

EASA MANAGEMENT BOARD

16 September 2003

**MINUTES OF THE FOURTEENTH MEETING OF THE
EASA MANAGEMENT BOARD**

0. LIST OF PARTICIPANTS

The attending members or alternates with voting rights were the following:

Austria:	represented by proxy by Mr. Thilo SCHMIDT
Belgium:	Mr Erik VAN NUFFEL
Denmark:	Mr Henning CHRISTENSEN
Finland:	Mr Kim SALONEN
France:	Mr. René GAUDIN
Greece:	Mr Athanassios THEODOROPULOS
Germany:	Mr. Thilo SCHMIDT
Ireland:	Mr. Robin MCKAY
Italy:	Mr. Salvatore SCIACCHITANO
Luxembourg:	Mr Henri KLEIN
Netherlands:	Mr. Sijbrand VEENSTRA
Portugal:	Mr. José E. DA COSTA QUEIROZ
Spain	Mr Luis RODRÍGUEZ GIL
Sweden:	Mr Arne AXELSSON
United Kingdom:	Mr Michael SMETHERS
European Commission:	Mr. Michel AYRAL

The list of all participants, including alternates, advisers and observers is attached.

1. AGENDA

The Management Board unanimously adopted the following agenda.

For decision

- (1) Adoption of the Agenda
- (2) Adoption of the minutes
- (3) Nomination of the Accounting Officer
- (4) Decision of the Board defining the guidelines of the outsourcing policy

For discussion

- (5) Discussion on access to documents - official publication - language regime
- (6) Discussion on Reciprocal acceptance of certification findings in the field of civil aviation safety and environmental compatibility
- (7) Discussion on Cyprus Arrangements
- (8) A.O.B
- (a) Update on the recruitment of Directors

2. ADOPTION OF THE MINUTES

The Minutes of the thirteenth meeting of the EASA Management Board were adopted with the following modifications :

- The item 3 was rephrased as follows. *“The Management Board adopted the Financial Regulation of the Agency. This text, approved by the Commission, is based on the framework Financial Regulation adopted by the Commission for the bodies receiving a Community grant. Only a few changes were introduced in the latter, in order to make the Agency’s Financial Regulation consistent with Regulation 1592/2002.”*
- Under items 7 and 8, the statement from observer countries was rephrased as follows *“The representatives of Iceland, Norway and Switzerland presented a letter to the Board, with their interpretation of the situation after the 28th September 2003. They made a clear statement that a signature of the Cyprus Arrangement were most important to them, as well as the signing of a service contract.”*
- Under Any Other Business, point (a) the words *“the association of third countries to the adoption of these IRs”* are replaced with *“the consequences for third countries of the adoption of these IRs”*.

The minutes will be published

3. NOMINATION OF THE ACCOUNTING OFFICER

Based upon the recommendation of the Executive Director and upon the provisions laid down in the EASA Financial Regulation, the Board appointed Ms Silvia Ferretti, auxiliary agent, as the Agency’s *ad interim* accounting officer, pending the nomination of a Temporary Agent accounting officer.

4. DECISION OF THE BOARD DEFINING THE GUIDELINES OF THE OUTSOURCING POLICY

The Board examined carefully the proposed guidelines for defining the Agency’s outsourcing policy. The text was adopted after a number of changes dealing notably with the transitional measures. It will be presented to the Commission for final adoption.

Another major aspect of the Agency’s outsourcing policy lays with the signature of contracts with each of the National Authorities.

The latest version for these contracts contain clauses, notably liability clauses, that are not acceptable for the National Authorities. The current authorising officer of the Agency, the Director General of DG TREN, Mr François Lamoureux, is unable to sign the contracts without these clauses. It was therefore agreed to proceed to an exchange of letters between the Executive Director of the Agency and between each of the National Aviation Authority and between the

Executive Director of the Agency and the JAA. With these letters the Executive Director, will request the Authorities to, temporarily, keep proceeding to all the tasks within the scope of the Agency's responsibilities as defined in Article 15 of the EASA Regulation, and this, at no cost for the Agency and under his responsibility, providing that all implementing rules and procedures are followed.

These letters ought to be sent to the Board Members before Monday 22 September 2003.

5. & 6 & 7 : ACCESS TO DOCUMENTS, OFFICIAL PUBLICATION, LINGUISTIC ARENGMENTS AND RECIPROCAL ACCEPTANCE OF CERTIFICATION FINDINGS AND CYPRUS ARENGMENTS

Due to the lack of time to examine thoroughly these items, the discussion was postponed until the next Board meeting.

8. ANY OTHER BUSINESS

(a) Update on the recruitment of Directors

Applications were received at the Agency. The Executive Director briefly reported on these, and invited the Board Members to keep publicising the posts.

(b) Staffing of the Agency

The Executive Director of the Agency announced his intention to start proceeding to the initial recruitment of Agency's Temporary Agents.

9. CONFIRMATION OF NEXT MEETING

The Board agreed to hold its next meeting in Brussels, on 8 October.

For the Management Board

Thilo SCHMIDT
Chairman