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| **Data protection:** Personal data included in this application is processed by EASA pursuant to Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. It will be processed solely for the purposes of the performance, management and follow‑up of the Application by the Agency, without prejudice to possible transmission to internal audit services, to the Court of Auditors, to the European Anti-Fraud Office (OLAF) for the purposes of safeguarding the financial interests of the European Union. The Applicant shall have the right of access to his personal data and the right to rectify any such data that is inaccurate or incomplete. Should the Applicant have any queries concerning the processing of his personal data, he shall address them to the Agency at the following address: dpo[at]easa.europa.eu. The Applicant shall have right of recourse at any time to the European Data Protection Supervisor. |

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| 1. **Your Reference** | Please provide a brief, unique identifier that we will use to refer to your application |

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| **2. Applicant Address and Contact Data** | | | |
| **2.1 Applicant Address** Legal name and seat of the company as it appearson the Business Registration or similar legal document | | | |
| 2.1 Name and Address(registered name and legal seat of the company) | Applicant Number | | **3XXXXX** (if known) |
| Company Name | |  |
| Trade Name | |  |
| Street / Nr | |  |
| Post Code | |  |
| City | |  |
| Country | |  |
| **2.2 Application Type** | | | |
| **Initial application** | |  | |
| **Revision of initial application** | | | |
| Organisation name  Address data  Nominated persons (AM or EF4 holder) | | Rating(s)  Contact detail(s)  Highest priced part | |
| 2.3 Applicant contact Data | | | |
| 2.3.1 Accountable Manager | Title | | Mr  Ms |
| Name | |  |
| First name | |  |
| Job title | |  |
| Phone/Fax | |  |
| Email | |  |
| 2.3.2 Quality Manager | Title | | Mr  Ms |
| Name | |  |
| First name | |  |
| Job title | |  |
| Phone/Fax | |  |
| Email | |  |
| 2.3.3 Contact Point | Title | | Mr Ms |
| Name | |  |
| First name | |  |
| Job title | |  |
| Phone/Fax | |  |
| Email | |  |
| 2.3.4 Organisation Generic email address | (optional) | |  |
| **2.4 Billing Data** (may be left blank, if same as 2.1 Applicant Data) | | | |
| **2.4.1 Billing Address**  (For the receipt of EASA Fees and Charges Invoices) | Company Name | | Same as in section 2.1.1 (other name only in exceptional cases) |
| Street / Nr | |  |
| PO Box | |  |
| Post Code | |  |
| City | |  |
| Country | |  |
| **2.4.2 Contact person** (Responsible for ensuring the EASA terms of payment are honoured. An electronic invoice will be issued to the email address indicated here) | Title | | Mr  Ms |
| Name | |  |
| First name | |  |
| Job title | |  |
| Phone/Fax | |  |
| Email | |  |

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| **3. Locations for which the approval is applied for:** | | |
| 3.1 Principal place of business | Activity at that location (process used) |  |
| Street / Nr |  |
| Post Code |  |
| City |  |
| Country |  |
| No of staff (total number of persons involved in POA activity for this site) |  |

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| Other locations |  |  |
| 3.2 Location Address In case of several production sites, please provide the info for each of them. | Site’s name |  |
| Activity at that location (process used) |  |
| Street / Nr |  |
| Post Code |  |
| City |  |
| Country |  |
| No of staff (total number of persons involved in POA activity for this site) |  |

**[please copy the above table to add further locations]**

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| **4. Scope of requested Part 21 Subpart G Approval** | | | | |
| **4.1 Scope of approval**  List the rating as per regulation GM 21.A.151 | **A1** | Large aeroplanes | **A11** | Very Light Aeroplanes |
| **A2** | Small aeroplanes | **A12** | Others |
| **A3** | Large Helicopters | **B1** | Turbine Engines |
| **A4** | Small Helicopters | **B2** | Piston Engines |
| **A5** | Gyroplanes | **B3** | APU’s |
| **A6** | Sailplanes | **B4** | Propellers |
| **A7** | Motor gliders | **C1** | Appliances |
| **A8** | Manned balloons | **C2** | Parts |
| **A9** | Airships | **D1** | Maintenance |
| **A10** | Light Sport Aeroplanes | **D2** | Issue Permit to Fly |
| **4.2 Nature of privileges** |  | Perform production activities under Annex I of Part 21 | | |
|  | For complete aircraft, issue EASA Form 52 for new aircraft | | |
|  | For other products, parts or appliances, issue EASA Form 1 | | |
|  | Maintain a new aircraft and issue EASA Form 53 | | |
|  | Issue Permit To Fly including the Flight conditions | | |
| **4.3 Detailed description of Terms of Approval to be applied for**  (part / appliance for aircraft type….) |  | | | |
| **4.4 Reason to apply for EASA POA** |  | | | |
| 4.5 European customer / letter of intent reference N/A in case of ETSOA |  | | | |

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| **5. Arrangements with design approval holder(s)/design organisation(s)** | |
| 5.1 Arrangements with design approval holder(s)/ design organisation(s) where different from applicant (in that case, refer to the internal procedure) In case of arrangement with multiple design holders, list all of the arrangements reference. |  |
| 5.2 Direct Delivery Authorisation to be granted by Holder of approved design | The arrangement(s) with design approval holder(s) listed above include(s) the general agreement for direct delivery to end users in order to guarantee continued airworthiness control of the released parts and appliances. YES  NO |
| *This box should be used to enter additional comments (if any) related to the Direct Delivery Authorisation granted by the TC/STC/ETSO holder. Enter N/A if not applicable.* |

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| **6. Information required for calculation of fee category** | | | |
| This fixed fee for organisations is based on the price of the most expensive product (currency in Euro) and the number of staff of the organisation both directly related to the activities for which Production Organisation Approval is applied for. | | | |
| Highest Priced product, part or equipment included in the scope of the POA (as per cat.) | < EUR 5 000  ≥ EUR 5 000 ≤ 100 000  > EUR 100 000 | Total number of staff involved in POA activity |  |

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| **7. Applicant’s declaration and acceptance of the General Conditions and Terms of Payment** | | |
| I declare that I have the legal capacity to submit this application to EASA and that all information provided in this application form is correct and complete.  I have understood that I am submitting an application for which fees or charges will be levied by EASA in accordance with Commission Implementing Regulation (EU) on the fees and charges levied by the European Union Aviation Safety Agency, as last amended and available from <http://easa.europa.eu/> > Regulations > Fees & Charges.  I acknowledge that I have read and understood the Agency’s Terms of Payment (see <http://easa.europa.eu/>> the Agency > FAQs > Fees & Charges > Downloads > Terms of Payment) and agree to abide by them. I declare to be aware that fees or charges, as well as all relevant travel costs must be paid whether or not the application is successful and that they might not be refundable. Moreover, I declare that I am aware of the consequences of non-payment. | | |
|  |  | |
| Date/Location | Signature of the Accountable Manager | |
| **Important Note:** EASA cannot accept applications without signature. Please make sure that you sign the application. | | |
| This Application should be sent by e-mail to:  [applicant.services@easa.europa.eu](mailto:applicant.services@easa.europa.eu) | | **Completion Instructions**    Please double-click on the icon to access the completion instructions |