

Time Schedule	1 December 2021 10:00 – 14:00 2 December 2021 10:00 – 13:45
List of participants	TEB ADR members, alternates & observers; EASA staff Daniela DEFOSSAR (Senior International Cooperation Officer, SM.3.1)

Day 1 Wednesday 1 December			
Time	Ref.	Topics for Discussion & hyperlink to documents	Presenter(s)
10:00 10'	(1)	Welcome and introduction	Eduard CIOFU (Chair)
10:10 10'	(2)	Adoption of the agenda and minutes of the last meeting See Summary of Conclusions of the last meeting	Sarah PORALLA (Secretary)
10:20 10'	(3)	Review of open action items See list of open actions	Secretary
10:30 60'	(4)	Rulemaking update <ul style="list-style-type: none"> Update on the aerodrome relevant EPAS items Future standalone ED Decision on CS (RMT.0591) Future opinion on update of aerodromes rules (RMT.0591) incl. Occurrence reporting (RMT.0168) Future opinion on Digital aeronautical data (RMT.0722) Groundhandling (RMT.0728) Opinion 02/2021 on all weather operations (RMT.0379) NPA on Conformity Assessment (RMT.0161) Technical guidance for Vertiport design (RMT.0230) Opinion Management of Information Security (RMT.0720) Safety promotion material for drone incident management Information on evaluation of the 'Aerodrome Regulation' 139/2014) planned as EPAS action EVT.0012. <p><i>Expectations:</i> Inform ADR.TEB about state of play of EPAS, RMTs and inform ADR.TEB on the planned evaluation of the Aerodrome Regulation.</p>	FS.2.4 Head of Section and RM team members Presentation
11:30 30'	(5)	Business Continuity <ul style="list-style-type: none"> Vulcanic eruption on island of La Palma and associated airport disruptions and managing the unexpected hazard and the associated risks. <p><i>Expectation:</i> TEB is being advised about good practice for business continuity through authority and aerodrome collaboration.</p>	Carlos García Gutiérrez-Marcet (ES) Presentation
12:00 60'	WebEx break		

13:00 60'	(6)	<p>Improve ICAO coordination between EASA and Member States</p> <p><i>Expectations:</i> Agree on way forward to improve coordination between EASA and Member States prior to and after ICAO meetings, including on coordination prior to the submission of working papers and documents.</p> <p><i>Note:</i> The ADOP members of the EASA member states are invited to this session.</p>	<p>Daniela DEFOSSAR (EASA) Presentation</p> <p>Vasileios STEFANIOROS (EASA) Paper</p>
14:00	End of day one of the meeting		

Day 2 Thursday 2 December			
Time	Ref.	Topics for Discussion & hyperlink to documents	Presenter(s)
10:00 30'	(7)	<p>Future Groundhandling Regulation</p> <ul style="list-style-type: none"> RMT.0728 will propose a draft Regulation on the safety and oversight of ground handling services. <p><i>Expectations:</i> Inform TEB about state of play of the RMT and its challenges. Moreover, TEB members will be given advance notice that in early 2022 the Agency will ask the EASA member states to provide:</p> <ol style="list-style-type: none"> information about their national regulatory framework. safety data on GH for the impact assessment of RMT.0728. 	<p>Adina SZÖNYI (EASA) Presentation</p>
10:30 60'	(8)	<p>Standardisation activities and implementation support</p> <ul style="list-style-type: none"> Feedback on past STD and 2022 STD activities Information on Continuous Monitoring Activities (CMA) Call for possible topics for an implementation support workshop with Member States in 2022. Web-page for notifications of art. 2(7) exemptions for ADRs based on low traffic LINK Information on the “flex tool” for art. 70, 71 and 76.7 exemptions <p><i>Expectations:</i> Informing with TEB about relevant STD topics and request for topics for an implementation support workshop.</p>	<p>FS2.4 STD team leaders Presentation</p>
11:30 45'	(9)	<p>Aerodrome regulations and electric aircraft</p> <ul style="list-style-type: none"> Rescue and Firefighting Service (RFFS) and new hazard introduced by the operation of electric vehicles and aircraft <p><i>Expectations:</i> Inform and discuss with TEB the challenge from the new hazard introduced on the airside.</p>	<p>TEB members from NL and SE Presentation NL Presentation SE Presentation EASA</p>
12:15 30'	WebEx break		

<p>12:45 30'</p>	<p>(10)</p>	<p>GRF implementation</p> <ul style="list-style-type: none"> • SIBs of the recent past which can be found under: Link • SIB_2021-11_1: Content of Aeronautical Information Publication – Assessment and Reporting of Runway Surface Conditions (GRF) • SIB_2021-12R1: Use of Aeronautical Terminal Information Service by Air Traffic Services Units to Promulgate Information on Runway Surface Conditions – Global Reporting Format • SIB_2021-15: Origination and Issuance of SNOWTAM for Promulgating Information on Runway Surface Conditions – Global Reporting Format <p><i>Expectation:</i> Exchange between EASA and ADR.TEB regarding the recent events surrounding the start of the GRF reporting method.</p>	<p>Vasileios STEFANIOROS (EASA)</p> <p>Presentation</p>
<p>13:15 30'</p>	<p>(11)</p>	<p>AOB & Conclusions</p> <ul style="list-style-type: none"> • Change of aerodrome operator (ADR.TEB action No. 2-2-2019) • Use of fluorine free foams for RFFS – FAA Part 139 Cert Alert 21-05 • Information on studies • Feedback from DK regarding the marking and lighting of windmills (TEB action 1-1-2021) • Conclusions 	<p>Sarah PORALLA (EASA)</p> <p>Presentation and Paper</p> <p>Vasileios STEFANIOROS (EASA)</p> <p>Paper</p> <p>Eduard CIOFU (EASA)</p>
<p>13:45</p>	<p>End of meeting</p>		

<p>Date and location of next meeting</p>	<p>Provisional dates for 2022 ADR.TEB #1/2022: 4 - 5 May 2022 ADR.TEB #2/2022: 30 Nov - 1 Dec 2022</p>	
<p>Prepared by</p>	<p>Sarah PORALLA</p>	<p>During Oct. 2021</p>
<p>Updated by</p>		<p>2 Nov. 2021</p>
<p>Reviewed by</p>	<p>Eduard CIOFU</p>	<p>2 Nov. 2021</p>