European Union Aviation Safety Agency

Employment opportunities offered at EASA

What is a Temporary Agent?

Answer

Temporary Agent posts are classified, according to the nature and importance of the duties into two function groups: an administrators' function group (hereinafter 'AD') and an assistants' function group (hereinafter 'AST').

- The Administrators' function group (AD) comprises twelve grades from AD 5 to AD 16, corresponding to administrative, technical, advisory, linguistic and scientific duties;
- Assistants' function group (AST) comprises eleven grades from AST 1 to AST 11, corresponding to executive, technical and clerical duties.

The initial duration of a Temporary Agent contract is usually 5 years with the possibility of renewal for an indefinite period.

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/19260

What is a Contract Agent?

Answer

Contract Agent posts are classified, according to the nature and importance of the duties, into four function groups:

- Function group I (grades 1 to 3) corresponds to administrative support service tasks;
- Function group II (grades 4 to 7) corresponds to secretarial and office management tasks;
- Function group III (grades 8 to 12) corresponds to executive, drafting and accountancy tasks;
- Function group IV (grades 13 to 18) corresponds to administrative, scientific, advisory, and linguistic tasks.

The initial duration of a Contract Agent contract is usually 3 years with the possibility of renewal for a definite period. It may be renewed not more than once for a fixed period of not more than

five years. Any further renewal shall be for an indefinite period. In specific cases the individual contract duration may be limited to the length of the specific project the candidate will undertake.

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/19261

Is there a probationary period at EASA?

Answer

The probationary period for both Temporary Agents and Contract Agents is 9 months.

Last updated:
20/02/2020

Link:
https://www.easa.europa.eu/en/faq/110283

What is a Seconded National Expert (SNE)?

Answer

Seconded National Experts (SNEs) are national or international civil servants from national authorities, who may work temporarily for EASA in a twofold role:

- To bring to EASA their experience from their national authorities in their field of expertise;
- To bring to their home administration the knowledge acquired during their secondment at EASA.

Last updated:
20/02/2020

Link:
https://www.easa.europa.eu/en/faq/110284

How does the recruitment procedure look like for SNEs?

Answer

- If a person has already been identified to be seconded at EASA as a SNE, the Agency will directly liaise with the seconding organisation .
- Alternatively, if there is a general need for SNEs, the Agency may publish an opening on its career portal. Visit our Careers portal and create a profile to be notified about upcoming opportunities

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/110285

Does EASA engage with temporary employment agencies?

Answer

From time to time, EASA is assisted by external providers (i.e. interim providers).

In particular, for secretarial/administrative tasks, the Agency may use interim staff for short periods of time to cover for short- or long-term absences of staff or to implement projects of a limited duration.

Interim assignments may have a duration of up to 9 months and may be extended for a maximum period of another 9 months in exceptional cases.

If you want to know more about the interim opportunities at EASA, please send us an email at recruit [at] easa.europa.eu (recruit[at]easa[dot]europa[dot]eu).

Last updated:
14/03/2023

Link:
https://www.easa.europa.eu/en/faq/110286