

	European Aviation Safety Agency	
	Agenda & Schedule	
	Meeting	SSCC Meeting
	Date	5 – 6 June 2013
	Organised by	EASA Rulemaking Directorate

Day One SSCC Sub-Committee Meetings 5 June 2013	
Sub-SSCC meetings	<p>Meetings of the SSCC Sub-Committees</p> <ul style="list-style-type: none"> ▪ Design & Manufacturing ▪ Engineering & Maintenance ▪ Flight Standards ▪ ATM ▪ Aerodromes <p>Sub-Committee Design & Manufacturing:</p> <ul style="list-style-type: none"> ▪ Meeting Room 05.053 <p>Sub-Committee Engineering & Maintenance:</p> <ul style="list-style-type: none"> ▪ Meeting Room 21.012 <p>Sub-Committee Flight Standards:</p> <ul style="list-style-type: none"> ▪ Meeting Room 04.049 <p>Sub-Committee ATM</p> <ul style="list-style-type: none"> ▪ Meeting Room 04.015 <p>Sub-Committee Aerodromes</p> <ul style="list-style-type: none"> ▪ Meeting Room 03.019
List of expected participants	SSCC Members & delegates EASA Staff
Detailed agenda points and timing of each SSCC Subcommittee meeting will be provided by the respective Subcommittee Chairman/Secretary	

Day Two SSCC Meeting 6 June 2013	
The coordination meeting between SSCC and subcommittee Chairs	
	8:30 H – 9:30 H - Coordination SSCC and subcommittee Chairs
	9:30 H – 9:45 H - SSCC Chairs present highlights to EASA
Location	Foyer Hohenzollern, Hotel Barceló Cologne City Center, Habsburgerring 9 – 13, 50674 Cologne
List of expected participants	SSCC/subcommittee Chairs, subcommittee secretaries
Full SSCC Meeting	
Starting Time	10:00 H
Ending Time	17:30 H
Location	Foyer Hohenzollern, Hotel Barceló Cologne City Center, Habsburgerring 9 – 13, 50674 Cologne
List of expected participants	SSCC Members & Observers EASA Staff
10:00-17:30 H	Topics for Discussion
1	Welcome introduction
2 Opinion	Adoption of the agenda
3 Opinion	Adoption of the minutes of the previous meeting
	WP 00: Minutes of meeting 2-2012
4 Information	Highlights Rulemaking activities <ul style="list-style-type: none"> ▪ Rulemaking Programme 2013-2016 ▪ Production and Maintenance, Environment ▪ Flight Standards ▪ Air Traffic Management/Air Navigation Services, Aerodromes
5 Information	Implementation of the Review of the Rulemaking Procedure <ul style="list-style-type: none"> ▪ Execution of the Project ▪ Stakeholder-led Rulemaking Tasks ▪ Nomination process for Members to SSCC and subgroups
6 Information	Conflict of Interest framework
7 Opinion	Opinion on the revised Rules of Procedure
	WP 02: draft Rules of Procedure
8 Opinion	Reports from the Subcommittee Chairs¹ <ul style="list-style-type: none"> ▪ SSCC Opinion

¹ For efficiency reasons, Subcommittee Chairs are invited to present recommendations/ observations that are relevant to the full SSCC.

12:30-13:30 H	Lunch Break (please note that lunch is not included in the meeting package)		
9 Opinion	Opinion on the draft 4-year Rulemaking Programme 2014-2017 WP 01: Draft Rulemaking Programme 2014-2017 WP 01a: draft Rulemaking Programme 2014-2017 with task number		
10 Information	Feedback on implementation of EASA rules <ul style="list-style-type: none"> Standardisation requirements examiners acting on behalf of ATO/AOC Safety risks of Type Rating Instructor assessment by Type Rating Examiners IP 07: discussion paper on the subject		
11 Opinion	Regulatory Challenges 2013 – 2023 WP 03: paper on the subject		
12 Information	AOB <ul style="list-style-type: none"> EC briefing on comitology discussion points to Industry <ul style="list-style-type: none"> OSD SES II+ measures to make consistent the EASA system and SES interoperability regime IP 01: SSCC future meetings IP 02: New approach and briefing note on last EASA committee IP 03: Legislative Planning IP 04: Changes to OSD Opinion IP 05: SES II+		
15:15-15:30 H	Coffee Break may be adapted to the course of the discussions		
12 Information	AOB cont'd <ul style="list-style-type: none"> Extraordinary circumstances – technical problems IP 06: discussion paper on the subject <ul style="list-style-type: none"> Evaluation of the Agency in accordance with article 62 of the Basic Regulation Planning of future meetings 		
17:00h – 17:15 H	Time out		
13 Information	Review of Action table		
17:30 H	End of Meeting		
17:30 – 18:00 H	'Thank you' Drink		
Schedule of the next meeting	Date: 4-5 December 2013 (first meeting of the revised SSCC) Location: Day 1: EASA premises Day 2: Jugendherberge Köln-Deutz, Siegstr. 5 50679 Cologne		
Prepared by	K. Reinartz-Krott/ A. Tziolas	23 05 2013	Signature