

# Employment opportunities offered at EASA

## What is a Temporary Agent?

### Answer

Temporary Agent posts are classified, according to the nature and importance of the duties into two function groups: an administrators' function group (hereinafter 'AD') and an assistants' function group (hereinafter 'AST').

- The Administrators' function group (AD) comprises twelve grades from AD 5 to AD 16, corresponding to administrative, technical, advisory, linguistic and scientific duties;
- Assistants' function group (AST) comprises eleven grades from AST 1 to AST 11, corresponding to executive, technical and clerical duties.

The initial duration of a Temporary Agent contract is 5 years with the possibility of renewal for an indefinite period.

### Last updated:

20/02/2020

### Link:

<https://www.easa.europa.eu/faq/19260>

## What is a Contract Agent?

### Answer

Temporary Agent posts are classified, Contract Agents posts are classified, according to the nature and importance of the duties, into four function groups:

- Function group I (grades 1 to 3) corresponds to administrative support service tasks;
- Function group II (grades 4 to 7) corresponds to secretarial and office management tasks;
- Function group III (grades 8 to 12) corresponds to executive, drafting and accountancy tasks;
- Function group IV (grades 13 to 18) corresponds to administrative, scientific,

advisory, and linguistic tasks.

The initial duration of a Contract Agent contract is 3 years with the possibility of renewal for a definite period. It may be renewed not more than once for a fixed period of not more than five years. Any further renewal shall be for an indefinite period.

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**Link:**

<https://www.easa.europa.eu/faq/19261>

## **Is there a probationary period at EASA?**

### **Answer**

The probationary period for both Temporary Agents and Contract Agents is 9 months.

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<https://www.easa.europa.eu/faq/110283>

## **What is a Seconded National Expert (SNE)?**

### **Answer**

Seconded National Experts (SNEs) are national or international civil servants from national authorities, who may work temporarily for EASA in a twofold role:

- To bring to EASA their experience from their national authorities in their field of expertise;
- To bring to their home administration the knowledge acquired during their secondment at EASA.

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**Link:**

<https://www.easa.europa.eu/faq/110284>

## **How does the recruitment procedure look like for SNEs?**

## Answer

- If a Directorate has already identified a person to be seconded at EASA as a SNE, the Directorate should contact **the Personnel Administration Section** to start the secondment procedure.
- Alternatively, if there is a general need for an SNE, the Directorate should contact **the Recruitment Section** in order to arrange for a vacancy notice to be published.

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<https://www.easa.europa.eu/faq/110285>

## Are there any interim opportunities at EASA?

### Answer

From time to time, the European Union Aviation Safety Agency is assisted by external providers (i.e. interim providers).

In particular, for secretarial/administrative tasks, the Agency may use interim staff for short periods of time to cover for staffing needs arising from one or more of the following reasons:

- Short or long term absences of staff (i.e. maternity, parental, unpaid, sick leave);
- Implementation of specific programmes and/or projects of a limited duration.

Interim assignments may have a duration of up to 9 months and may be extended for a maximum period of another 9 months in exceptional cases.

If you want to know more about the interim opportunities at EASA, please send us an email at [recruit \[at\] easa.europa.eu](mailto:recruit@easa.europa.eu).

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<https://www.easa.europa.eu/faq/110286>