European Union Aviation Safety Agency

One-off notification flights

What type of operations may be performed under a one-off notification?

Answer

According to article TCO.305, the following operations may be conducted under a one-off notification:

1. Flights that are performed in the public interest, to address an urgent need, such as humanitarian missions and disaster relief operations;
2. Air ambulance flights: The use of an aircraft to move sick or injured patients between healthcare facilities and/or deliver patient medical care.

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21603

Under which conditions may I apply for a one-off notification?

Answer

The following conditions shall be met by an applicant (operator) in order to satisfy the one-off notification requirements:

EASA is notified prior to the intended date of the first flight. The operator will need to file and submit the appropriate ‘One-off notification’ form and provide the necessary supporting documents to EASA; and

The operator provides evidence that the planned operation meets the criteria for “One-off notification flights”; and

The operator is not subject to an operating ban pursuant to Regulation (EC) No 2111/2005 of the European Parliament and of the Council; and

The operator is not subject to rejection, suspension or revocation of a TCO authorisation on safety grounds, and

The operator must not have filed a ‘One-off notification’ with the Agency within the previous 24

months.

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14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21604

Where do I find the One-off notification form?

Answer

The One-off notification form may be found here.

Last updated:
25/11/2016

Link:
https://www.easa.europa.eu/en/faq/21607

What information must an air operator provide with the one-off notification form?

Answer

In addition to the one-off notification form, which is available on the EASA website, the applicant operator must provide its AOC, Operations Specifications and the valid certificate of airworthiness of the aircraft intended to be used under the one-off notification. Furthermore, the operator shall provide evidence that the planned operation meets the criteria for “One-off notification flights”.

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Link:
https://www.easa.europa.eu/en/faq/21608

What is a one-off notification?

Answer

Article 3 of the TCO Regulation (EU) No 452/2014 requires all third country operators engaging in commercial air transport operations to EASA Member States to hold an authorisation issued

by EASA.

One-off notification is referring to article TCO.305 “One-off notification flights“ of the TCO regulation.

This article provides a way to derogate from Article 3 r to perform air ambulance flights or flights that are performed in the public interest, to address an urgent need, such as humanitarian missions and disaster relief operations ;without first obtaining an authorisation issued by EASA.

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14/03/2023

Link:

https://www.easa.europa.eu/en/faq/21602

How do I apply for a one-off notification?

Answer

The dedicated application form may be found here.

The filled form together with the requested supporting documents must be submitted to EASA via the dedicated ‘one-off’ email address.

Upon receipt of the application form and the supporting documents, EASA will send the applicant an automated acknowledgment email. The received acknowledgment email will serve as a proof that EASA has received a ‘one-off notification’ application. This acknowledgement may be used temporarily by operators, in conjunction with the application form and the submitted documents, to support their request for operating permits from the concerned EU Member States.

Within 14 days the operator must apply for a regular TCO authorisation, otherwise EASA will remove the privilege to perform one-off notification flights.

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14/03/2023

Link:

https://www.easa.europa.eu/en/faq/21610

How long is a ‘one-off notification’ valid?

Answer

It is important to remember the following critical milestones in the ‘one-off notification’ process:

The operator must formally apply to the Agency for a standard TCO authorisation **within 14 days** after the date of the ‘one-off notification’; and

Flights may only be performed under the ‘one-off notification’ for a maximum period of **twelve (12) consecutive weeks** (= 84 calendar days) following the date of the ‘one-off notification’, or until such time as the Agency has taken a final decision on the formal TCO application (see point 1. above).

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14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21613

Under which circumstances may I re-apply for a one-off notification?

Answer

A ‘one-off notification’ may be filed only once every 24 months by an operator.

The conditions to be met for a re-application are identical to the ones applicable for the first ‘one-off notification’ filed with EASA.

Last updated:
18/12/2019

Link:
https://www.easa.europa.eu/en/faq/21611

What happens if I did not apply formally for a TCO authorisation within 14 days following the ‘one-off notification date?

Answer

The ‘one-off notification’ privileges will be removed. All commercial air transport operations must stop with immediate effect.

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14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21614

What happens following the submission of the ‘one-off notification’ accompanied with the provided application form and supporting documents?

Answer

The concerned EU Member State will review the application form and the submitted documents to evaluate and decide on the request for the operating permits. In case of a refusal, the EU Member State will inform EASA accordingly.

EASA will also review the received application form and the supporting documentation. Should this review be unsatisfactory (e.g. no valid Air Operator Certificate, operations are requested that are not approved on the operations specifications documents, false declaration, etc.) EASA will immediately remove the privileges given under the ‘One-off notification’ and inform the Member States. All commercial air transport operations must then stop with immediate effect.

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21612

What happens if EASA has not taken any decision on my formal TCO application for a TCO authorisation within the consecutive twelve (12) weeks (84 calendar days) following the ‘one-off notification date?

Answer

The ‘one-off notification’ privileges will be removed until the Agency has come to a final decision concerning the TCO application. All commercial air transport operations must stop with immediate effect until further notice.

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21615

What happens if EASA takes a negative decision regarding my formal TCO application for a TCO authorisation within the consecutive twelve (12) weeks

(84 calendar days) following the ‘one-off notification date?

Answer

The ‘one-off notification’ privileges will be removed. All commercial air transport operations must stop with immediate effect.

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/21616

How can I submit my one-off notification form and the supporting documents?

Answer

Only by email on the following address: TCO_one_off [at] easa.europa.eu (TCO_one_off[at]easa[dot]europa[dot]eu)

Last updated:
25/11/2016

Link:
https://www.easa.europa.eu/en/faq/21609