

2021 MEETING AGENDA

Monday, 24 May		
Location: Virtual Meeting Facilitated by WebEx. WebEx Hosted by EASA (All times are Pacific Daylight Time, UTC/GMT -7 hours)		
Time		
0500	Log On and Virtual Registration	
0505	Welcome and Introductions	
	Introductions and welcome	Chair
	General house-keeping rules for this online meeting	Co-Chair
	Review of agenda and plan for the week	All
	Update contact listing	Co-Chair
	Review of MPIG Meetings and Introductory Remarks	MPIG Chair
	Review of RMPiG Meetings and Introductory Remarks	RMPiG Chair
	MPIG/RMPiG update on IP180/IP170 applications (20 minutes)	MPIG/RMPiG
0550	----- Break -----	
0600	Initial Presentation of Regulatory and Industry Candidate Issue Papers (CIP's)	
	A *CIP EASA-2020-01 – Identification of Failure Causes	EASA
	B CIP EASA-2020-02 - Role of an L-HIRF Assurance Plan	EASA
	C CIP EASA-2020-03 – Unacceptable Degradation	EASA
	D *CIP EASA-2020-04 – Periodic Review Updates	EASA
	E CIP EASA-2020-05 – Analysis of Bonding Devices in MSG-3	EASA
	F CIP FAA-2021-01 – Recording Devices	FAA
	G CIP IND-2018-03 – Other Structure Flowchart Update	MPIG
	H CIP IND-2018-04 - SSI Boundary Determination Guideline	RMPiG
	I CIP IND-2019-07 – CIC and CPCP Clarification	MPIG
	J CIP IND-2019-08 – Zonal Inspection Program Objectives	MPIG
	K CIP IND-2019- 09 – Zonal Procedures Scope Adjustment	MPIG
	L *CIP IND-2019-13 – IMPS Certification Review Item	MPIG
	M *CIP IND-2019-15 - EZAP Definition	MPIG
	N CIP-IND-2019-17 – Deletion of Duplicated Information in Task Development Section	MPIG
	O CIP-IND-2019-18 – EWIS Definition	MPIG
	P *CIP-IND 2019-19 – Freeze-Thaw Effect	RMPiG
	Q CIP IND-2019-20 – List of Other Structure	RMPiG
	R CIP IND-2019- 21 – In Flight Loss of Other Structures	RMPiG
	S CIP IND 2020-01 – Update of MRB and CMCC Process Interface Description	MPIG
	T CIP IND 2020-02 – Scheduling Usage Monitoring Credit for Restoration Tasks	RMPiG
	U *CIP IND 2020-05 – Recognition of the VTOL Aircraft	RMPiG
	V *CIP IND 2020-06 - Amendment to IP180	MPIG
	W CIP IND 2020-07 – Sampling	MPIG
	X *CIP IND 2020-09 – Amendment to IP180 Examples	MPIG
	<i>(Note – CIPs worked by the IMRBPB CIP Virtual CIP Task Force are identified by asterisk "*" and grey colored shading)</i>	
0630	----Break---	
0640	In Depth Review of Regulatory CIP's	
0640	F CIP FAA-2021-01 – Recording Devices	FAA
0725	B CIP EASA-2020-02 - Role of an L-HIRF Assurance Plan	EASA



International MRB Policy Board

Monday, 24 May (Continued)

0810	E CIP EASA-2020-05 – Analysis of Bonding Devices in MSG-3	EASA
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0855	Meeting closing comments	
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0900	Adjourned for the day	
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	END DAY ONE	
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Tuesday, 25 May

Location: Virtual Meeting Facilitated by WebEx. WebEx Hosted by EASA
(All times are Pacific Daylight Time, UTC/GMT -7 hours)

Time

0500	Arrival - Log on to WebEx and welcome from IMRBPB Chair		
0510	<u>In Depth Review of Regulatory and Industry CIP's</u>		
0515	C	CIP EASA-2020-03 – Unacceptable Degradation	EASA
0600	O	CIP-IND-2019-18 – EWIS Definition	MPIG
0645	----- Break -----		
0655	W	CIP IND 2020-07 – Sampling	MPIG
0740	N	CIP-IND-2019-17 – Deletion of Duplicated Information in Task Development Section	MPIG
0825	I	CIP IND-2019-07 – CIC and CPCP Clarification	MPIG/RMPIG
0855	Meeting closing comments		
0900	Adjourned for the day		

END DAY TWO



Wednesday, 26 May

Location: Virtual Meeting Facilitated by WebEx. WebEx Hosted by EASA
(All times are Pacific Daylight Time, UTC/GMT -7 hours)

Time

0500	Arrival - Log on to WebEx and welcome from IMRBPB Chair		
0510	<u>In Depth Review of Industry CIP's</u>		
0515	K	CIP IND-2019- 09 – Zonal Procedures Scope Adjustment	MPIG
0600	J	CIP IND-2019-08 – Zonal Inspection Program Objectives	MPIG
0645	----- Break -----		
0655	R	CIP IND-2019-21 – In Flight Loss of Other Structures	RMPIG
0740	T	CIP IND-2020-02 – Scheduling Usage Monitoring Credit for Restoration Tasks	RMPIG
0825		Extra time to be used as needed	ALL
0855	Meeting closing comments		
0900	Adjourned for the day		
		END DAY THREE	



Thursday, 27 May

Location: Virtual Meeting Facilitated by WebEx. WebEx Hosted by EASA
 (All times are Pacific Daylight Time, UTC/GMT -7 hours)

Time		
0500	Arrival - Log on to WebEx and welcome from IMRBPB Chair	
0510	In Depth Review of Industry CIP's (continued)	
0515	Q	CIP IND-2019-20 – List of Other Structure
		RMPIG
0600	G	CIP IND-2018-03 – Other Structure Flowchart Update
		RMPIG
0645	H	CIP IND-2018-04 - SSI Boundary Determination Guideline
		RMPIG
0730	----- Break -----	
0740	S	CIP IND-2020-01 – Update of MRB and CMCC Process Interface Description
		MPIG
0825	Extra time to be used as needed	
		ALL
0855	Meeting closing comments	
0900	Adjourned for the day	
	END DAY FOUR	



Friday, 28 May

Location: Virtual Meeting Facilitated by WebEx. WebEx Hosted by EASA
(All times are Pacific Daylight Time, UTC/GMT -7 hours)

Time		
0500	Arrival - Log on to WebEx and welcome from IMRBPB Chair	
0505	Discussion Topics	
0505	Communications procedure overview and management	Co-Chair
0525	IMRBPB meeting locations – revisit locations list. COVID-19 impacts – refresh list	Chair
0545	Leadership Team vote for 2022.	Chair
0555	Todd Perry – FAA - Status on FAA AC 121-22D and FAA AC 25-19	Todd Perry
0615	IAHM brief - SAE International IVHM Working Group Chairman Dr. Ravi Rajamani, Principle Consultant drR2 Consulting and Chairman of SAE International IVHM Working Group	Dr. Ravi Rajamani,
0700	----- Break -----	
0710	Disposition of CIP's into IPs, IMPS, requests for rework, etc.	Chair
0810	Final Provisions	
	Update on CMT	TCCA
	Review of the proposed amendment to the Charter / Signing of revised Charter and IMPS (if needed)	Chair
	Review/Update of Existing Action Items	Chair
	Next meeting dates and locations	Chair
	Final Remarks – “How did it go?”	All
0900	Meeting Closure	

END DAY FIVE

PRE-MEETING NOTES FROM IMRBPB CHAIRMAN

Virtual meeting dynamics, expectations, process explanations and general housekeeping:

First off, thank you for attending the 2021 IMRBPB meeting and from the IMRBPB Leadership Team, we hope that you and your families are safe and well with the COVID-19 pandemic problem.

Welcome to our “Virtual Meeting”. Based upon feedback from all of our IMRBPB stakeholder’s, this is the first and hopefully the last “Virtual Annual IMRBPB meeting”.

Working within the virtual meeting process, we are extremely limited on many resources, especially time. To help explain, as an example, during our “traditional face-to-face meetings”, we would have a full five days of discussion for about eight hours or so each day, plus many individual discussions in the evenings within the informal groups. For the IMRBPB 2021 virtual meeting “time” we have trimmed or reduced this down by almost half of that; coupled with an initial CIP count of 24 CIPs to be proposed for this meeting. Fortunately, the IMRBPB CIP Task Force was able to work eight (8) CIPs however, that still leaves us 16 CIPs to work over these five days, along with additional general administrative requirements and processes. With this said, that gives us a little more than three meeting days to try to review 16 CIPs. This is a lot. We have allocated about 45 minutes, plus or minus, to each CIP. This unfortunately, will force our meeting to have a feel of “lets-go”, a feeling of rapid progression and not a whole lot of time for belabored discussion. We understand all discussion is important, valuable and good but we need to put it in the context of a condensed, shorter meeting with a larger agenda than usual. Please understand that time constraints will force a more efficient meeting. Efficient probably, will it be as effective as our face-to-face meeting? That is to be determined. Will we be able to work through all 16 CIPs? Let us try!

In addition, we have received good feedback on the virtual CIP Task Force process. The IMRBPB Leadership Team will strive to make some process improvements for “limited” future use. We will have IMRBPB discussions after this meeting (June 2021?) to discuss the appropriate application of any virtual IMRBPB process. The CIP review process did open up some great “process attributes” that we could possibly use in the future.

Lastly, let us remember good virtual meeting etiquette, some rules of engagement: please keep your microphones muted unless talking – this is very important. Please use the chat for discussion and please optimize this important tool. Please raise your hand if you have questions – simply use the “hand raise” tool. A reminder for whoever is briefing: please keep an eye open to the chat and raised hand tools. We plan to have one regulatory representative available, to assist, to help monitor and facilitate the chat and raised hand tool.

In conclusion, a virtual IMRBPB, this is a completely different way for us to do business. We understand that there is going to be some growing pains and frustrations with this process along with some required on-demand course corrections along the way. After the meeting, please give us feedback; please let us know what we can do better next time, if we ever need to have another virtual meeting again.

We appreciate your time and effort that goes into a meeting like this. It is appreciated. Thank you!

In safety, William “Bill” HELIKER, 2021 IMRBPB Chairman