



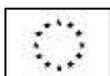
**Agenda & Schedule**  
**P&CA TeB meeting 2021-1**  
**28-29 April November 2021**  
**Webex meeting**

Organised by

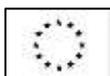
Airworthiness Standards and Implementation Section, FS 1.1

<b>1. WEBEX (28 April 10:00 – 16:35)</b>
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Schedule		Start: <b>Technical preparation: 09:45 – 10:00</b> <i>Testing the connection with the participants. Instructions for the use of the Webex tool</i> End of the meeting: 16:35	
List of expected participants		P&CA TeB Members, Observers & Alternates EASA staff	
Time	Agenda item	Topics for discussion	Presenter(s)
10:00 - 10:15	(1)	Welcome and introduction	<i>Mr Ralf ERCKMANN, EASA</i>  <i>Ms Eugenia DIAZ ALCAZAR, EASA</i>
10:15 - 10:30	(2) Decision	<b>Adoption of the Agenda</b> <b>Adoption of the minutes of the previous meeting</b>  <i>See Minutes of the meeting P&amp;CA TeB 2020-2</i>	<i>Ms Eugenia DIAZ ALCAZAR, EASA</i>
10:30 - 11:00	(3) Information	<b>IAW/CAW rulemaking update slot (focusing only on NCA questions)</b>  <u>Expectations:</u> <i>- The Agency will answer the questions received in advance to the IAW/CAW presentations. The Agency does not plan to deliver the presentations but focuses on the questions received.</i>	<i>Mr Rodrigo PRIEGO, EASA</i>  <i>Ms Eugenia DIAZ ALCAZAR, EASA</i>
<b>11:00 – 11:20</b> coffee break (participants can just mute themselves)			
11:20 - 11:35	(4)	<b>How to tackle digitalisation?</b> <b>Update from Poland about their experience related to the approval of electronic systems used for maintenance</b> <b>Presentation</b>  <u>Expectations:</u> <i>- Poland will provide with a presentation and will welcome comments and questions from the other NCAs.</i>	<i>NCA presentation:</i>  <i>Poland</i>

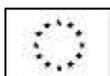


11:35 – 12:20	(5) Information/ Discussion/ Conclusion (advice)	<b>Digitalisation: paperless maintenance</b>  <b>Presentation</b>  <b>Expectations:</b> - The Agency will deliver a presentation and discuss with the MS their views (challenges, feedback about way-forward etc.). Advice on the way-forward is expected.	Ms Eugenia DIAZ ALCAZAR, EASA  Mr Alberto FERNANDEZ LOPEZ, EASA
<b>12:20 – 14:00</b> lunch break (participants should use the <b>new webex link</b> in the invitation for the afternoon session)			
14:00 – 14:45	(6) Discussion	<b>Remote audits</b>  <b>Presentation</b>  <b>Expectations:</b> - In the context of COVID-19 conducting remote audits has become essential. The Agency would like to discuss with the NCAs how to conduct remote audits, in general in normal circumstances, as an alternative way for on-site audits. The objective is to share best practices and any concerns or major risks/issues, based on experience collected so far by the NCAs and EASA.	Ms Carmen CHIRITA, EASA  Mr Antonin MACHALA, EASA
14:45 – 15:15	(7) Information	<b>Update about ongoing CAW RMT tasks: Update about NPA RMT.0731 – New air mobility</b>  <b>Presentation</b>  <b>Expectations:</b> - The Agency will provide with a short update and answer NCA questions.	Mr Alberto FERNANDEZ LOPEZ, EASA
<b>15:15 – 15:35</b> coffee break (participants can just mute themselves)			
15:35 – 16:05	(8) Information	<b>Feedback about comments received in the EASA Committee in February to SMS in Part-145 and POA</b>  <b>Expectations:</b> - The Agency will provide with a short update and highlight the main points.	Mr Youri AUROQUE, EASA  Mr Jeremie NEVEUX, EASA
16:05 - 16:30	(9) Discussion  /Conclusion	<b>Discussion about the EASA Form 1 footnote (Part-21 versus Part-M)</b>  <b>Presentation</b>  <b>Expectations:</b> - The Agency will provide with a short update. EASA would like to receive feedback from the P&CA TeB for the way-forward.	Ms Eugenia DIAZ ALCAZAR, EASA
16:30 – 16:35	(10) Information	<b>Closure</b>	Mr Ralf ERCKMANN,  Ms Eugenia DIAZ ALCAZAR, EASA



## 2. WEBEX (29 April 10:00 – 12:30)

Schedule		Start: <b>Technical preparation: 09:45 – 10:00</b> <u>Testing the connection with the participants.</u> End of the meeting: 12:30	
10:00 – 10:45	(1) Discussion	<b>POA suppliers' occurrences reporting workflow</b> <b>Presentation</b>  <u>Expectations:</u> - The Agency will provide with a presentation and will welcome comments and questions from the NCAs.	Ms Carmen CHIRITA, EASA  Ms Ana-Marija DURANEC, EASA
10:45 – 11:05	(2) Discussion	<b>Feedback on the “Return to Normal Operations project (RNO)” COVID-19, including an update on the exemptions</b> <b>Presentation</b>  <u>Expectations:</u> - The Agency will focus on an update of the information shared during the last P&CA TeB and on the most relevant topics for the audience.	Mr Luis PIREZ, EASA
11:05 – 11:20 coffee break (participants can just mute themselves)			
11:20 – 11:40	(3) Discussion	<b>Safety Sensitive Personnel</b> <b>Presentation</b>  <u>Expectations:</u> - NCA views after FR presentation.	<u>NCA presentation:</u>  France
11:40 – 12:20	(4)	<b>NCA AOB:</b>  <b>Part-66 Examination Credits</b> <b>Presentation</b>  <u>Expectations:</u> - Sweden will explain the main issue and request then the other NCAs for their views.	Sweden
12:20 – 12:30	(5) Information	<b>Closure</b>  <b>Discussion of the next meeting dates:</b> <b>meeting 2021-2: 30 November – 1 December 2021</b>	Mr Ralf ERCKMANN, EASA  Ms Eugenia DIAZ ALCAZAR, EASA



### **Dates of the technical meetings**

- 27 May 14-15.30: AMC2 145.A.50(d) (Malta, Iceland and Ireland)
- 29 June 10-11.30: RNO and Part-66/Part-147 slot  
(see also request from Spain related to 147.A.145 a) v) 2) compliance: possible fraud in exams carried out by foreign 147)
- 28 September 10-11:30: Import of aircraft (Spain and Lithuania)
- 30 November – 1 December 20201-2 regular P&CA TeB meeting

