><br/><i>Policy Officer (FS0)</i></p> <p><b>Sylvain Ladiesse</b><br/><i>Senior Expert (FS2)</i></p> |
| 14:30 (30')                     | (08)            | <p><b>SSPIA functionality on OLF and self-assessment (ICAO)</b></p> <p><i>Expectations:</i> Describe the SSPIA functionality on the ICAO OLF platform and “how to conduct the self-assessment”</p> <p>Supporting document: PPT prepared by ICAO</p>  | <p><b>Tom Mistos</b><br/><i>Chief, Oversight Support Unit (ICAO)</i></p>   |
| <b>15:00</b> Coffee break (15') |                 |  |  |
| 15:15 (30')                     | (08) continuing | <p><b>SSPIA functionality on OLF and self-assessment (ICAO)</b> (continuing)</p> <p>End of the ICAO presentation and Q&amp;A session</p>   | <p><b>Tom Mistos</b><br/><i>Chief, Oversight Support Unit (ICAO)</i></p>   |
| 15:45 (30')                     | (09)            | <p><b>Joined SM TeB &amp; ICAO EUR Regional Expert Safety Group thematic workshops</b></p> <p><i>Expectations:</i> Agree on topics and dates , based on the SM TeB input from the ad-hoc meeting held in February 2022.</p> <p>Supporting document: PPT prepared by EASA</p>   | <p><b>Régine Hamelijnc</b><br/><i>Senior Safety Management Officer (SM2)</i></p> <p><b>Jean-Pierre Arnaud</b><br/><i>Safety Management Expert (FS0)</i></p>  |
| 16:15 (15')                     | (10)            | <p><b>AOB</b></p> <p><b>Meeting conclusions - closure</b></p>  | <p><b>Bernard Bourdon</b><br/><i>Principal Coordinator Standardisation &amp; SMS (FS0)</i></p>   |

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|--------------------|--------------------------------------|---------------|-----------|
| <b>Prepared</b>    | Jean-Pierre Arnaud                   | 28 Avril 2022 | Signature |
| <b>Reviewed by</b> | Athanasios Tziolas / Bernard Bourdon | 28 Avril 2022 | Signature |

