

	<b>European Aviation Safety Agency</b>	
	<b>Draft Agenda – Meeting 4 December 2013</b>	
	<b>Meeting</b>	ATM/ANS Sub SSCC Meeting 2-2013
	<b>Date</b>	4 December 2013
	<b>Organised by</b>	EASA Rulemaking Directorate

<b>Sub SSCC ATM/ANS Meeting 04 December 2013</b>	
<b>Starting &amp; Ending Time</b>	11:00 H – 17:00 H
<b>Location</b>	Horion Haus Hermann Pünderstrasse 3, 50679 Cologne, Germany Room "Rhein/Ruhr/Erft"  (close to <b>EASA Offices</b> at Köln-Triangle Ottoplatz 1, 50679 Köln, Germany)
<b>List of expected participants</b>	ATM/ANS Sub-SSCC Members EASA Staff
<b>Agenda Item</b>	<b>Topics for discussion</b>
<b>1</b>	Welcome and introduction
<b>2</b>	Adoption of the agenda
<b>3</b>	<b>Introduction to the review of EASA Rulemaking Process</b> <b>The processes, working approaches and role of Sub-SSCC will be presented (presentations will be distributed as follow-up documents)</b>
<b>4</b>	<b>SSCC/Sub-SSCC Rules of Procedure</b> <ul style="list-style-type: none"> <li>▪ Presentation of the procedures</li> </ul> <b>Information Paper 01: Rules of Procedure for SSCC/Sub-SSCC</b> <b>Presentations will be distributed as follow-up documents</b>
<b>12:00-13:00</b>	<b>Lunch break</b>
<b>5</b>	Summary of conclusions from the previous meeting <b>Working Paper 00: Draft summary of conclusions 1-2013</b>
<b>6</b>	<b>4-year Rulemaking Programme</b> <ul style="list-style-type: none"> <li>▪ Rulemaking Programme 2014-2017; <ul style="list-style-type: none"> <li>▪ Status</li> <li>▪ Changes introduced (in ATM/ANS)</li> <li>▪ Progress update - ATM/ANS tasks (including information on on-going Rulemaking groups/activities)</li> </ul> </li> <li>▪ Sub-SSCC opinion and advice on Rulemaking Programming</li> <li>▪ Milestones for the development of the draft 4-year Rulemaking Programme 2015-2018</li> </ul> <b>Working Paper 01: Changes in the RMP 2014-2017 (in ATM/ANS)</b> <b>Working Paper 02: Progress report on ATM/ANS rulemaking</b>

	<b>activities</b> <b>Presentation on the subject</b> (Presentations will be distributed as follow-up documents)
<b>7</b>	Conclusions on the main points to be reported by the Chair to the full SSCC meeting
<b>8</b>	AOB <ul style="list-style-type: none"> <li>• Announcement on the Chair/vice Chair elections</li> <li>• Information on rulemaking studies</li> </ul>
<b>17h00</b>	<b>Meeting closes</b>

<b>Schedule of the next meeting</b>	<b><u>Date:</u></b> TBD <b><u>Location:</u></b> TBD
<b>Prepared by</b>	Anastasiya Terzieva, Secretary