

# European Aero-Medical Repository

## User Training for Applicants

Version 1

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# 1 Introduction

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The European Aero-Medical Repository (EAMR) aims to facilitate the sharing of information regarding the medical certification of pilots (class 1 applicants) among Member States (medical assessors of the licensing authority, aeromedical examiners and aeromedical centers), while respecting patient confidentiality and ensuring protection of personal data.

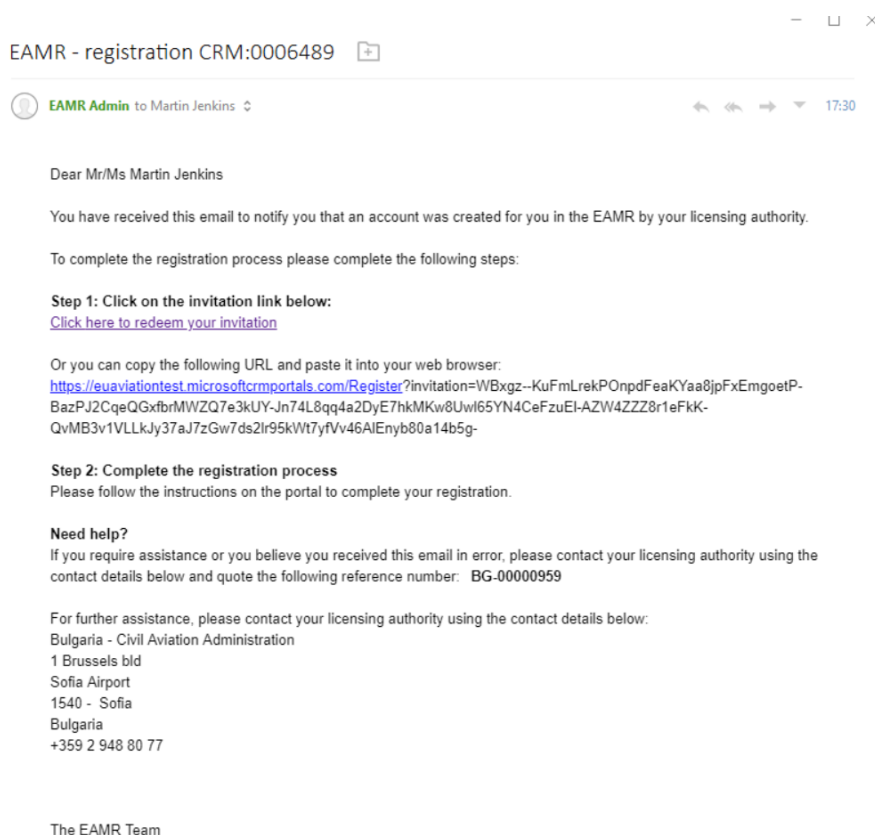
The purpose of this document is to serve as training material for applicants looking to access the EAMR service.

## 2 Getting Started

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### 2.1 Redeeming the login access token

**Step 1.** As an EAMR applicant you will receive an email invitation to access the system. Please follow the link the email body.



**Step 2.** Press the Register button in the EAMR portal.

**Step 3.** Type a new password to access the EAMR portal and press the Register button.

**Step 4.** Review your NAA and personal details.

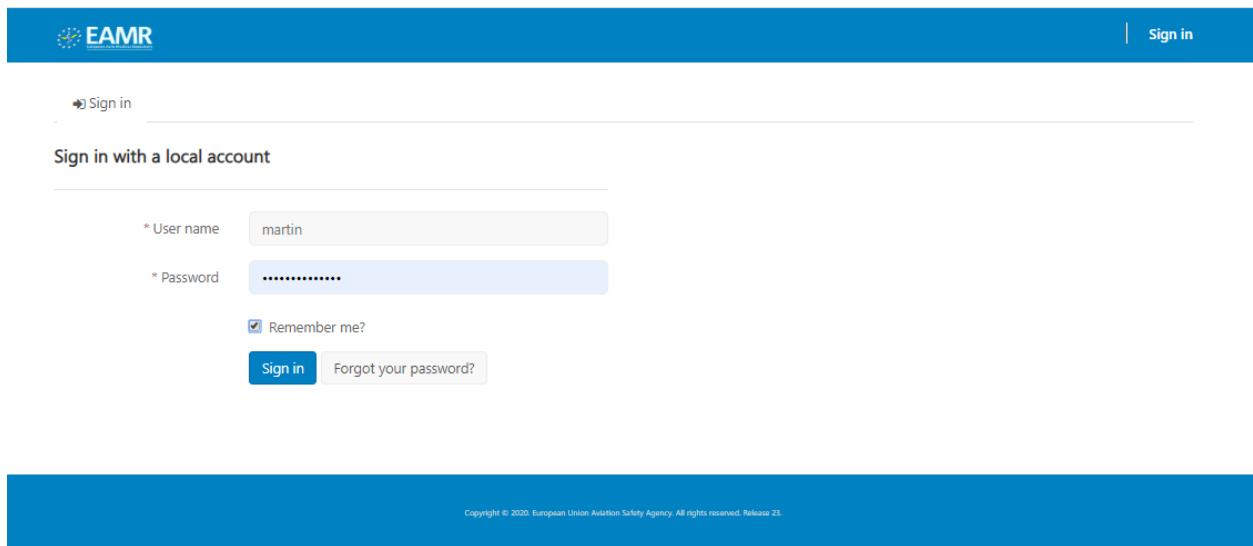
Your information	
First Name	Family Names
Martin	Jenkins
Previous Name	NAA
—	Bulgaria - Civil Aviation Administration
E-mail	
martin.jenkins@ondynamics.com	

Additional information (applicable only to pilots)	
Applicant File ID	DOB
—	28/1/1975

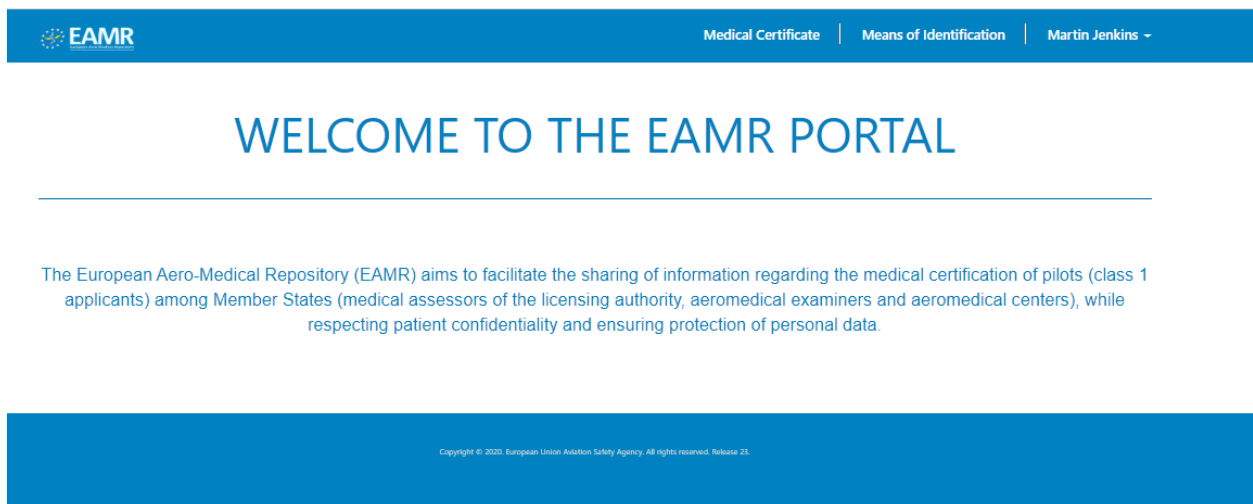
## 2.2 Login to the EAMR Portal

**Step 1.** Navigate to the EMAR portal using the <https://euaviation.powerappsportals.com> , and select Sign-In.



The screenshot shows the EAMR Sign in page. At the top left is the EAMR logo, and at the top right is a 'Sign in' link. Below the header, there is a 'Sign in' button with a right-pointing arrow. Underneath, the text 'Sign in with a local account' is displayed. The form contains the following elements: a 'User name' field with the text 'martin', a 'Password' field with masked characters, a 'Remember me?' checkbox which is checked, a 'Sign in' button, and a 'Forgot your password?' link. At the bottom of the page, there is a copyright notice: 'Copyright © 2020, European Union Aviation Safety Agency. All rights reserved. Release 23.'

**Step 2.** You will then be taken to the EAMR Portal home page.



The screenshot shows the EAMR Portal home page. At the top left is the EAMR logo. At the top right, there are navigation links: 'Medical Certificate', 'Means of Identification', and 'Martin Jenkins' with a dropdown arrow. The main heading is 'WELCOME TO THE EAMR PORTAL'. Below this, a horizontal line separates the heading from the introductory text: 'The European Aero-Medical Repository (EAMR) aims to facilitate the sharing of information regarding the medical certification of pilots (class 1 applicants) among Member States (medical assessors of the licensing authority, aeromedical examiners and aeromedical centers), while respecting patient confidentiality and ensuring protection of personal data.' At the bottom of the page, there is a copyright notice: 'Copyright © 2020, European Union Aviation Safety Agency. All rights reserved. Release 23.'

# 3 Review Documentation and Certificates

## 3.1 Review Identification Documents

**Step 1.** Click on the Means of Identification menu.

Medical Certificate | Means of Identification | Martin Jenkins -

## WELCOME TO THE EAMR PORTAL

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**Step 2.** Review the identification documents linked to your profile.

Medical Certificate | Means of Identification | Martin Jenkins -

Type	Number ↑	Issued By	Expiry Date	Applicant
Driving Licence	ID01231233333	Denmark	22/2/2024	Martin Jenkins

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## 3.2 Review Medical Certificates

**Step 1.** Click on the Medical Certificates menu.

EAMR

Medical Certificate | Means of Identification | Martin Jenkins -

# WELCOME TO THE EAMR PORTAL

The European Aero-Medical Repository (EAMR) aims to facilitate the sharing of information regarding the medical certification of pilots (class 1 applicants) among Member States (medical assessors of the licensing authority, aeromedical examiners and aeromedical centers), while respecting patient confidentiality and ensuring protection of personal data.

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**Step 2.** The medical certificates linked to your profile and their status are listed for review.

EAMR

Medical Certificate | Means of Identification | Martin Jenkins -

Certificate Number ↑	Status	Issue/Decision Date	Expiry Date
PL/CERT/0001	Released	22/2/2020	4/3/2021

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