



# Approved methods for submitting ORs & DOA registration to the ECCAIRS 2

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**PART 21 WORKSHOP**

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- What is not accepted?
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- Why register as an organisation in E2?
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## Slide 2

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**RPOW0**

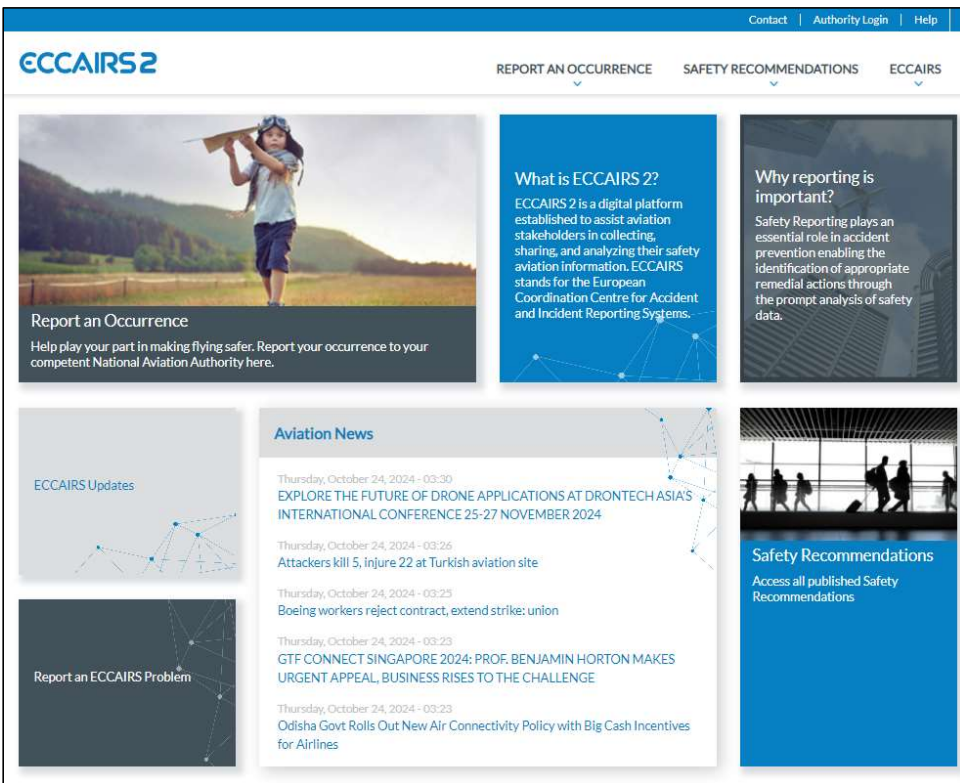
I've edited the first bullet to capital letters for ECCAIRS and then used E2 thereafter.

Rowan Powel, 2024-11-22T09:53:08.226

# ECCAIRS 2 & European aviation reporting portal

- ECCAIRS stands for the European Coordination Centre for Accident and Incident Reporting system
- E2 is a digital platform combines the European Aviation reporting portal, the NAA “national” databases and the ECR European Central Repository
- E2 is established to assist aviation stakeholder in collecting, sharing, and analysing their safety aviation information in order to improve public transport safety

# ECCAIRS 2 - History



- The old ECCAIRS system (E1) was launched in 1995 and was in existence for 3 decades.
- E1 was discontinued in 2020; since then, the EC has requested the Agency to take over the management of the project
- Development of E2 started in 2018 and became operational in Jan 2021

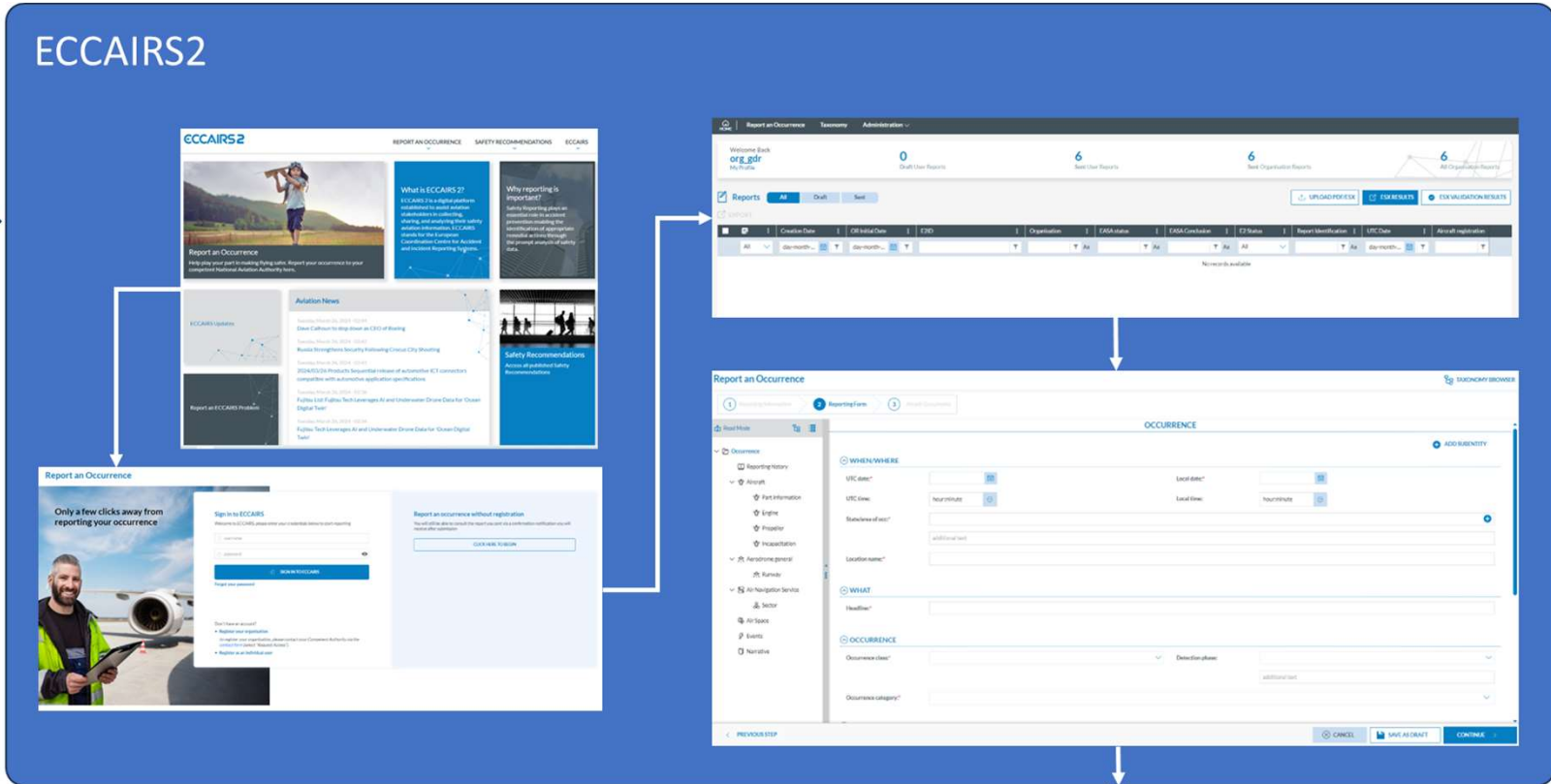
# Report an Occurrence – Ways of reporting

- Notification of an occurrence report is only accepted through the E2 European aviation reporting portal website
- ‘Report on my personal behalf’ - voluntary reporting
- ‘Report on behalf of my organisation’ - mandatory reporting
- Non registered user
  - OFFLINE (upload pdf form) – ONLINE
- Registered user
  - OFFLINE (upload pdf form) – ONLINE – Upload e5x file – API/M2M (automatic reporting)

# What is not accepted?

- Sending scanned reports per email
- Submitting e5x files per email
- Submitting e5x files with an outdate version of the taxonomy
  - (the previous version 5.1.1.0 of the most recent taxonomy release 5.1.1.2 is accepted)
- Previous version of the taxonomy are accepted until the end of 2024
- Documentation related to the E5x data file is available [here](#)

## E2: Reporting work flow





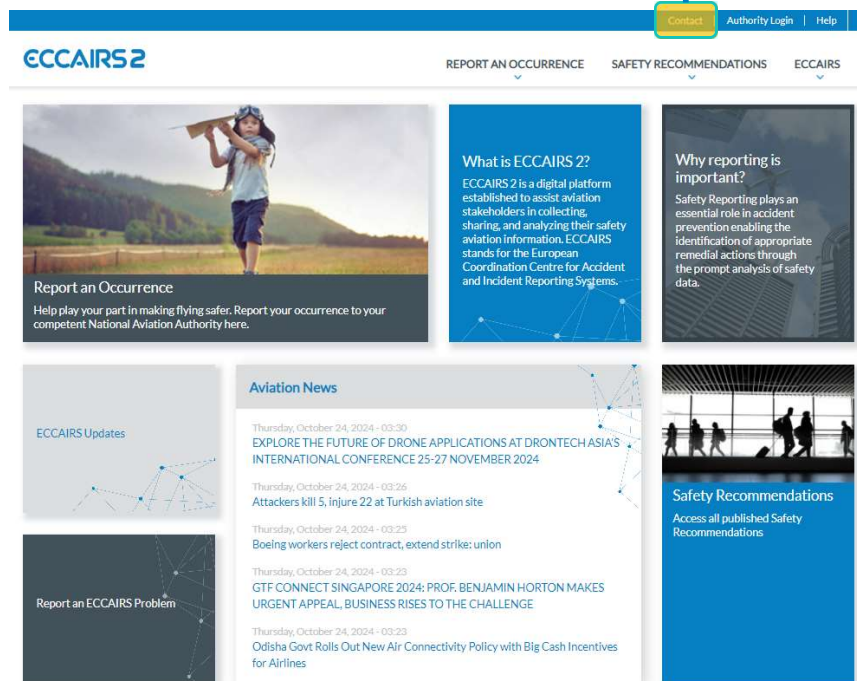
# Why register as an organisation in E2?

E2 is the 'one stop shop' for organisations to submit reports to EASA.

- Overview of all submitted reports in one glance
- Easily submission of follow-up reports by editing the submitted reports and resubmitting them
- Ability to manage your own organisation in E2 allowing for collaborative working
- Different ways of submitting reports (online, off-line, E5X, and API)
- Dedicated forms for editing & submitting reports
- Automatically pre-filled attributes, such as organization name/approval, aircraft details, etc
- No more storing local copies on a hard drive, no more keeping track of what was sent, all is catered for in E2
- Existing SMS providers can link to E2 using a Machine 2 Machine API interface

# Registration process - Step 1: apply for access to E2

<https://aviationreporting.eu/>



Fill out all the fields:

- The EASA Approval number (e.g. EASA.21J.123)
- Enter a valid email address to activate the account
- Select EASA (as Competent Authority)
- Select Request Access
- Enter the Captcha
- Click on Submit

## Registration process - Step 2: Setup of your account

- Based on the provided information, the E2 Support team will
  - setup your E2 account
  - assign your EASA Approval number as your user login name
  - send an account activation email to the email provided in the contact form
  - send onboarding documentation to the email provided in the contact form

## Registration process - Step 3: Activation of your account


A screenshot of an email from ECCAIRS2. The email header shows 'ECCAIRS2' in large blue letters. The body of the email is white with a blue border on the right. It starts with 'Dear', followed by a line break and 'Your ECCAIRS2 account has been created.' Then another line break and 'Your ECCAIRS2 username is: **Your approval number**'. This is followed by 'To complete your registration please click the following button:'. Below this text is a blue rectangular button with the white text 'ACTIVATE YOUR ACCOUNT'. To the right of the button is a horizontal blue line. At the bottom, there is a note: 'NOTE: This message was sent from an unmonitored address. Please do not respond to this message.'

Here you set the password associated with your username

**Set password**

Password:

Confirm password:



Captcha:

Regulation (EU) No 609/2014 of the European Parliament and of the Council of 11 April 2014 on the reporting, analysis and follow-up of occurrences in civil aviation, amending Regulation (EU) No 996/2010 of the European Parliament and of the Council and repealing Directive 2003/42/EC of the European Parliament and of the Council and Commission Regulations (EC) No 1321/2007 and (EC) No 1330/2007


2 Commission Implementing Decision (EU) 2019/1128 of 1 July 2019 on access rights to safety recommendations and responses stored in the European Central Repository and repealing Decision 2012/780/EU


☐ I have read and agree to the privacy policy


**CANCEL** **SUBMIT**


# ECCAIRS2 - SRIS2

## Sign in

Username

Password



SIGN IN

[Forgot your password](#)

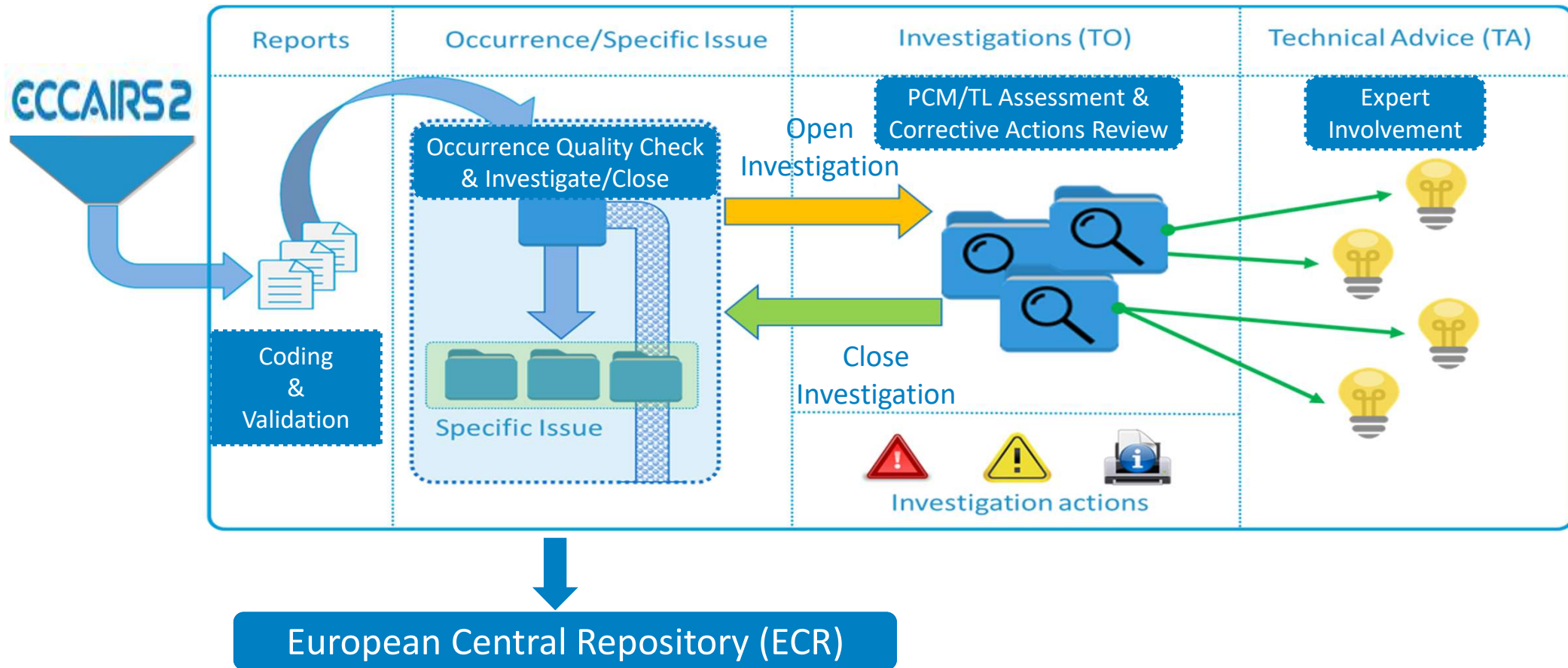
# Registration process - Step 4: Complete your org. account

Read the onboarding documentation that you received. It contains all necessary information for managing your organisation account

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# EASA Safety Data Management Process





**Thank you  
for your attention.**

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