

Organised by FS (Flight Standards Directorate) in cooperation with SM (Strategy and Safety Management Directorate)

Starting Date & Time	04/05/2021 09:30
Ending Date & Time	04/05/2021 13:00
List of expected participants	SM TeB Members, Alternates & Observers, European Commission (EC), EASA and EUROCONTROL

Time (duration)	Agenda Item	Topics for Discussion	Presenter(s)
09:15 (15')	(00)	WebEx opening Connecting in advance and checking video/audio issues.	Flight Standards Directorate - FS
Official start at 09:30			
09:30 (5')	(01)	EASA opening – General introduction	Jean-Marc Cluzeau <i>Acting Head of Strategy & Programmes Department (SM2)</i>
09:35 (20)	(02)	EASA opening – Review of documents <ul style="list-style-type: none"> - Approval of MoM SM TeB 2020-02 - Review of the agenda - Follow-up of actions Supporting documents: <ul style="list-style-type: none"> - SM TeB 02-2020 MoM for consultaion - SM TeB List of actions_M02-2020 - WP No 01 for action item No.25 (Follow-up on “Safety promotion”) 	Régine Hamelijnck <i>Senior Safety Management Officer (SM2)</i> Jean-Pierre Arnaud <i>Safety Management Expert (FSO)</i> John Franklin <i>Head of safety Promotion (SM1)</i>
09:55 (15)	(03)	Update on the EU ALoSP Working Group Expectations: Provide an update on the WG conclusions and inform about next steps Decide whether the SM TeB could endorse a WP to support the European position Supporting documents: <ul style="list-style-type: none"> - PPT - WP No 02 on “AloSP within EU” 	Frank Tone <i>Irish SM TeB representative</i>
10:10 (40')	(04)	Update on the ICAO SMP WG/5 coordination meeting Expectations: Inform about the main changes for the next edition of ICAO Annex 19	Jos Wilbrink <i>Dutch SM TeB representative</i> Vasileios Stefanioros

		Decide which items the SM TeB may support ICAO by bringing a European position Supporting documents: <ul style="list-style-type: none"> - PPT and ICAO summary report - WP No 03 on "Ground Handling Service Provider and SMS" 	<i>Senior Expert – Aerodromes (FS4)</i> Jean-Pierre Arnaud <i>Safety Management Expert (FS0)</i>
10:50 (15')	(05)	Update on SYS Phase II Expectations: Inform about the future Standardisation of SSP and SPAS, considering the new ICAO SSPIA PQs. Supporting document: PPT	Claudio Trevisan <i>Principal Coordinator Standardisation & SMS (FS0)</i>
11:05 (10') Break			
Time (duration)	Agenda Item	Topics for Discussion	Presenter(s)
11:15 (55')	(06)	COVID-19 and safety issues Presentations: EASA to present the status of the COVID-19 safety issues portfolio and its next steps France to present the COVID-19 assessment and analysis of aviation risks in the 2020 low activity period Expectations: Discuss the COVID-19 safety issues portfolios Discuss the impact of COVID-19 on the MS's SSP /SPAS implementation and how to ensure it remains high on the agenda; identify additional actions to support States or drive the surveillance Supporting document: <ul style="list-style-type: none"> - PPTs - French DGAC document here and website here 	Rowan Powel <i>Senior Domain Safety Risk manager (SM 1.1)</i> Stéphane CORCOS <i>Head, Safety Management coordination Office, French SM TeB representative</i> Régine Hamelijck <i>Senior Safety Management Officer (SM2)</i>
12:10 (40')	(07)	Future of the SM TeB Expectations: Inform about the main changes foreseen by the MAB (outcome of the survey) Discuss the main objectives proposed and retained for 2021 and on. Discuss the way of working with the MS. Supporting document: PPT	Jean-Marc Cluzeau <i>Acting Head of Strategy & Programmes Department (SM2)</i>
12:50 (10')	(08)	AOB Closure - Meeting conclusions	Claudio Trevisan <i>Principal Coordinator Standardisation & SMS (FS0)</i>

Prepared / reviewed by	Jean-Pierre ARNAUD	03 May 2021	Signature
Initially reviewed by	Claudio TREVISAN / Jean-Marc CLUZEAU	26 March 2021	Signature

