

European Aviation Safety Agency

DECISION ADOPTING AN AMENDED 2004 BUDGET

The Management Board

- Having regard to Regulation (EC) N° 1592/2002¹ on common rules in the field of Civil aviation and establishing a European Aviation Safety Agency, and in particular to its article 48.5;
- Having regard to Regulation (EC/EURATOM) N° 234/2002² on the framework Financial Regulation for the bodies referred to in Article 185 of Council regulation (EC/EURATOM) N° 1605/2002 on the Financial regulation applicable to the general budget of the European Communities, and in particular to its Article 27;
- Having regard to the European Aviation Safety Agency Financial Regulation Art 28 as adopted by decision 9/03 of the Management Board on 26 August 2003, and
- Considering the need to transmit the preliminary draft amended budget to the relevant services of the European Commission and, to the European Parliament;

Has decided to adopt the draft amended budget for the year 2004, together with the establishment plan, as set up in the documents annexed.

Done at Cologne in three copies,
The Chairman

Thilo SCHMIDT

¹ Official Journal L 240, 7.9.2002, p. 1.

² Official Journal L 357, 31.12.2002, p. 72.

**INTERIM REVENUE
AND
EXPENDITURE STATEMENT**

2004 EXERCICE

- DRAFT AMENDED BUDGET –

**ADOPTED BY THE MANAGEMENT BOARD
DURING ITS SESSION OF 8 SEPTMBER 2004**

EUROPEAN AVIATION SAFETY AGENCY

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I. INTRODUCTION

1.1. Revenue

1.2. Expenditure

I. INTRODUCTION

During its session of 03 February 2004, the Management Board, in its decision N° 4/2004, adopted the budget for the 2004 exercise.

The activities of the Agency have since experienced important developments that require adoption of an amendment to the 2004 budget if related activities are to be implemented successfully.

These developments are outlined hereafter.

1.1. Revenues

As regards the revenue headings of the 2004 budget, the Management Board is requested to adopt the adjustments as shown under the relevant table on the basis of the following elements:

(1) Fees and Charges

Whereas initial estimates were based on the understanding that the Agency would be levying fees and charges for its certification activities during the course of 2004, discussions with the stakeholders involved in the approval process of the corresponding Commission Decision have extended until July of 2004. Whilst the discussion process has ended the formal adoption of the decision by the Commission will not take place before October. Accordingly, effective implementation of the decision by the Agency will start as of January 2005.

(2) Third Country contribution

The agreements between the European Third countries and the Agency as described under article 55 of the Agency's basic Regulation and which, *inter alia*, specify the nature and extend of financial participation to the Agency's budget of these states are pending adoption at the national level of the relevant Countries. Pursuant to these outstanding ratifications, the estimated contributions for 2004 have had to be amended.

(3) Administrative Operations

In anticipation of the detailed rules guiding the charge provisions that the Agency will apply for providing publications and information, the Agency has used its web site to answer its target audience's information requests. In line with the Agency developments, establishment of the relevant schemes is not expected before 2005.

1.2. Expenditures

Pursuant to the reduction of its revenues and the budgetary principle of equilibrium, the expenditures have had to be amended. The Management Board is therefore requested to adopt the adjustments as shown under the relevant table of section II.

1.3. Establishment Plan

On 22 March 2004, the European Council adopted an extensive revision to the Staff Regulations of Officials of the European Communities and the Conditions of employment of other servants of the European Communities.

Further to these changes, the establishment plan adopted by the Management Board on 3 February 2004 was brought in line with the career structure of the new Staff Regulations.

The Management Board is henceforth invited to note the alignment as shown under section III. The revised establishment plan comes in response to the hereafter joint declaration of the Council and the European Parliament of 16 March 2004.

Following the joint declaration and in view of the first reading of the 2005 budget, may we remind you that each institution, office or agency has been requested to report to the Budgetary Authority on the implementation of the revised staff grade structure and the effects on its establishment plan. You have also been requested to report on the actual occupancy of posts under the previous Staff Regulations as of end of April 2004 and the actual occupancy of posts under the new Staff Regulations on the 1st of May 2004.

II. SUMMARY TABLE

2.1. Revenue

2.2. Expenditure

III. SUMMARY TABLE

2.1. RECETTES / REVENUE

TITLE chapter	Heading REVENUE	B.P.R. 2004 P.A.B. 2004 (MB 8/09/04)	Budget 2004 (MB 3/02/04)	B.P.R. 2004 P.A.B. 2004 %	EXECUTION 2003 (MB 8/09/04)
1	REVENUE FROM SERVICES RENDERED				
10	Fees collected	Pm	5 200 000	-100,00%	Pm
	Subtotal 1	0	5 200 000	-100,00%	0
2	CONTRIBUTIONS				
20	EC Contribution	11 050 000	11 050 000	0,00%	4 750 000
	Subtotal 2	11 050 000	11 050 000	0,00%	4 750 000
3	THIRD COUNTRY CONTRIBUTION				
30	Third country contribution	Pm	824 000	-100,00%	Pm
	Subtotal 3	0	824 000	-100,00%	0
5	ADMINISTRATIVE OPERATIONS				
52	Bank interest	Pm	66 000	-100,00%	Pm
5.22	Sale of publications	Pm	100 000	-100,00%	Pm
	Subtotal 5	0	166 000	-100,00%	0
	TOTAL REVENUE	11 050 000	17 240 000	-35,90%	4 750 000

2.2. DEPENSES / EXPENDITURE

TITLE chapter	Heading EXPENDITURE	P.A.B. 2004 (MB)	Budget 2004 (MB)	P.A.B. 2004 %	EXECUTION 2003 (MB)
1	EXPENDITURE RELATING TO PERSONS EMPLOYED BY THE AGENCY				
11	Salaries	5 831 970	6 506 000	-10,36%	674 615
12	Recruitment and transformation	1 810 115	2 300 000	-21,30%	10 572
13	Administrative missions and duty travel	100 000	100 000	0,00%	19 614
14	Socio-medical, infrastructure and training	272 000	203 000	+34,00%	1 550
17	Entertainment, recept. & representation	13 965	14 000	-0,25%	Pm
	Subtotal 1	8 028 050	9 123 000	-12,00%	706 351
2	BUILDING EQUIPMENT AND MISCELLANEOUS OPERATING EXPENSES				
20	Immovable prop., rental & assoc. costs	424 000	200 000	+112,00%	93 340
21	Data processing	1 236 000	1 050 000	+17,71%	412 713
22	Movable property and associated costs	125 000	450 000	-72,22%	31 845
23	Current administrative expenditure	162 500	300 000	-45,83%	2 216
24	Postal charges and telecommunication	79 450	150 000	-47,03%	9 032
25	Meetings and associated costs	-	-	-	Pm
	Subtotal 2	2 026 950	2 150 000	-5,72%	549 146

3	EXPENSES RELATING TO PERFORMANCE OF SPECIFIC MISSION				
30	Certification activities	0	3 017 000	-100,00%	2 266 049
31	Maintenance activities	0	200 000	-100,00%	Pm
32	Development of databases	0	900 000	-100,00%	Pm
33	Information and publications	115 000	250 000	-54,00%	220 000
34	Meetings and associated costs	100 000	100 000	0,00%	Pm
35	Translation expenses	250 000	750 000	-66,67%	197 035
36	Studies	280 000	450 000	-37,78%	Pm
37	Operational missions and travel	250 000	300 000	-16,67%	Pm
	Subtotal 3	995 000	5 967 000	-83,32%	2 683 084
	TOTAL EXPENDITURE	11 050 000	17 240 000	-35,90%	3 938 581

III. ESTABLISHMENT PLAN

3.1. Establishment Plan

Category and grade	Posts					
	2004		2004		2005	
	Actually filled as at 1.05.2004		Authorised under the Community budget		Authorised under the 1st reading of the budget authority	
	Permanent	Temporary	Permanent	Temporary	Permanent	Temporary
A*16						
A*15		4		5		5
A*14				10		10
A*13						
A*12		1		13		20
A*11		8		14		35
A*10		1		7		35
A*9				10		20
A*8		8		6		20
A*7				5		
A*6		1				
A*5						
Total grade A	0	23	0	70	0	145
B*11						
B*10						
B*9						
B*8						
B*7				4		8
B*6				2		8
B*5		3		4		9
B*4						
B*3						
Total grade B	0	3	0	10	0	25
C*7						
C*6				1		1
C*5				1		1
C*4				5		8
C*3				5		10
C*2		4		3		10
C*1		3				
Total grade C	0	7	0	15	0	30
D*5						
D*4						
D*3						
D*2						
Total grade D	0	0	0	0	0	0
Grand total	0	33	0	95	0	200
Total staff	33		95		200	

EXPLANATORY NOTES

1. The Agency became operational on 28 September 2003. At the end of that year only the establishment post position of its Executive Director was filled;
2. In line with its recruitment targets and in addition to the 33 posts filled on 1/05/2004, 42 selections were completed on 16/08/2004. The corresponding starting dates for the new recruits are confirmed for the second half of the year as follows: 33 administrators, 4 assistants and 5 secretarial positions
3. Classification and determination of the final grade is still outstanding for 26 of the 33 establishment posts filled on 1/05/2004.

