European Union Aviation Safety Agency

FAQ n.44039

FAQs:

Application process, Applications for product certification/validation of foreign certificates, Certification of products and organisations

Question:

I am a BASA applicant (US/CAN/BRAZIL), how do I use the EASA Portal?

Answer:

The bilateral applicant will complete the application data in the EASA Portal and press “Submit”.

The EASA Portal will send an email to the applicant with the application summary document (Application Acknowledgement, FO.APMAN.00046) attached to it.

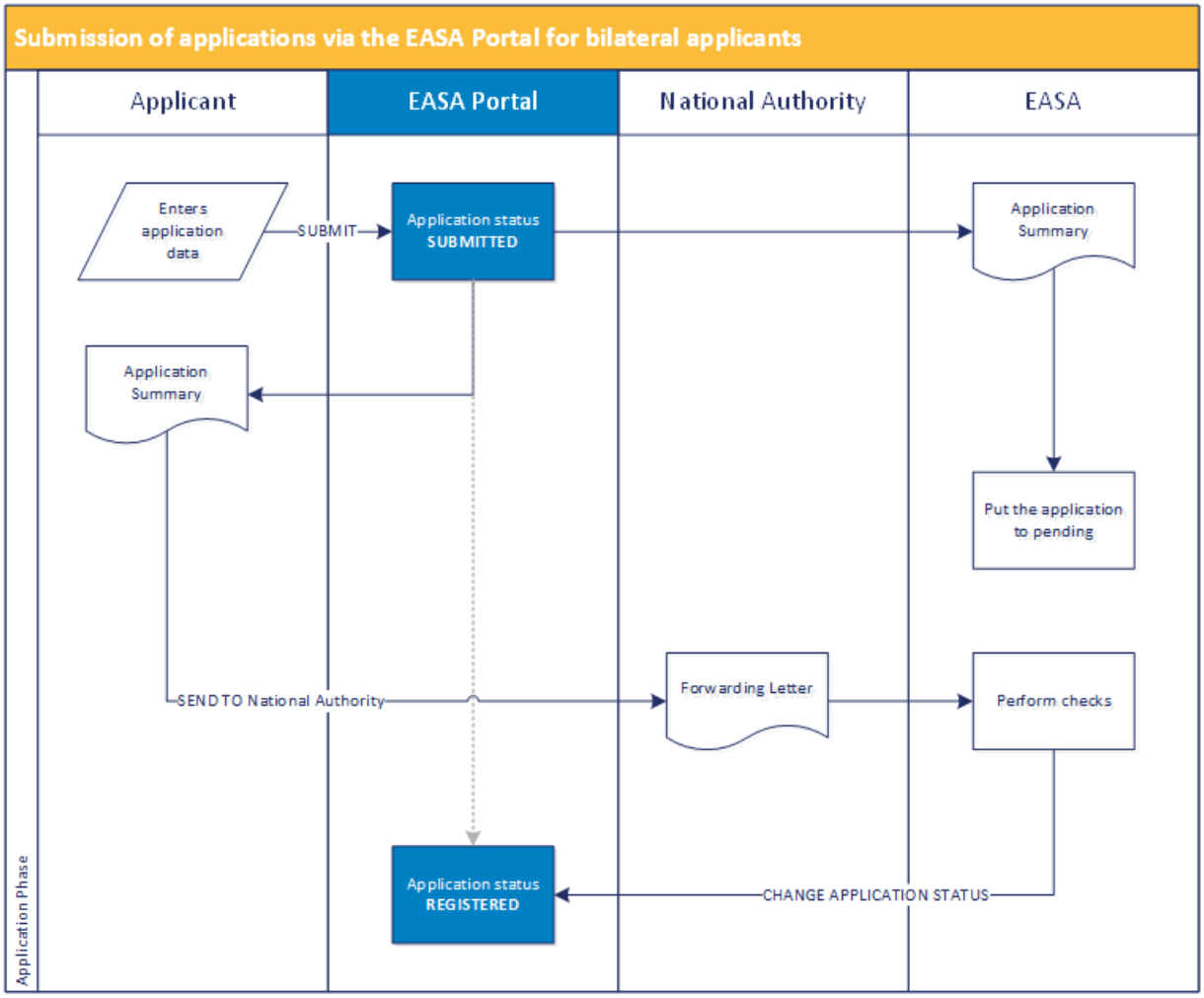
The applicant forwards the document to their National Aviation Authority in lieu of a completed EASA application form.

Meanwhile, EASA will change the application status in the EASA Portal to “Pending”.

The National Aviation Authority reviews the application and forwards it together with the forwarding letter to EASA.

EASA performs the full eligibility check and, if applicable, changes the application status in the EASA Portal to “Registered”.

The technical checks and investigation can start upon formal EASA acceptance.



Last updated:

14/09/2021

Link:

https://www.easa.europa.eu/en/faq/44039