

Roger SIMON • Design Organisation Manager

Cologne, 6 August 2014
EASA D(2014)/RSI/MAL/DOA WORKSHOP/

Subject: Part 21 Design Organisation Approval (DOA) Implementation Workshop on 25th-26st November 2014

Dear Sir/ Madam,

I am pleased to invite you to attend the 6th Part 21 Design Organisation Approval (DOA) Implementation Workshop to be held at the MARITIM HOTEL KÖLN, "HALL 01/MARITIM" Conference room, Heumarkt 20, 50667 Köln, Germany, on 25th – 26st November 2014.

The format of the workshop will allow the participants to have more time for discussions and questions & answers.

The objective of this year workshop is inter alia to specifically focus on several subjects of significance to be shared equally between Authorities staff and EASA Staff working in a Design Organisation (DO) environment and the Industry representatives.

In order to build a challenging agenda and to determine the "hot topics", you, as participants, are invited to submit your proposals sending an email to Ms. Olga VEISZ (olga.veisz@easa.europa.eu).

Deadline for submissions: 30/09/2014.

Industry representatives are encouraged to bring their contribution and make presentations during the workshop on issues they encounter in context of DOA implementation. (see published document "Call for Industry Papers");

Deadline for submissions: 30/09/2014.

Welcome of participants will start at 09.30 AM on the first day; the second day the meeting will start at 08.30 AM and is scheduled to finish at 16.00 PM.

Registrations:

-The National Aviation Authorities staff is invited to complete the registration form available on the EASA website (Events), and to submit it via e-mail, to maria.alonso@easa.europa.eu **before 31/10/2014.**

-The Industry representatives are invited to complete the online registration using the **EASA tool Webshop** (under our DOA event on the EASA website) **before 31/10/2014.**

Clicking on "**Industry representatives – Online registration**" you will be able to register yourself. An administrative fee of EUR 155,00 will be charged per person.

After the payment you will receive an email confirmation of participation.

We kindly remind you that only 2 representatives maximum per organisation can be registered to the workshop. Any additional representative(s) working for the same organisation and registered to this workshop will see his/her registration cancelled before the workshop.

The workshop is limited to 300 participants.

This event is published on the EASA Website (Events): <http://easa.europa.eu/events>. You are invited to visit it regularly for updates.

Queries concerning your registration should be addressed to maria.alonso@easa.europa.eu
For additional information, please contact Ms. Olga VEISZ by email at olga.veisz@easa.europa.eu

I hope that you will find this event of interest and we look forward to welcoming you in Cologne.

Yours sincerely,

Roger Simon