

	<b>European Aviation Safety Agency</b>	
	<b>Agenda &amp; Schedule</b>	
	<b>Meeting</b>	Aerodromes Thematic Advisory Group (TAG) Meeting
	<b>Date</b>	12 September 2012
	<b>Organised by</b>	EASA Rulemaking Directorate

<b>12 September 2012 Aerodromes TAG meeting</b>	
<b>Starting Time</b>	9:30H
<b>Ending Time</b>	16:30H
<b>Location</b>	EASA meeting room 04.049, Ottoplatz 1, 50679 Cologne
<b>List of expected participants</b>	Aerodromes TAG Members & Observers, EASA Staff

<b>9:30-16.30H</b>	<b>Topics for Discussion</b>
<b>1</b>	Welcome
<b>2 Opinion</b>	Adoption of the agenda
<b>3 Information</b>	<b>Introduction to the Rulemaking Process</b> The processes, working approaches and role of TAG will be presented (presentations will be distributed as follow-up documents)
<b>10:45 – 11:00H</b>	<b>Coffee break - may be adapted to the course of the discussions</b>
<b>4 Information/Opinion</b>	<b>TAG rules of Procedure</b> <ul style="list-style-type: none"> <li>▪ Presentation of the Procedure</li> <li>▪ Opinions of the ADR TAG members</li> </ul> <b>Information Paper 01: Rules of Procedure for RAG &amp; TAGs</b> (presentations will be distributed as follow-up documents)
<b>13:00 – 14:00H</b>	<b>Lunch Break</b>
<b>5 Information and Opinion</b>	<b>4-year Rulemaking Programme<sup>1</sup></b> <ul style="list-style-type: none"> <li>▪ State of implementation of the 4-year Rulemaking Programme 2012-2015 (for ADR related tasks), including information on on-going Rulemaking groups and activities</li> <li>▪ Information on the ADR related tasks of the 4-year Rulemaking Programme 2013-2016</li> <li>▪ Milestones for the development of the draft 4-year Rulemaking Programme 2014-2017</li> </ul> <b>Working Paper 01: Rulemaking Programme 2013-2016</b> (presentations will be distributed as follow-up documents)
<b>15:30-15:45H</b>	<b>Coffee break - may be adapted to the course of the discussions</b>

<sup>1</sup> The Rulemaking Programme 2012-15 has been published and is available on the Agency website under:  
<http://easa.europa.eu/rulemaking/annual-programme-and-planning.php>  
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<b>6 Feedback</b>	<b>Technical issues<sup>2</sup></b> <ul style="list-style-type: none"> <li>▪ Technical ADR matters</li> <li>▪ Feedback on implementation of EASA rules</li> </ul>
<b>7 Information</b>	<b>AOB</b> <ul style="list-style-type: none"> <li>▪ Planning of future meetings</li> </ul> <b>Information paper 02: Future meetings calendar</b>
<b>16:30H</b>	<b>End of the meeting</b>

<b>Schedule of the next meeting</b>	<b>Date: 21 March 2013 (Tbd)</b> <b>Location: (Tbd)</b>		
<b>Prepared by</b>	R.6 Rulemaking Process Support R5.2 Airports Rulemaking Section	30/08/2012	

<sup>2</sup> This will be a permanent agenda point.  
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