

## One-off notification flights

### What type of operations may be performed under a one-off notification?

#### Answer

According to article TCO.305, the following operations may be conducted under a one-off notification:

1. **Air ambulance flights:**

The use of an aircraft to move sick or injured patients between healthcare facilities and/or deliver patient medical care whilst in transit to or from destinations in EU territories

2. **A non-scheduled flight or a series of non-scheduled flights to overcome an unforeseen, immediate and urgent operational need:**

Such flights are limited to flights performed in the public interest and where the urgency of the mission justifies bypassing the regular TCO assessment process (e.g. humanitarian missions or disaster relief operations).

#### Last updated:

25/11/2016

#### Link:

<https://www.easa.europa.eu/faq/21603>

### Under which conditions may I apply for a one-off notification?

#### Answer

The following conditions shall be met by an applicant (operator) in order to satisfy the one-off notification requirements:

EASA is notified prior to the intended date of the first flight. The operator will need

to file and submit the appropriate 'One-off notification' form and provide the necessary supporting documents to EASA; and

The operator is not subject to an operating ban pursuant to Regulation (EC) No 2111/2005 of the European Parliament and of the Council; and

The operator has not been refused a TCO authorization (negative decision on the grounds of safety concerns), and

The operator must not have filed a 'One-off notification' with the Agency within the previous 24 months.

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18/12/2019

**Link:**

<https://www.easa.europa.eu/faq/21604>

## **Where do I find the One-off notification form?**

**Answer**

The One-off notification form may be found [here](#).

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25/11/2016

**Link:**

<https://www.easa.europa.eu/faq/21607>

## **What information must an air operator provide with the one-off notification form?**

**Answer**

In addition to the one-off notification form, which is available on the EASA website, the applicant operator must provide its AOC, Operations Specifications and the valid certificate of airworthiness of the aircraft intended to be used under the one-off notification.

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**Link:**

<https://www.easa.europa.eu/faq/21608>

## What is a one-off notification?

### Answer

Article 3 of the so-called TCO regulation requires all third country operators engaging in commercial air transport operations to EASA Member States to hold an authorisation issued by EASA.

One-off notification is referring to article TCO.305 “Non-scheduled Flights – one-off notification” of the TCO regulation.

This article provides a way to derogate from Article 3 in order to perform air ambulance flights or a non-scheduled flight or a series of non-scheduled flights to overcome an unforeseen, immediate and urgent operational need without first obtaining an authorisation issued by EASA.

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**Link:**

<https://www.easa.europa.eu/faq/21602>

## How do I apply for a one-off notification?

### Answer

The dedicated application form may be found [here](#).

The filled form together with the requested supporting documents must be submitted to EASA via the dedicated ‘one-off’ email address.

Upon receipt of the application form and the supporting documents, EASA will send the applicant an automated acknowledgment email. The received acknowledgment email will serve as a proof that EASA has received a ‘one-off notification’ application. This acknowledgement may be used temporarily by operators, in conjunction with the application form and the submitted documents, to support their request for operating permits from the concerned EU Member States.

Within ten (10) working days the operator must apply for a regular TCO authorisation, otherwise EASA will remove the privilege to perform one-off

notification flights.

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18/12/2019

**Link:**

<https://www.easa.europa.eu/faq/21610>

## How long is a 'one-off notification' valid?

**Answer**

It is important to remember the following critical milestones in the 'one-off notification' process:

The operator must formally apply to the Agency for a standard TCO authorization **within ten (10) working days** after the date of the 'one-off notification'; and

Flights may only be performed under the 'one-off notification' for a maximum period of **six (6) consecutive weeks** (= 42 calendar days) following the date of the 'one-off notification', or until such time as the Agency has taken a final decision on the formal TCO application (see point 1. above).

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25/11/2016

**Link:**

<https://www.easa.europa.eu/faq/21613>

## Under which circumstances may I re-apply for a one-off notification?

**Answer**

A 'one-off notification' may be filed only once every 24 months by an operator.

The conditions to be met for a re-application are identical to the ones applicable for the first 'one-off notification' filed with EASA.

**Last updated:**

18/12/2019

**Link:**

<https://www.easa.europa.eu/faq/21611>

## **What happens if I did not apply formally for a TCO authorisation within ten (10) working days following the ‘one-off notification date?’**

### **Answer**

The ‘one-off notification’ privileges will be removed. All commercial air transport operations must stop with immediate effect.

### **Last updated:**

18/12/2019

### **Link:**

<https://www.easa.europa.eu/faq/21614>

## **What happens following the submission of the ‘one-off notification’ accompanied with the provided application form and supporting documents?**

### **Answer**

The concerned EU Member State will review the application form and the submitted documents in order to evaluate and decide on the request for the operating permits. In case of a refusal, the EU Member State will inform EASA accordingly.

EASA will also review the received application form and the supporting documentation. Should this review be unsatisfactory (e.g. no valid Air Operator Certificate, operations are requested that are not approved on the operations specifications documents, false declaration, etc.) EASA will immediately remove the privileges given under the ‘One-off notification’ and inform the Member States. All commercial air transport operations must then stop with immediate effect.

### **Last updated:**

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**Link:**

<https://www.easa.europa.eu/faq/21612>

## **What happens if EASA has not taken any decision on my formal TCO application for a TCO authorisation within the consecutive six (6) weeks (42 calendar days) following the 'one-off notification date?**

**Answer**

The 'one-off notification' privileges will be removed until the Agency has come to a final decision concerning the TCO application. All commercial air transport operations must stop with immediate effect until further notice.

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**Link:**

<https://www.easa.europa.eu/faq/21615>

## **What happens if EASA takes a negative decision regarding my formal TCO application for a TCO authorisation within the consecutive six (6) weeks (42 calendar days) following the 'one-off notification date?**

**Answer**

The 'one-off notification' privileges will be removed. All commercial air transport operations must stop with immediate effect.

**Last updated:**

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**Link:**

<https://www.easa.europa.eu/faq/21616>

## **How can I submit my one-off notification form and the supporting documents?**

### **Answer**

Only by email on the following address: TCO\_one\_off [at] easa.europa.eu

### **Last updated:**

25/11/2016

### **Link:**

<https://www.easa.europa.eu/faq/21609>