

## Executive Director Decision

**DECISION N° 2025/011/ED  
OF THE EXECUTIVE DIRECTOR OF THE AGENCY**

**of 12 May 2025**

### **ON THE ESTABLISHMENT OF REQUIREMENTS FOR AGENCY-APPROVED TRAINING COURSES IN ACCORDANCE WITH ARTICLE 92(1)<sup>1</sup> OF REGULATION (EU) NO 2018/1139**

THE EXECUTIVE DIRECTOR OF THE EUROPEAN UNION AVIATION SAFETY AGENCY,

Having regard to the Regulation (EU) No 2018/1139<sup>2</sup> (hereinafter referred to as “the Basic Regulation”), and in particular Articles 92(1) and 104 (1) thereof,

WHEREAS:

- 1) The Agency does not have the resources to deliver all training requested by Industry and Authorities when new regulatory requirements are issued,
- 2) There has been interest by the training industry to provide such training, on the condition it is approved by the Agency,
- 3) Article 92 (1) of the Basic Regulation empowers the Agency to approve aviation training courses in accordance with requirements established by the Agency and published in its official publication,
- 4) An initial invite published by EASA for expression of interest<sup>3</sup> to deliver such training has shown real and concrete interest by several training organisations,
- 5) The Agency intends to establish the requirements necessary for the assessment of the training providers and of the training courses in accordance with Article 92 (1) of the Basic Regulation,
- 6) It is therefore necessary to determine the terms and conditions for the assessment of the applications of training providers interested in providing aviation training courses approved by the Agency.

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<sup>1</sup> Article 92 - Aviation training

1. In order to promote best practices and uniformity in the implementation of this Regulation and of the delegated and implementing acts adopted on the basis thereof, the Agency may, upon request by a provider of aviation training, assess the compliance of that provider and of its training courses with the requirements established by the Agency and published in its official publication. Upon having established such compliance, the provider shall be entitled to provide Agency-approved training courses.
2. (...)

<sup>2</sup> Regulation (EU) 2018/1139 of the European Parliament and of the Council of 4 July 2018 on common rules in the field of civil aviation and establishing a European Union Aviation Safety Agency, and amending Regulations (EC) No 2111/2005, (EC) No 1008/2008, (EU) No 996/2010, (EU) No 376/2014 and Directives 2014/30/EU and 2014/53/EU of the European Parliament and of the Council, and repealing Regulations (EC) No 552/2004 and (EC) No 216/2008 of the European Parliament and of the Council and Council Regulation (EEC) No 3922/91, OJ L 212, 22.08.2018, p. 1.

<sup>3</sup> <https://www.easa.europa.eu/en/domains/cyber-security/part-training>

HAS DECIDED AS FOLLOWS:

### **Article 1**

#### **Objectives and Applicability**

1. The objective of this Decision is to establish transparent procedures to be followed by the Agency when carrying out the approval of aviation training courses delivered by providers of aviation training, including the assessment of compliance of these providers, pursuant to Article 92 (1) of Regulation (EU) 2018/1139.
2. This Decision applies to aviation training providers who wish to have their aviation training courses approved by the Agency, in accordance with Article 92 (1) Regulation (EU) 2018/1139.
3. This Decision also applies to holders of a training organisation approval issued by a Member State or by the Agency itself in accordance with Regulation (EU) 2018/1139 and the delegated and implementing acts approved on the basis thereof in case such organisations would like to provide Agency approved course covered by this Decision.

### **Article 2**

#### **Application by the training provider**

1. An application for an approval of an aviation training course shall be made on a form and in a manner established by the Agency.
2. The application forms and the completion instructions are available in the public website of the Agency.<sup>4</sup>

### **Article 3**

#### **Investigation by the Agency**

1. Upon receiving an application, the Agency shall verify the applicant's compliance with the applicable requirements set in the Annexes to this Decision.
2. Administrative procedures established by the Agency shall apply to those investigations.

### **Article 4**

#### **Approval Decision**

1. When satisfied that the applicant complies with the applicable requirements, the Agency shall issue an approval letter.
2. The approval letter shall have a validity of 3 years.
3. The approval letter shall specify the list of Agency approved training courses.

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<sup>4</sup> <https://www.easa.europa.eu/en/document-library/application-forms>

## **Article 5**

### **Suspension and revocation**

1. The approval letter may be suspended or revoked when the Agency assesses that the training provider or the training course is no longer complying with the applicable requirements of this Decision.
2. In case of suspension or revocation of the approval letter, the Agency shall notify in writing the approval holder of its intention to suspend or revoke, stating the non-compliance detected and the reasons for the revocation or suspension.
3. The approval holder shall have the right to provide the Agency with comments and observations and request the Agency to reconsider the decision within 15 days after the receipt of the written notification. The written notification and the reply may be sent by email only.
4. In case the Agency decides to suspend or revoke the approval, it shall notify the approval holder of its final decision, stating the grounds for the decision.
5. Decisions adopted by the Agency in accordance with this article shall be published in the Official Publication of the Agency.
6. In case of disagreement, the approval holder may lodge an appeal against the Decision in the European Court of Justice, in accordance with article 114 of Regulation (EU) 2018/1139 and Article 263 of the TFEU<sup>5</sup>.

## **Article 6**

### **Fees & Charges**

Agency's tasks related to the approval of training courses under this Decision shall be subject to the fees and charges established by Regulation (EU) 2019/2153<sup>6</sup> or its successor Regulation.

## **Article 7**

### **Resolution of Disagreements**

1. Every effort shall be made to resolve all disagreements between the applicant or the approval holder and the Agency at the lowest possible level.
2. In case of disagreement of the applicant or approval holder with the Agency during the investigation process or the continuous monitoring by the Agency, the Executive Director shall seek the opinion of the Agency experts with extensive knowledge of technical disciplines necessary for the assessment of the courses and of the training provider.
3. In case the applicant or approval holder continues to disagree with a decision of the Agency, it may lodge a formal appeal to the European Court of Justice, in accordance with Article 114 Regulation (EU) 2018/1139 and Article 263 TFEU.

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<sup>5</sup> Treaty on the Functioning of the European Union.

<sup>6</sup> Commission Implementing Regulation (EU) 2019/2153 of 16 December 2019 on the fees and charges levied by the European Union Aviation Safety Agency, and repealing Regulation (EU) No 319/2014.

**Article 8**  
**Technical Annexes**

1. Training providers applying for the Agency approval for their training courses shall comply with the requirements established in Annex I of this Decision.
2. Training courses for which Agency approval is applied for shall comply with the requirements in Annex II of this Decision.
3. Further Annexes may be added to this Decision to cover for additional aviation domains.
4. The Annexes may be amended as needed.

**Article 9**  
**Publication of the decision and entry into force**

This Decision shall be published in the Official Publication of the Agency and shall enter into force on the day following that of its signature

Done in Cologne, 12 May 2025

Florian GUILLERMET



## **ANNEX I – REQUIREMENTS FOR TRAINING PROVIDERS**

### Organisation

1. The training organisation shall ensure that:
  - 1.1. The organisational structure and responsibilities are described in an organisation management manual
  - 1.2. A quality assurance process is established to ensure:
    - 1.2.1. continued compliance with all requirements, and
    - 1.2.2. continuous improvement on the basis of feedback received
  - 1.3. A process is established to qualify and manage trainers, to ensure that training is delivered to a high standard.
    - 1.3.1. Qualification criteria and initial training programme (technical, pedagogical, language competencies),
    - 1.3.2. Recurrent training and minimum activity to maintain qualification
    - 1.3.3. System to plan an adequate number of qualified trainers
  - 1.4. Adequate facilities are available to ensure that trainees can be proficiently trained without distraction and that all required technological means are available during training delivery
  - 1.5. A record-keeping system is established providing for adequate storage, accessibility and reliable traceability of training records

### Design of training courses

2. The training organisation shall design training courses addressing the following:
  - 2.1. Definition of the scope and purpose of each course, including delivery means and duration.
  - 2.2. Development of training material to ensure trainees can follow the course and review the training content at their need.
    - 2.2.1. Use of copyrighted material shall be in accordance with applicable laws
  - 2.3. Adequate duration: ensure that each training course allows sufficient time for the topics to be covered and that human performance is given consideration.
  - 2.4. Good balance between theory and practice.
  - 2.5. Documented update of contents over time to make sure that the course and the training material remain current, reflecting regulatory and technological evolutions
  - 2.6. Training feedback loop to ensure a continuous improvement of the training
  - 2.7. Effective training environment fostering engagement and participation of trainees

## ANNEX II – REQUIREMENTS FOR TRAINING COURSES

### A. “Part-IS<sup>7</sup> training for NAA inspectors”

After the training the NAA inspectors shall be able to:

| N.  | Competence objective  | Part-IS ref.                   |
|-----|---|--------------------------------|
| 1   | Describe the relevant aviation information security/cybersecurity regulatory requirements applicable to the overseen organisation.  | N/A                            |
| 2   | Evaluate the suitability of the Information security management system (ISMS), in terms of:   | IS.AR.200                      |
| 2.1 | - Management involvement  |                                |
| 2.2 | - Establishment of proper governance structure  |                                |
| 3   | Evaluate how an organisation has identified and documented the aviation safety relevant assets that are in the ISMS scope.  | IS.AR.205 (a) (b)              |
| 4   | Evaluate how an organisation has identified threat scenarios to the systems in scope and how risks have been assessed and are kept updated.   | IS.AR.205 (c) (d)              |
| 5   | Evaluate how an organisation has implemented supply chain risk management and ensures proper management of contracted activities.   | IS.OR.235<br>IS.OR.205         |
| 6   | Evaluate how an organisation ranks the risks and addresses unacceptable ones.   | IS.AR.205 (c) (d)<br>IS.AR.210 |
| 7   | Evaluate how an organisation has implemented security controls aimed at managing unacceptable risks.  | IS.AR.210                      |
| 8   | Evaluate how an organisation has implemented the necessary operational measures to detect the materialisation of unacceptable risks, to respond to events and incidents and to recover from incidents. In particular: | IS.AR.215                      |
| 8.1 | - Evaluate if security operations and detection are fit for purpose   |                                |
| 8.2 | - Evaluate if the response and recovery process is fit for purpose  |                                |
| 9   | Evaluate how an organisation ensures sufficiency of resources and adequate trustworthiness and competences of the staff.  | IS.OR.240                      |

<sup>7</sup> A set of rules contained in Commission Delegated Regulation (EU) 2022/1645 of 14 July 2022 and in Commission Implementing Regulation (EU) 2023/203 of 27 October 2022 laying down requirements for the management of information security risks with a potential impact on aviation safety for aviation organisations and authorities across the entire aviation domain.

| N. | Competence objective  | Part-IS ref.           |
|----|---|------------------------|
| 10 | Evaluate how an organisation ensures proper internal and external reporting of information security events and incidents.   | IS.OR.215<br>IS.OR.230 |
| 11 | Evaluate how an organisation assesses the effectiveness and maturity of its own ISMS and reacts to identified deficiencies. | IS.OR.260              |



**B. "Part-IS familiarisation<sup>8</sup> training"**

After the training the trainee shall be:

- (a) familiar with the basic elements of Part-IS
- (b) able to give a simple description of the whole subject, using common words and examples.
- (c) able to use typical terms.

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<sup>8</sup> Familiarisation training is defined as Level 1 in Appendix I to Annex III of Regulation (EU) No 1321/2014 (Part-66)