

Guidance Material to Annex I (Definitions for terms used in Annexes II to VIII) to Regulation (EU) No 965/2012 — Issue 1, Amendment 17

Annex I to ED Decision 2025/008/R

'GM to Definitions for terms used in Annexes II to VIII — Issue 1, Amendment 17'

This document shows deleted text, new or amended text as follows:

- deleted text is ~~struck through~~;
- new or amended text is highlighted in **blue**;
- an ellipsis '[...]' indicates that the rest of the text is unchanged.

Note to the reader

In amended, and in particular in existing (that is, unchanged) text, 'Agency' is used interchangeably with 'EASA'. The interchangeable use of these two terms is more apparent in the consolidated versions. Therefore, please note that both terms refer to the 'European Union Aviation Safety Agency (EASA)'.

GM36 Annex I Definitions

GROUND SUPERVISION

- (a) Ground supervision may be contracted by an operator as an individual service. It is usually associated with ground administration services provided by a GH organisation on behalf of the operator.
- (b) This service includes the supervision and/or coordination of one or more ground handling activities on behalf of an operator, which may be performed by one or more providers of ground handling services.
- (c) Ground supervision comprises activities such as:
 - (1) providing official representation for the contracting aircraft operator in relation to the aerodrome authorities or other organisations operating at that aerodrome, issuing disbursements on behalf of the aircraft operator, and ensuring the provision of office space for representatives of the operator;
 - (2) setting key performance indicators for operational performance;
 - (3) organising workflows and conducting operational planning;
 - (4) reporting incidents, accidents and near misses;
 - (5) activating and coordinating emergency responses, in accordance with the operator's procedures;
 - (6) communicating with the operator;
 - (7) handling, storing and administering ULDs;
 - (8) supervising operational functions in the areas of:
 - (i) passenger and baggage handling,
 - (ii) ramp handling,
 - (iii) load control;
 - (9) any other administrative services requested by the aircraft operator.
- (d) Ground supervision does not include a ground handling organisation's self-management of its own activities.
- (e) Ground supervision does not imply that the individual performing this function will replace, when necessary, an individual performing a ground handling operation.
- (f) A person responsible for ground supervision may act on behalf of more than one operator to ensure the safe delivery of the services by ground handling organisations.