



European Aviation Safety Agency

Roger SIMON • Design Organisation Manager

Cologne, 5th May 2014
EASA D(2014)/RSI/CTO/DOA WORKSHOP/52044

Subject: Part 21 Design Organisation Approval (DOA) Implementation Workshop on 4th – 5th June 2014

Dear Sir/ Madam,

I am pleased to invite you to attend our new **"Part 21 Design Organisation Approval (DOA) Implementation Workshop"** to be held at the LVR – HORION HAUS (Wupper Conference Room), Hermann-Pünder-Straße 1, 50679 Köln, Germany, on **04th – 05th June 2014**.

The objective of the workshop is to give to Authorities staff involved in EASA DOA an update on EASA Design Organisation (DO) Section internal working procedures. It will also specifically focus on several subjects of significance to be shared equally between Authorities staff and EASA Staff working in a DO environment. The format of this new workshop (planned in 1 day and half) will allow the participants to have more time for discussions and questions and answers.

Welcome of participants will start at 13.00pm on the first day (until 17.30pm); the second day the meeting will start at 09.00am and is scheduled to finish not later than 17.00pm.

We expect and encourage lively discussions during the workshop. To determine the "hot topics", you, as participants, are invited to submit your proposals by sending an email to Ms. Olga VEISZ at olga.veisz@easa.europa.eu **no later than Monday 21/05/2014**.

This event will be published on the EASA Website (Events): <http://easa.europa.eu/events>. You are invited to visit it regularly for updates.

You are kindly requested to indicate your interest by completing the "registration form" on the EASA website (Events), and to submit it via e-mail, to christina.tolis@easa.europa.eu **before Monday 28/05/2014**. The workshop is only accessible to registered participants, who will receive confirmation of participation.

For additional information, please contact Ms. Olga VEISZ by email at olga.veisz@easa.europa.eu

I hope that you will find this event of interest and we look forward to welcoming you in Cologne.

Yours sincerely,

Roger Simon

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