



European Union Aviation Safety Agency

## FAQ n.142960

### FAQs:

[C.5 - Third Country Operators \(TCO\)](#), [C - Fees for the Approval of Organisations](#), [Fees & Charges — FAQ](#)

### Question:

#### **C.5.15 – Why does EASA need additional billing data?**

### Answer:

The address defined as 'billing address' and the person defined as 'billing contact' will be showing on all EASA invoices. EASA invoices will be sent by email to the address indicated under 'billing contact' (a generic mailbox is preferred). The billing contact person will be contacted for all issues related to the EASA invoice/s and will be responsible for ensuring the EASA terms of payment are honoured.

Please refer to the ['General Conditions and Terms of Payment'](#) available in the Downloads section of this page.

If no billing data is submitted, we will assume that invoices should be issued to the applicant legal address and TCO contact person as indicated in the application form under points 2.1.1. and 2.1.3.

For TCO authorisations already in place on 1 January 2026, the first invoice will be issued to the TCO contact person identified in the TCO Web-Interface. Thereafter, TCOs will be given the opportunity to indicate a dedicated billing address and contact.

### Last updated:

18/12/2025

### Link:

<https://www.easa.europa.eu/en/faq/142960>