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**To All Foreign EASA continuing
airworthiness organisations**

Cologne, 7 March 2022

Subject: Information affecting all continuing airworthiness organisations approved by EASA.

Dear Sir, Madam,

The purpose of this letter is to communicate the following information important to all continuing airworthiness organisations approved by EASA:

A. Regulation (EU) 2021/700

Commission Regulation (EU) 2021/700 was issued on 26 March 2021 and amends regulation (EU) 1321/2014. This regulation introduces changes to Part-M, Part-ML and Part-145 related to the use of maintenance data and the acceptance and installation of certain components. Those changes are applicable as from **18 May 2022**. Before that date, the organisations must assess if they are affected by the changes and, if necessary, amend their expositions to ensure compliance with the amended requirements.

B. Approval letters for documents, nominated persons and concessions

As from 1st May at the latest, the organisation will receive a notification email from IFP each time a document (manuals, expositions, lists, etc) and/or nominated persons and/or concessions is approved by EASA. The organisation will have to log-in to IFP and review the status of the document, nominated persons or concessions that are currently approved. EASA will no longer send an approval letter by email.

This does not apply to:

- the issue of a new or a revised certificate (EASA Form 3, EASA Form 11, EASA Form 14) for any organisation; and,
- the issue of approval letters for documents (manuals, expositions, lists, etc) and/or nominated persons and/or concessions in case the organisation is not registered in IFP yet.

In those cases, EASA will continue sending the applicable approval letters by email.

C. Airworthiness review privileges for foreign Part-145 organisations

Commission Regulation (EU) 2021/1963, published on 8 November 2021 and applicable as from 2 December 2022, amends point 145.A.75(f) and limits airworthiness review privileges to Part-145 organisations with principal place of business in the territory of the EU member states.

Therefore, as from 2 December 2022 foreign Part-145 organisations cannot hold airworthiness review privileges. Foreign Part-145 organisations currently approved to perform airworthiness reviews shall contact their allocated inspector to discuss the amendment of the MOE before 2 December 2022.

D. Number of staff

EASA reminds all organisations that the number of staff declared in the exposition shall be adequate to the size, complexity, and scope of the organisation. Further guidance on the definition of the organisation's staff number is available on UG.CAO.00120 (Part-145) and UG.CAO.00015 (Part-147)

In addition, the number of staff declared in the exposition is used to calculate the fees in accordance with regulation (EU) 2019/2153.

We remain available in case you need additional clarifications.

Yours faithfully,



Lorenzo PELLEGRINI