



**DRAFT MINUTES OF THE MEETING OF THE EASA MANAGEMENT  
BOARD HELD ON 13 DECEMBER 2006  
AND SUMMARY OF DECISIONS TAKEN DURING  
MB MEETING No. 06-2006**

**List of attendees**

The following full members or respective alternates were present<sup>1</sup>:

BELGIUM	MR	BENOIT	VAN NOTEN
CZECH REPUBLIC	MR	JINDRICH	PLOCH
DENMARK	MR	PER	VEINBERG
ESTONIA	MR	REPRESENTED BY PROXY BY DENMARK	
FINLAND	MR	KIM	SALONEN
GERMANY	MR	THILO	SCHMIDT
HUNGARY	MR	ZOLTÁN	KESZTHELY
ICELAND	MR	PÉTUR	K. MAACK
ITALY	MR	DANIELE	CARRABBA
LITHUANIA	MR	ROMUALDAS	ARAMANAVICUS
LUXEMBOURG	MR	HENRI	KLEIN
THE NETHERLANDS	MR	JULES	KNEEPKENS
NORWAY <sup>*</sup>	MR	HEINE	RICHARDSEN
POLAND	MR	ZBIGNIEV	MACZKA
PORTUGAL	MR	LUIS ANTÓNIO	FONSECA DE ALMEIDA
SLOVAK REPUBLIK	MR	MAROS	JANCULA
SLOVENIA	MR	JOZEF	SLANA
SWEDEN	MR	NILS GUNNAR	BILLINGER
SWITZERLAND	MR	URS	ADAM
UNITED KINGDOM	MR	MICHAEL	SMETHERS
EUROPEAN COMMISSION	MR	ZOLTÁN	KAZATSAY

The Vice- chair and the Chair alternatively expressed their satisfaction to the arrival of Switzerland within the EASA system, and as member of the Management Board.

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<sup>1</sup> The presence of experts is not recorded in this list

<sup>\*</sup> Switzerland, Norway, Iceland and Liechtenstein participate in the Agency (and are hence members of the Management Board without voting rights) under article 55 of Regulation 1592/2002 as a result of Decisions No 179/2004, No 15/2005 and 16/2005 of the EEA Joint Committee which incorporates the Basic Regulation and its implementing rules into Annex XIII to the EEA Agreement.



## **Summary of decisions**

At its meeting held on 13 December 2006, the Management Board:

1. Adopted the 2007 budget of the Agency
2. Adopted a modification of the Agency's Financial Regulation Implementing Rules
3. Agreed to extend the composition of the steering committee for the Article 51 evaluation to Poland and to United Kingdom's representatives



## **1. ADOPTION OF THE AGENDA**

The following agenda was proposed and adopted:

1. Adoption of the Agenda
2. Adoption of the minutes of meetings 04-2006 and 05-2006
3. Report of the Executive Director
4. Fees and Charges Regulation
5. 2007 Budget
6. Update of the Agency's Financial Regulation's Implementing Rules
7. Update on Agency's action plan
8. Article 51 external evaluation of 1592/2002
9. CIS aircraft
10. Date of next meetings

It was agreed that the Chairman of the ENACT group would report immediately after the report of the Executive Director

## **2. ADOPTION OF THE MINUTES OF MEETINGS 04-2006 AND 05-2006**

### *a. Minutes of 04-2006*

The European Commission requested a modification of the wording relating the entry into force of the revised Fees and Charges Regulation.

The paragraph regarding the involvement of the Agency in accident investigations was amended after a modification from the United Kingdom's delegation and after a modification from the European Commission.

### *b. Minutes of 05-2006*

The list of attendees was modified in order to record the participation of the European Commission.



The European Commission also requested that the point 4, relating to additional considerations on fees and charges and that the point 6 would be modified.

### **3. REPORT OF THE EXECUTIVE DIRECTOR**

The Executive Director reported on the events of the past three months, and, in particular, on the certification of the A380 which was finalised on 12 December, through the hand over of the certificate in Toulouse. It was also mentioned that during the last India-EU summit in New Delhi, Commissioner Barrot had agreed that the next summit would take place in 2007, in Cologne.

The operational activities of the Agency were continued at full speed and the reorganisation of the Agency did not impact the running of activities. It was almost completed, except for the recruitment of the Deputy Director, formally finalised on 1<sup>st</sup> December.

A likely delay in the implementation of the rulemaking workprogramme was evoked.

The Co-Chair of the ENACT Group presented his report. At its recent meeting the Group had had an initial discussion of the Agency's draft Certification Business Plan, containing detailed estimates through to 2010 of the Agency's volume of certification work and how this would be resourced. The Group had welcomed the formulation of such a comprehensive draft Plan. Individual NAA Members would comment in writing to the Agency, and the Group would explore the Plan in more detail at its next meeting in February 2007.

### **4. UPDATE ON THE REVISION OF THE FEES AND CHARGES REGULATION**

The European Commission reported on the ongoing revision of the Fees and Charges Regulation. Figures have been clarified by the Commission, with the support of the Agency. The group chaired by the Commission met twice since the last meeting of the Management Board, with the aim of improving Horvarth's proposals.

The main proposal of Horvarth was to use a flat fee system. This proposal is maintained, but the charging bases are modified in order to reflect the reality and variety of industry, and transition schemes are envisaged.

Industry would be involved some time in January in the discussions of the group.

The Commission hopes to present a proposal for the Management to deliver its opinion in March, so that the text can be presented to the



EASA Committee (article 54 Committee) in April. It is expected that the revised Regulation would enter into force on 1<sup>st</sup> June.

The Management Board agreed to deliver its opinion within the proposed timeframe and expressed strong support to sticking to the deadline, given the fact that the revised Regulation is necessary to ensure proper funding of the Agency in 2007.

The Preliminary Draft Budget adopted by the Board in February 2006 had provisioned for a budget of 71M€. The workprogramme, adopted in September by the Board, had also forecasted a level of activities amounting for that sum.

During the budgetary procedure, the EC subsidy had been decreased, and part of it has been frozen by the European Parliament (2,090,000€). Moreover the revised Fees and Charges Regulation has not been adopted yet. Considering these changes and with due regard to the requirement to have a balanced budget, the Board adopted the Budget 2007 at the level of 60,144,000 euros.

Furthermore, taking into account the unused appropriations from the budgetary years 2005 and 2006 (so-called "Romero Facility"), the progresses made in the revision of the Fees and Charges Regulation, and the reasonable expectations that the Parliament could release the reserve, the Board noted that the Agency could propose amendments to the budget, as soon as certainty of any additional appropriations is there. These amendments could be expected to bring the budget closer towards the original target of 71 M€.

The current level of funding is sufficient to maintain the level of safety. The Agency will have to manage carefully the implementation of its budget, so that the 2007 workprogramme is not adversely affected. Full priority will be given to safety tasks, and the other aspects of the workprogramme will be implemented later on in the year, as soon as additional appropriations become available.

#### **5. REVISION OF THE IMPELEMNTING RULES OF THE AGENCY'S FINANCIAL REGULATION**

The Agency proposed a number of amendments to the Implementing Rules of the Agency's Financial Regulation. These amendments are either meant to put these Rules in conformity with general Implementing Rules that have been modified in the meantime, or to simplify some procedures.



The Commission informed the Board that an in-depth revision of the Framework Financial Regulation, applicable to all Community agencies, was expected in 2007 and noted, therefore, that any wider reform of the Agency financial Implementing Rules should be postponed till the time when its Financial Regulation has first been amended accordingly. However, in order to be in conformity with the public procurement and grant related articles of the recently amended general Implementing Rules, to which a specific reference is made in the Agency's Financial Regulation, the Board agreed to adopt modifications to the corresponding parts of the Agency's Implement Rules (Title V, Article 76 and Title VI, Article 120 respectively).

#### **6. UPDATE ON AGENCY'S ACTION PLAN**

The Management Board gave its appreciation to the follow up on audits in the past months.

For the sake of clarity, the Commission requested that an updated version of the original Action Plan is quickly submitted to the Management Board, with a clear indication of the progress made on each recommendation, in particular as far as the implementation of the analytical accountancy is concerned.

#### **7. ARTICLE 51 EXTERNAL EVALUATION OF 1592/2002**

The Chairman of the Steering Committee reported that 5 offers had been received, from valuable candidates, which should give the Board ample opportunity to choose.

The call for tender was closed on 1<sup>st</sup> December, and the various obligations of the Steering Committee members, did not allow for a meeting to evaluate the offers in between 1<sup>st</sup> December and 13 December. It was felt that, in order to ensure proper representation of the Board in the evaluation committee, it ought to be postponed to 10 January 2007.

The UK and Czech Republic delegations offered to join the steering Committee, in order to share the workload between Board members. The offer was gratefully accepted.

The Board agreed to examine the proposal of the steering committee through written procedure.

#### **8. CIS AIRCRAFT**

The Agency reported on the integration of the CIS aircraft within EASA system.



#### **9. DATE OF NEXT MEETINGS**

The Board agreed to hold its next meeting on 02 March and on 28 March 2007, the later meeting being dedicated solely to the Revision of the Fees and Charges Regulation.