



European Union Aviation Safety Agency

EASA Certification Platform – Terms and Conditions

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1 Introduction

The use of the EASA Certification Platform is subject to the following Terms of Use (“ToU”). The European Aviation Safety Agency (hereafter “Agency” or “EASA”) reserves the right to change/update the ToU at any time and publish updated versions of the ToU on the EASA Website and Certification Platform site.

These ToU govern the use of Certification Platform and the data contained therein. No variation from these ToU shall be valid unless expressly agreed in writing by the Agency. Access and use of Certification Platform shall be free of charge.

2 Definitions

EASA Certification Platform is integrated with EASA Connect and the following definitions apply:

EASA Connect (User Management for EASA Digital Services):

Business Account (BA): a natural person or legal entity that engages with EASA, either directly or through its authorised representatives, to conduct business activities using EASA digital services. Examples include Applicants, Third Country Authorities (TCAs), National Aviation Authorities (NAAs) and Qualified Entities (QEs).

Account Administrator: a User acting as the authorised representative of a Legal Entity and responsible for managing its Business Account in EASA Connect, including user management, access permissions, and maintaining accurate account information.

Domain: an area of activity associated with a Business Account and corresponding to a specific EASA digital service, for which access rights and roles are managed separately.

User: a digital identity associated with a Business Account, representing a person belonging to the Legal Entity, identified by a full name and email address, and authorised to access EASA digital services.

Certification Platform Contributor: a role assigned to a User that enables access to the Certification Platform and its associated digital services, allowing the User to participate in certification projects and contribute to certification-related activities and business processes in accordance with the permissions assigned to the role.

EASA Certification Platform (Execution of certification projects):

Applicant Organisation: the organisation that submits an application to EASA, owns the design and compliance data submitted in support of that application, and is responsible for responding to EASA requests and questions related to the certification project.



Certification Platform Administrator: a User of an Applicant Organisation who holds both the Account Administrator role and the Contributor role for the Certification Platform in EASA Connect.

Applicant Team: the set of Users of an Applicant Organisation authorised to participate in a certification project, as determined by the Applicant Administrator.

Third Country Authority (TCA) organisation: a non-EU aviation authority responsible for fulfilling the State of Design obligations established under the ICAO framework and registered in EASA Connect through its own Business Account.

Primary Certification Authority (non-EU) Team: a set of users who belong to TCA organisation and participate in INBOUND Validation projects in accordance with BASA in force.

Certification Managers: the set of Users who are EASA, NAA or QE staff members qualified to act as Project Certification Managers on behalf of EASA.

Panel Experts: the set of Users who are EASA, NAA or QE staff members qualified to perform technical review and assessment activities on behalf of EASA.

3 Nature of the Certification Platform

The Certification Platform is a web-based tool that allows the stakeholders involved in the initial airworthiness certification process to exchange data and communicate, supporting the documents review during the certification process.

4 Users of the Certification Platform

The use of the Certification Platform shall be reserved to the following Users:

- EASA Staff Members involved in Certification Activities
- External Users
 - Applicant Team
 - European Union National Aviation Authorities (NAA), acting on behalf of EASA for Certification activities as Certification Managers or Panel Experts;
 - Qualified Entities (QE), acting on behalf of EASA for Certification activities as Certification Managers or Panel Experts;
 - Primary Certification Authority (non-EU) Team

Each external organisation will be managed in EASA Connect as “Business Account (BA)”.



Each Business Account includes “Account Administrator(s)” and “Users”. The Tasks and responsibilities are defined in the relevant instructions accessible through EASA connect resources.

In addition to the above, the Account Administrator(s) will have to assign User(s) to:

- EASA Certification Platform Domain within EASA Connect as “Contributor”
- EASA Certification Platform Domain within EASA Connect as “Administrator”

The Administrator in the Certification Platform can assign Users of its Organisation to:

- the specific projects belonging to the particular BA.

In doing that, the Account Administrator(s) will have access to all projects belonging to the particular BA while the other Users within a BA will have access in read / write mode only to the projects assigned to that particular User by the Account Administrator.

In case an Account Administrator or a User violates the principles defined in this terms of use or any other relevant EASA Terms of Use, the Agency or the Account Administrator may suspend or withdraw his/her access to the Certification Platform.

5 Information provided in Certification Platform

The User is responsible for ensuring that all data provided to the Agency is correct, accurate, up-to-date, truthful, complete and not misleading.

The upload, in whole or in parts, of Applicant certification data or the sharing of URL for accessing the Applicant certification data does not constitute any form of explicit or implicit acceptance, authorization or approval by the Agency.

6 Control and Operation

Certification Platform is intended to be, and remains at all times controlled and operated exclusively by the Agency, subject to these ToU.

7 Modifications to Certification Platform

The Agency reserves the right to change/update the ToU at any time and publish updated versions of the ToU on the EASA Website or Certification Platform site. The continued use of Certification Platform by the User after any such change/update constitutes the User's



acknowledgement and acceptance of the updated ToU. The Agency reserves the right to alter, suspend or discontinue any aspect of Certification Platform, including the content or services available through it and any User's access to it. Unless explicitly stated otherwise, any new features including new content or amendment by the Agency to Certification Platform shall be subject to these ToU.

7.1 Records keeping and archiving policy

The documents and data provided by the User are kept in the electronic form they are delivered. In particular, for the purpose of ensuring traceability of the activities of the User, earlier versions of a document uploaded in Certification Platform are kept even after a new version of the document is provided. This applies to electronic documents.

Certification Platform is intended to be used for ongoing initial certification projects, once the projects are completed, the documentation and data included in each project will be migrated to another repository internal to the Agency.

7.2 Data Protection

The Data Protection records and privacy statement concerning the Certification Platform is published on EASA web site in the dedicated section.

[Data protection | EASA](#)

8 Handling of Applicant and Third Country Authority Certification Data

8.1 Classified Information

The overall environment is not certified to host classified information (e.g. EU classified information or equivalent), therefore uploading and storing such data on the Certification Platform has to be avoided.

8.2 Sensitive non-classified information

Any Applicant Organisation or Primary Certification Authority (non-EU) certification data submitted or shared with EASA is considered as sensitive non-classified information, i.e. information that is not classified but which EASA must protect due to legal obligations or



because of the harm that may be caused to the legitimate private and public interests, including those of the Union institutions and bodies, Member States or individuals by its unauthorised disclosure.

Some of this sensitive non-classified information may require special handling processes (e.g. export control, document containing cybersecurity sensitive information). Such information should be made available on the Certification Platform by means of URL pointing to the data stored in a secure location defined and controlled by the Applicant Team User or Primary Certification Authority (non-EU) Team User, as applicable. The Applicant Team User or Primary Certification Authority (non-EU) Team User, as applicable, is responsible for granting access to the EASA staff and for setting the required limitation of use measures (e.g. read-only, download prevented). The Applicant Team User or Primary Certification Authority (non-EU) Team User, as applicable is further responsible for making any special handling instruction available to EASA. To facilitate EASA awareness for this type of data, a tick box is provided for export control items.

Certification data uploaded in the Certification Platform by EASA staff or NAA/QE staff acting on behalf of EASA is classified based on its metadata, defined at time of creation (e.g. EASA Certificate is classified "PUBLIC USE"¹, EASA CRI/CAI is classified "SENSITIVE"² / "SPECIAL HANDLING"³).

8.3 Archiving Class

Archiving class for data submitted or shared with EASA is defined in accordance with 21.B.55 and summarized as follows:

- **Record:** Certification Programme data, Flight Manual, Airworthiness Limitation Section, Operational Suitability Data Constituent, Declaration of Design and Performance.
- **Evidence:** Other Compliance Data not reaching the definition of records, Declaration of Compliance, Supporting Data, Answers to EASA comments, Primary Certification Authority Statement of Compliance.

9 EASA Confidentiality

Subject to applicable national and international rules and regulations, the User undertakes to treat in the strictest confidence and not to divulge to third parties any information or

¹ Information intended for public use or official publication or already disclosed

² Sensitive non-classified information not subject to special handling processes.

³ Sensitive non-classified information subject to special handling processes.



documents contained in the Certification Platform. The User and/or Member shall continue to be bound by this undertaking after expiration of his/her credentials.

The disclosure of confidential information by the User shall not under any circumstances grant any express or implied intellectual property rights on the revealed information to any recipient of such information. Unauthorised disclosure of confidential information shall not deem the information to be in the public domain.

The User acknowledge that monetary damages may not be a sufficient remedy for damages resulting from the unauthorised disclosure of confidential information and that the Agency shall be entitled, without waiving any other rights or remedies, to seek such injunctive or equitable relief as may be deemed proper by a court of competent jurisdiction.

The Agency reserves the right to disclose the information included in the Certification Platform to third parties if so required by the applicable national and international rules and regulations.

10 Intellectual Property

All intellectual property rights pertaining to the Certification platform, including and without limitation logos and trademarks/names contained within the Certification platform, are vested to the Agency (except where indicated otherwise).

Ownership of the contents of the database provided by the User, including all copyright and other pre-existing or resulting intellectual or industrial property rights, any documentation, data, technical information and knowhow uploaded to the Certification Platform remains vested with the original owner.

The User shall not modify, copy, reproduce, (re-)publish or re-distribute, sell, rent or sub-license, upload, post, transmit, or otherwise communicate, by any means or in any manner whatsoever, in whole or in part, any material or information downloaded from the Certification platform, except for content specifically and expressly made available for or where the ownership of the intellectual property rights on the material to be redistributed belongs to the respective User and/or Member as original owner.

Without prejudice to the above, the User hereby grants at no cost a non-exclusive, irrevocable license of use to the Agency on any such documentation, data, technical information and know-how, for the full duration of any applicable intellectual or industrial property right, for purpose of ensuring the Agency's operational activities. This includes inter alia operating and maintaining the Certification platform, storing and reproducing any licensed information for the purposes of internal and external reporting.



11 Availability of Certification Platform

The Agency shall endeavour to make the Certification platform available at all times but cannot guarantee that it will operate continuously or without interruptions or be error-free, and can accept no liability in that respect.

The User shall not attempt to interfere with the operation or functionalities of Certification Platform or the Agency's website, and in particular, the user shall not attempt to circumvent or in any way affect security, tamper with, hack into, decompile, reverse engineer or otherwise disrupt any computer system, server, website, router or any other internet connection device or other IT applications, tools, hardware, software, etc.

12 Liability

To the extent permitted by the Applicable Law, the Agency excludes all express or implied terms, conditions, warranties, representations or endorsements whatsoever with regard to the data and documents provided through Certification Platform.

In relation to the submission of data and documents through the Certification Platform, the Agency accepts no liability for any indirect or consequential loss or damage, or for any loss of data, profit, revenue or business (whether direct or indirect), however caused, even if foreseeable, except where liability cannot be excluded under the Applicable Law.

In circumstances where a user suffers loss or damage arising out of or in connection with the viewing, use or (mal-)performance of Certification Platform or its contents, the Agency accepts no liability for this loss or damage whether due to inaccuracy, error, omission or any other cause and whether on the part of the Agency, its employees/agents/consultants/service providers or third-parties, except to the extent that liability cannot be excluded or limited under the Applicable Law.

Nothing in these Terms shall exclude or limit liability for wilful misconduct, liability for injury to life, body or health, or any other liability which cannot be excluded or limited under the Applicable Law.

The User shall be responsible for ensuring that their computer systems meet all relevant technical specifications necessary to use and are compatible with Certification Platform.

The Agency does not guarantee or warrant that any material available from its website, or in particular on Certification Platform, is free from defect, infection, viruses and/or other codes that may have damaging, contaminating, destructive or disruptive properties. The User shall be responsible for implementing sufficient procedures and virus checks (including anti-virus and other security checks) to satisfy their particular requirements for the accuracy of data input and output and, more generally, for the protection and security of their systems, material, property or operations.



13 Applicable Law and Jurisdiction

These ToU shall be governed by, and construed in accordance with EU law, complemented where necessary by the national substantive law of Germany (“Applicable Law”).

Any disputes arising out of or in connection with the Certification Platform and/or these ToU shall be subject to the jurisdiction of the competent courts of Cologne, Germany.

14 Contact and Support

Any error or problem related to the use of the Certification Platform shall be reported to:

Certification.Platform.Support@easa.europa.eu

