



Exemption – Guidance Material

Guidance on Exemptions in accordance to ICAO Annex 18

Issue no.: 1

(valid until further notice)

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Revision record

Issue	Date of issue	Summary of changes
01		Initial issue

Change Revision Summary

Paragraph no.	Description of change

1. General

The present guidance material is related to the exemption to be granted according to ICAO Annex 18 and Technical Instructions for the Safe Transport of dangerous goods by air (Doc 9284) Part 1,1.1.3.

The aim is to provide applicants with practical information about

- the common process shared by the EASA Member States identified hereafter, and
- national administrative practices.

2. States that set in force the common process

BELGIUM
CROATIA
ESTONIA
FRANCE
GERMANY
LITHUANIA
LUXEMBOURG
NORWAY
SWEDEN
SWITZERLAND

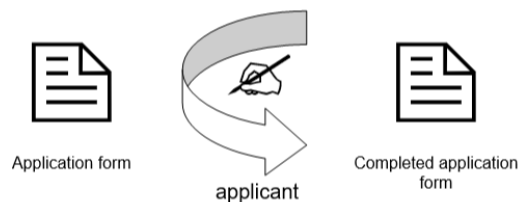
3. General process

As States of origin, transit, overflight and/or destination, the above mentioned EASA Member States use the same application form published in their website.

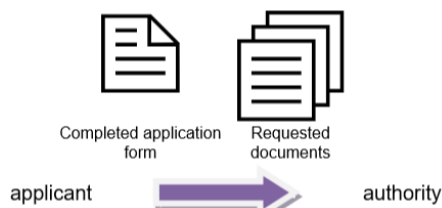


Application form

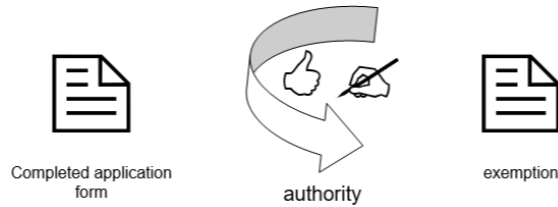
This application form must be completed by the applicant (air operator or its representative) and sent to the authority of the concerned States.



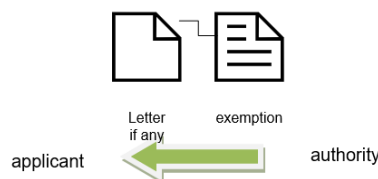
In addition to the completed application form, the applicant must provide the competent authorities with a package of documents listed in Appendix II of the form.



After reception of the completed application form plus the set of requested documents, and subject to positive check and analysis, the authority references, dates and signs the application form, the form becoming the exemption itself.



The authority provides the applicant with the exemption.



4. National administrative practices

The safety conditions attached to exemption (see application form and its Appendix I) are harmonized. However, some administrative practices may be different from one authority to another. These national administrative practices are addressed below.

BELGIUM

B0 – Authority in charge of granting the exemption

FPS Mobility and Transport, Belgian Civil Aviation Authority

B1 – Website

<https://mobilit.belgium.be/fr/aviation/securite/marchandises-dangereuses/demander-une-approbation-ou-derogation>

B2 – Fees

To be completed

B3 – Transmission of electronic documents

The form duly completed and the required documents have to be submitted by e-mail (bcaa.dangerousgoods@mobilit.fgov.be (link sends e-mail)) not later than 5 working days prior to the proposed date of operation.

CROATIA

HRO – Authority in charge of granting the exemption

Croatian Civil Aviation Agency

HR1 – Website

<https://www.ccaa.hr/en/exemption-17312>

HR2 – Fees

No fees

HR3 – Transmission of electronic documents

Duly completed form (Form V1.1) and required documents must be lodged to Croatian Civil Aviation Agency (CCAA) by e-mail (ante.juric@ccaa.hr) at least ten days prior to the proposed flight.

ESTONIA

E0 – Authority in charge of granting the exemption

Estonian Civil Aviation Administration

E1 – Website

<https://www.ecaa.ee/et> (Form V1.1 is forwarded after first contact and will be uploaded to the website soon)

E2 – Fees

No fees

E3 – Transmission of electronic documents

The form duly completed and the required documents must be submitted by e-mail ecaa@ecaa.ee as soon as possible and at least 10 days before the proposed date of operation.

FRANCE

F0 – Authority in charge of granting the exemption

Direction générale de l'aviation civile (DGAC), Direction de la sécurité de l'aviation civile (DSAC)

F1 – Website

<https://www.ecologique-solidaire.gouv.fr/transport-marchandises-dangereuses-voie-aerienne>

F2 – Fees

For each application related to the carriage of Class 1 dangerous goods requiring an exemption (and for each flight), a fee of 1000 € is due in accordance with article 5 of the decree of 28/12/2005 relating to fees for services provided by France for the safety and security of civil aviation.

The payment is requested to be done at the stage of application.

Payment may be performed online: <https://redevances.dcs.aviation-civile.gouv.fr/marchandises.html>.

Copy of the invoice must be provided by the applicant, in addition to the documents listed in Appendix II of the application form.

F3 – Transmission of electronic documents

The application form and a guidance material are available on the website page mentioned in F1.

In order to secure transmission of electronic documents between applicant and DGAC/DSAC, a secured container has to be used.

The container, valid for a one year period, is provided on the website page mentioned in F1.

The use of the container requests the app zed!free to be downloaded: <https://www.primx.eu/fr/zed-free/>

Password will be sent to the applicant by specific way.

The whole documents in the container has to be sent to: dsac-dangerous-goods-bf@aviation-civile.gouv.fr

GERMANY

G0 – Authority in charge of granting the exemption



Luftfahrt-Bundesamt (LBA)
Referat B3
Sachgebiet Gefahrgut
Kelsterbacher Straße 23
D-65479 Raunheim

G1 – Website

https://www.lba.de/DE/Betrieb/Gefahrgut/Gefahrgut_node.html

G2 – Fees

No Fees

G3 – Transmission of electronic documents

The form duly completed and the required documents have to be submitted by fax and email. The application must be sent by fax to the following number: +49 531 2355-3398 and all other requested documents shall be sent by e-mail to: gefahrgut@lba.de not later than 5 working days prior to the proposed date of operation.

LITHUANIA**LT0 – Authority in charge of granting the exemption**

Lithuanian Transport Safety Administration (in some cases Lithuanian Air Force)

LT1 – Website

<https://tsa.lrv.lt/en>

LT2 – Fees

No fees

LT3 – Transmission of electronic documents

The form duly completed and the required documents must be submitted by e-mail: tsa@tsa.lrv.lt

LUXEMBOURG**LX0 – Authority in charge of granting the exemption**

The Direction de l'Aviation Civile (except for radioactive material)

LX1 – Website

<https://dac.gouvernement.lu/en/administration/departements/operations-aeriennes/marchandises-dangereuses.html>

LX2 – Fees

The fees for DG exemption are defined in the article 19 (2) of the “Règlement Grand Ducal” dated 19-Nov-2019¹.

LX3 – Transmission of electronic documents

The form duly completed and the required documents have to be submitted by e-mail to ops@av.etat.lu.

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<http://legilux.public.lu/eli/etat/leg/rgd/2019/11/19/a801/jo#:~:text=V1.9.7%20%2D%20202010071413-,R%C3%A8glement%20grand%20ducal%20du%2019%20novembre%202019%20instituant%20la%20perception,a%C3%A9ronefs%20et%20des%20op%C3%A9rations%20a%C3%A9riennes>

NORWAY

NOR0 – Authority in charge of granting the exemption

Civil Aviation Authority – Norway

NOR1 - Website

In process

NOR2 – Fees

NOK 5780, cf “Gebyrforskriften §25”

NOR3 – Transmission of electronic documents

The form duly completed and the required documents have to be submitted by e-mail to postmottak@caa.no

SWEDEN

SWE0 – Authority in charge of granting the exemption

The Swedish Transport Agency

SWE1 – Website

<https://transportstyrelsen.se/en/aviation/Air-operators/General-information---Dangerous-Goods-/Transport-of-forbidden-dangerous-goods/>

SWE2 – Fees

For each application related to dangerous goods that needs an exemption, a fee will be charged.

SWE3 – Transmission of electronic documents

Send the application to dgrbyair@transportstyrelsen.se.

SWITZERLAND

SWI 0 – Authority in charge of granting the exemption

Federal Office of Civil Aviation (FOCA)
Federal Department of
the Environment, Transport, Energy and Communications DETEC
Federal Office of Civil Aviation FOCA
Safety Division - Flight Operations – SBOC
P.O. Box
CH - 8058 Zurich Airport

SWI1 – Website

<https://www.bazl.admin.ch/bazl/en/home/flugbetrieb/dangerous-goods.html>

SWI2 – Fees

CHF 300.—according to Swiss Ordinance, sr 748.112.11, Art. 38 1 b.
<https://www.admin.ch/opc/de/classified-compilation/20071517/index.html>

SWI3 – Transmission of electronic documents

dangerousgoods@bazl.admin.ch