



European Aviation Safety Agency

Roger SIMON • Design Organisation Manager

Cologne, 27 July 2012
EASA D(2012)/RSI/CTO/DOA WORKSHOP/53396

**Subject: Part 21 Design Organisation Approval (DOA) Implementation Workshop
on 27th – 28th November 2012**

Dear Sir/ Madam,

I am pleased to invite you to attend our next **Part 21 Design Organisation Approval (DOA) Implementation Workshop** to be held at the **MARITIM HOTEL KÖLN**, "HALL 01/MARITIM" Conference room, Heumarkt 20, 50667 Köln, Germany, on 27th – 28th November 2012.

The objective of the workshop is to give to Authorities staff involved in EASA DOA and Industry representatives an update on EASA Design Organisation (DO) Section working procedures. It will also specifically focus on several subjects of significance to be shared equally between Authorities staff and EASA Staff working in a DO environment and the Industry representatives.

In order to build a challenging agenda and to determine the "hot topics", you, as participants, are invited to submit your proposals sending an email to Ms. Olga VEISZ (olga.veisz@easa.europa.eu) **no later than Friday 02/11/2012**.

Industry representatives are encouraged to bring their contribution and make presentations during the workshop on issues addressing several business cases challenges with significant impact on the DOA concept. **Deadline for submissions: 01/10/2012.**

Welcome of participants will start at 13.00 PM on the first day; the second day the meeting will start at 09.00 AM and is scheduled to finish at 17.00 PM.

This event is published on the EASA Website (Events): <http://easa.europa.eu/events> . You are invited to visit it regularly for updates.

Registrations:

-The National Aviation Authorities staff is invited to complete the registration form (available starting with 01/08/2012) on the EASA website (Events), and to submit it via e-mail, to christina.tolis@easa.europa.eu **before Friday 02/11/2012**.

-The Industry representatives are invited to complete the online registration using the **EASA tool Webshop** (under our DOA event on the EASA website) **before 30/10/2012**.

Clicking on "**Industry representatives - Online registration**" you will be able to register yourself.

An administrative fee of EUR 115 will be charged per person.

After the payment you will receive an email confirmation of participation.

We remind you that only **2 representatives maximum per organisation** can be registered to the workshop. Any additional representative(s) working for the same organisation and registered to this workshop will see his/her registration cancelled before the workshop.

Queries concerning your registration should be addressed to christina.tolis@easa.europa.eu

For additional information, please contact Ms. Olga VEISZ by email at olga.veisz@easa.europa.eu

I hope that you will find this event of interest and we look forward to welcoming you in Cologne.

Yours sincerely,

Roger Simon

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