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| **Data protection:** Personal data included in this application is processed by EASA pursuant to Regulation (EU) No 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. It will be processed solely for the purposes of the performance, management and follow‑up of the Application by the Agency, without prejudice to possible transmission to internal audit services, to the Court of Auditors, to the European Anti-Fraud Office (OLAF) for the purposes of safeguarding the financial interests of the European Union. The Applicant shall have the right of access to his personal data and the right to rectify any such data that is inaccurate or incomplete. Should the Applicant have any queries concerning the processing of his personal data, he shall address them to the Agency at the following address: dpo [at] easa.europa.eu. The Applicant shall have right of recourse at any time to the European Data Protection Supervisor. |

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| **1. Your Reference** | Please provide a brief, unique identifier that we will use to refer to your application |

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| **2. Applicant Address and Contact Data** |
| **2.1 Applicant Data** |
| **2.1.1 Name and Address**registered (business) name and address/legal seat of the company | Account Number | **3XXXXX** | Organisation Reference[DOA/21J) or POA/21G] | **EASA.21X.XXX** |
| (Company) Name |  |
| Street / No |  |
| Post Code |  |
| City |  |
| Country |  |
| **2.1.2 Contact Person**responsible for this application | Title | [ ]  Mr [ ]  Ms |
| Name |  |
| First name |  |
| Job title |  |
| Phone |  |
| Email |  |
| **2.2 Shipping Data** (may be left blank if same as 2.1 Applicant Data) |
| 2.2.1 Shipping Address for the shipping of original EASA documents | (Company) Name |  |
| Street / No |  |
| PO Box |  |
| Post Code |  |
| City |  |
| Country |  |
| 2.2.2 Contact Personfor shipping | Title | [ ]  Mr [ ]  Ms |
| Name |  |
| First name |  |
| Job title |  |
| Phone |  |
| Email |  |

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| 3. Identification of Activity |
| **3.1 Application for a derogation not to implement certain requirements of Part IS** [ref. IS.D.OR.200(e)] | [ ]  |
| Information attached to this application:[ ]  Affected approval(s)[ ]  Detailed justification for the exclusion of the provisions[ ]  Overview of services the organisation provides, and receives[ ]  Architecture overview of information systems used for business operation[ ]  Summary of the initial information security risk assessment aligned with the above architecture[ ]  Methodology used to perform the information security risk assessment[ ]  List of people and roles involved in the information security risk assessment process[Please select as necessary and refer to any supporting documents, if available at the time of this application] |
| **3.2 Application for the approval of a change to the information security management system (ISMS) and/or to the information security management manual (ISMM)** [ref. IS.D.OR.250(c), IS.D.OR.255(b)] | [ ]  |
| Reason:[ ]  Change that is not covered by the approved procedure described in IS.D.OR.250(c) and IS.D.OR.255(a)[ ]  Change to the approved procedure described in IS.D.OR.250(c) and IS.D.OR.255(a)[Please select as necessary and refer to any supporting documents, if available at the time of this application] |
| Description of the change:[Please provide a brief description of the change and/or provide reference to any supporting document] |
| 3.3 Other information |
| [Please provide any other information relevant to this application] |
| **Important Note:** Additional information about this application will be requested in a second stage. |

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| 4. Applicant’s Declaration |
| I declare that I have the legal capacity to submit this application to EASA and that all information provided in this application form is correct and complete. |
|  |  |  |
| Date/Location | Name/Function | Signature |
| **Important Note:** EASA cannot accept applications without signature. Please make sure that you sign the application. |
| This application should be sent by e-mail to:applicant.services@easa.europa.eu |