European Union Aviation Safety Agency

# FAQ n.19350

## FAQs:

E - Charging of travel costs, Fees & Charges — FAQ

## Question:

**E.4 - Travel time**

## Answer:

The time spent by an EASA staff member in the means of transport is charged at the EASA hourly rate set out in Annex Part II to (EU) 2025/2347.

To facilitate travel time calculation, the Agency establishes a standard number of travel hours per destination. Standard travel time is calculated based on the following principles:

- Travel time is counted from the time of departure from the EASA staff member's standard place of work (or home, if the staff member leaves directly from home) to arrival at the staff member's destination. The destination is the place where the certification task or service is to be performed.
- No travel time will be charged for any kind of transport delay, regardless of the cause.
- No more than 12 hours travel time will be charged on any calendar day.

## Last updated:

07/01/2026

## Link:

https://www.easa.europa.eu/en/faq/19350