

**MINUTES OF MEETING**

**Subject** MAB 2019-02  
**Date** 5 June 2019  
**Location** EASA Headquarters, Cologne, Germany  
 Boeing conference room

**Organised by** Business, Strategy & Stakeholder Management (SM.2.2.)

**AGENDA**

1. Welcome and Introduction
2. Adoption of the agenda
3. Review of open action items
4. EASA Update
5. MAB SG Report
6. Fees and charges regulation review update
7. EPAS 2020-2024
8. Additional Role of Member States Advisory Body (MAB)
9. Update on upcoming EASA draft opinion on Part-21 & Part M
10. Safety investigation
11. ICAO Strategy
12. AOB
  - Higher Airspace Operations

<b>MoM Distribution:</b>
To all meeting participants and EASA management

<b>MoM prepared by</b>	Julia Egerer	<b>12/06/2019</b>
<b>MoM reviewed by</b>	Massimo Mazzoletti	<b>02/07/2019</b>

## 1. Welcome and Introduction

*Presented by: Luc Tytgat, Strategy and Safety Management Director and MAB Chair;*

The Chair welcomed the attendees.

## 2. Adoption of the agenda

*Presented by: Luc Tytgat, Strategy and Safety Management Director and MAB Chair;*

The Agenda was adopted including the following AOB item:

- Higher Airspace Operations

## 3. Review of open action items

*Presented by: Julia Egerer, Strategy Development Officer; Regine Hamelijncx, Senior Safety Management Officer;*

The following action items were closed during the meeting:

- 2-1-2018: Consider better linking the reporting under the NIS Directive with the on-going RMT on alignment with Regulation 376
- 8-2-2018: EASA to consider the best approach for discussing with the MAB the final draft fees and charges regulation proposal
- 8-3-2018: MS to comment on the fast-track ICAO alignment mechanism
- 16-3-2018: Discuss the ICAO strategy as regards priorities and the best means to influence ICAO at the next MAB SG meeting
- 2-1-2019: EASA is requested to take the lead in a discussion on how Europe can have a stronger influence at ICAO, in setting global standards and impact decision making
- 5-1-2019: Member States are invited to make comments or any recommendations to (A)LoSP SG in writing by 15 May 2019 to Jean-Pierre Arnaud [jean-pierre.arnaud@easa.europa.eu](mailto:jean-pierre.arnaud@easa.europa.eu)

[For the reference please see the updated table on IMF.](#)

## 4. EASA Update

*Presented by: Luc Tytgat, Strategy and Safety Management Director and MAB Chair;*

EASA provided an update on relevant EASA activities, including a debrief from the Management Board (MB) that took place the day before.

## 5. MAB SG Report

*Presented by: Franz Graser, Austrian MAB Alternate;*

The Austrian MAB alternate provided a debrief from the MAB SG 2019-02 meeting.

## 6. Fees and charges regulation review update

*Presented by: Ana Fernandez de Castro, Strategy & Resources Policy Officer;*

The Agency presented an update on the fees & charges draft Regulation. The Commission complemented the presentation and stated that the draft Regulation is a high priority for the Commission to ensure viable means



of financing and that the interservice consultation (ISC) is expected to be finalized by 18th June in time for the next EASA Committee discussion on 26 June 2019 aiming for adoption in the October 2019.

## 7. EPAS 2020-2024

*Presented by: Regine Hamelijnc, Senior Safety Management Officer; Gilles Gardiol, Senior Impact Assessment Officer;*

The [European Plan for Aviation Safety \(EPAS\) 2020-2024](#) consultation with Member State and industry advisory bodies was launched on 21 May and runs until 15<sup>th</sup> of July.

EPAS covers the areas of safety, environment, efficiency and level playing field and includes a number of simplifications. The presentation also explained the concept of the best intervention strategy (BIS) that will apply to rulemaking tasks. EASA received questions and comments from MAB focused on the frequency of EPAS revisions, which is challenging for Member States. MAB members appreciated the structure of EPAS and the means to provide feedback via the dedicated commenting document. EASA confirmed that all comments received will be assessed and an update on the highlights of the comments will be provided at the MAB 2019-03 meeting in October.

### Action:

**1-2-2019 MAB to provide comments on EPAS until 15th July using the dedicated commenting form**

## 8. Proposal to improve orientation discussion on Opinions from EASA Committee by a discussion on a draft opinion with Member States Advisory Bodies (Presented by: Massimo Mazzoletti, Head of Strategy & Programmes Department; Daan Dousi, Aircrew & Medical Standards & Implementation Section Manager;

- a) Proposal that the MAB is to be consulted on draft opinion
- b) Preparation of MAB comments to EASA future Opinion on pilot training (RMT.0599 update of ORO.FC of Regulation (EU) 965/2012)

Discussion took place on proposal to streamline the EASA Committee process by consulting the MAB before EASA issues an Opinion. A first test case relating to a planned Opinion for Q4/2019 regarding pilot training was presented together with a detailed overview how this new role of MAB in coordination with TeB consultation could work.

MAB agreed to launch this pilot project and to use the draft Opinion on pilot training as a test case to ensure (at the best possible extend) Opinions issued by EASA would take into account most of the concerns of the MS, then the opinion would become more mature and can thus be processed more quickly through the EASA Committee. . The Commission strongly supported this idea.

In order to achieve the objective of successful consultation, the MAB indicated that the three following conditions need to be met:

- a) the same consultation is not done twice;
- b) the end result of this new role of MAB should ensure savings in time for EASA Committee discussions
- c) that experts at the level of the TeBs are included in the process.

It was agreed that EASA should make use of the possibility of discussions via webex to multiply the expert involvement and to avoid additional burden on MAB members, **while several MS pointed out the reduced effectiveness of this type of consultations**

### Actions:

**2-2-2019**



	<b>EASA to provide in-depth information including draft Opinion on pilot training in time for MAB-2019-03 and in time for next AirCrew TeB</b>
<b>3-2-2019</b>	<b>MAB and TeBs to coordinate outcome to ensure feedback from the technical and political/strategic level is aligned</b>
<b>4-2-2019</b>	<b>EASA to rely on webex communication in case there is a need to discuss further after MAB 2019-03 of October 2019</b>

<b>9. Update on upcoming EASA draft opinion on Part-21 &amp; Part M</b>	
<i>Presented by: Jean-Louis Ammeloot, Senior Policy Officer - International Certification; Alberto Fernandez Lopez, Airworthiness Expert.</i>	
The draft Opinion includes RMT.0252 on Instructions for Continued Airworthiness (ICA) & RMT.0018 on installation of parts and appliances that are released without an EASA Form 1 or equivalent.	
Discussion of the content of the upcoming EASA Opinion revealed some technical questions which are going to be answered by EASA in writing after the meeting.	
<b>Action:</b>	
<b>5-2-2019</b>	<b>MAB to provide any additional feedback in writing to EASA within one week from MAB meeting</b>
<b>6-2-2019</b>	<b>EASA to provide answers to the written additional questions received and to the questions raised during the meeting</b>

<b>10. Safety investigation</b>	
<i>Presented by Mario Colavita, Safety Investigation &amp; Reporting Section Manager</i>	
EASA provided a complete overview of EASA's role and strategy in safety investigations. EASA's effort of commenting on draft recommendations is high, but this effort is effective since there are very few final reports where EASA's comments have not been taken into account. The international role of EASA in safety investigation has increased considerably over the last years and today EASA is considered as a valuable and credible partner in international safety investigations. EASA is working on further enhancing its role in the context of safety investigation with regards to international and European safety investigation bodies. Following questions from members, EASA confirmed that the role of EASA in safety investigation is consistent with the framework/ specified within the Basic Regulation 1139/2018 and the Regulation 996/2010 of 20 October 2010.	
MAB welcomed EASA's strategy on safety investigation as presented.	

<b>11. ICAO Strategy</b>	
<i>Presented by: Declan Fitzpatrick, Irish MAB Member; Daniela Defossar, Senior ICAO Coordinator;</i>	
Declan Fitzpatrick, MAB member from Ireland and Daniela Defossar, EASA presented opportunities for a better influence and coordination vis-a-vis ICAO, to achieve the best possible outcome of European positions in ICAO. European States are the largest contributors to the ICAO budget. The coordination of European States could be improved. Today, some 280 European experts are working in ICAO panels or working groups, often in isolation. The ultimate goal is to create a European ICAO strategy and to ensure that efforts by individual experts or Member States are fully integrated into the overall ICAO strategy of the European aviation safety system.	
Discussions focused on the need to improve European coordination on ICAO matters and how certain coordination process, e.g. for State Letters could be improved. As ICAO revised work processes rely on technical	



input from (European) States and EASA, this is an opportunity to influence ICAO with European practices and views.

MAB agreed to improve the coordination mechanism and, for example, to making better use, as far as possible, of the European experts in the Air Navigation Commission (ANC) as well as the EU representative office for exchange of information purposes.

It was decided that EASA should provide an overview of the participation of European representatives in ICAO panels and working groups and whether they are also participating in EASA Advisory Bodies (MAB, TeBs).

An update on ICAO matters should become a standard agenda item at the MAB and Technical Bodies meetings, with a focus on ICAO state letter process. It was highlighted that preparation of European responses to state letters should start even before state letters are finalized to speed up the process.

Post meeting note: Ireland provided as a post meeting document the current work programme of ICAO ANC and the recent listing of EU participants to various panels, working groups of the ANC. The work programme is organised around a number of high level operational improvement areas (ROIs) and assigned to the panels using 'jobcards' which explain the background, the objectives and expected outcomes to the panel. The jobcard is the primary formal communication tool between the ANC and the panel. With regards to a list of EU participants to various panels, it should be noted that the overview includes not only panels, but also task forces as many taskforces or similar groups are established directly by the Secretariat, e.g. GASOS advisory group, GADSS advisory group. Should you have any more questions on the work programme, do not hesitate to contact Declan Fitzpatrick [declan.fitzpatrick@IAA.ie](mailto:declan.fitzpatrick@IAA.ie)

**Action:**

**7-2-2019 EASA to revise the ICAO state letter consultation process to prepare recommendations sooner  
EASA to provide an overview of European experts in ICAO panels and a comparison with experts in EASA advisory bodies, e.g. MAB/TeBs**

**8-2-2019**

**12. AOB**

*Presented by: Massimo Mazzeletti, Head of Strategy & Programmes Department; Steven Higgins, Senior Policy Officer - International Certification;*

- **Higher Airspace Operations**

A discussion on the European involvement in developing an operational and regulatory concept for higher airspace operations above Flight Level 600 took place. EASA participated in a symposium on the topic in April 2019 and in May 2019 the Commission gave EASA a mandate to develop a regulatory future framework for higher airspace operations. EASA also engaged in May 2019 with the **European Group on Suborbital Flight Regulation (EGSFR)** a group of national authorities (Finland, France, Germany, Italy, Sweden, Switzerland and UK) on suborbital flight regulation. Finally, in the context of the ICAO Assembly 40, EASA and Member States drafted a European working paper on higher airspace operations.

**Additional general remarks:**

Participants stressed the need for documents and presentation to be made available well in advance. It was agreed that where documents include last minute changes, e.g. Management Board only taking place the day before, all documents should be made available to MAB members on IMF collaborative platform during the meeting. MAB members also stated that the roles of the Management Board, MAB and MAB Strategy Group should be clarified and that the function of each body must be very clear. MAB and MAB-Strategy Group deal with very important items and the advisory body system should ensure that everything that is being discussed is also coordinated internally within the Member States.



<b>Action:</b>	<b>MAB members to liaise with national members of EGSFR (encompassing Finland, France, Germany, Italy, Sweden, Switzerland and UK) who have been briefed on EASA's role in preparing a future regulatory framework for this activity during a recent meeting of EGSFR of 28th May in Rome.</b>
<b>9-2-2019</b>	
<b>10-2-2019</b>	<b>EASA to attend future high level meeting between Commission, EASA, Eurocontrol, European Defense Agency (EDA) and Sesar Joint Undertaking (SJU) as a follow up of the April symposium (the date has not been set yet).</b>

<b>Closing</b>
<i>Presented by: Luc Tytgat, Strategy and Safety Management Director and MAB Chair;</i>
The Chair thanked everyone for attending. The meeting closed at 17:45 hrs on 05/06/2019

<b>Next meeting:</b>
The next meeting is arranged for 16-17 October 2019

<b>Annex 1 List of actions from MAB meeting 2019-02 and previous (if needed): as at 12/06/2019</b>				
<b>Item</b>	<b>Action (What)</b>	<b>Responsible (Who)</b>	<b>Deadline (When)</b>	<b>Status (Optional)</b>
<b>4-1-2018</b>	EASA to organise a dedicated meeting with MAB SG and inviting European CAEP members to set-up sustainable coordination mechanism	Agency		Closed. A workshop between the Strategy Group of EASA's Member State Advisory Board and the European Members and Observers of CAEP took place on 7 <sup>th</sup> June 2019. <a href="#">Draft MoM</a>
<b>3-3-2018</b>	EASA to update the working paper on Article 64 and to share it with MS for further review and input	Agency	31 January 2019	Open
<b>18-3-2018</b>	EASA to answer all questions from MS in relation to the opt-in of Search and Rescue Services in writing	Agency	15 January 2019	Closed. The Agency answer provided under this <a href="#">LINK</a>
<b>1-1-2019</b>	MAB requested the Agency to share with	Agency	December 2019	Open



	the other MS the experience it is having in Greece with the support Office			Forseen for discussion at the MAB 2019-03
<b>4-1-2019</b>	EASA to prepare a concept paper on the user contribution	Agency	December 2019	closed., user contribution has not been pursued in the final proposal.
<b>1-2-2019</b>	MAB to provide comments on EPAS using the dedicated commenting form	Member States	15 July 2019	Open
<b>2-2-2019</b>	EASA to provide in-depth information including draft Opinion on pilot training in time for MAB-2019-03 and in time for next AirCrew TeB	Agency	October 2019	<i>Closed. Topic be covered during MAB 2019-03; upcoming Opinion on pilot training (RMT.0599</i>
<b>3-2-2019</b>	MAB and TeBs to coordinate outcome to ensure feedback from the technical and political/strategic level is aligned	Member States	December 2019	Open
<b>4-2-2019</b>	EASA to rely on webex communication in case there is a need to discuss further after MAB 2019-03	Agency	December 2019	Open
<b>5-2-2019</b>	MAB to provide any additional feedback in writing to EASA within one week from MAB meeting	Member States	12 June 2019	Closed. SP, IR, IT, UK, DE, AT, RM and FR have contributed  Answers from EASA to MS questions <a href="#">link</a>
<b>6-2-2019</b>	EASA to provide answers to the written additional questions received and to the questions raised during the meeting	Agency	31 July 2019	<a href="#">Closed. Reply from EASA to questions raised and received after the meeting on draft opinion on Part-21 &amp; Part M uploaded on 04.07.19 on IMF</a>
<b>7-2-2019</b>	EASA to revise the ICAO state letter consultation process to ensure that there is sufficient time for Member States to provide coordinated comments back to ICAO	Agency	December 2019	Open



<b>8-2-2019</b>	EASA to provide an overview of European experts in ICAO panels and a comparison with experts in EASA advisory bodies e.g. TeBs	Agency	December 2019	Open
<b>9-2-2019</b>	MAB members to liaise with national members of EGSFR (encompassing Finland, France, Germany, Italy, Sweden, Switzerland and UK) who have been briefed on EASA's role in preparing a future regulatory framework for this activity during a recent meeting of EGSFR of 28th May in Rome	Member States	October 2019	Open
<b>10-2-2019</b>	EASA to attend future high level meeting between Commission, EASA, Eurocontrol, European Defense Agency (EDA) and Sesar Joint Undertaking (SJU) as a follow up of the April symposium	Agency	Date to be confirmed	Open

## Annex 2 List of Participants

Attendees (NAAs)	Franz	Graser	Austrocontrol	Austria
	Karin	Puleo-Leodolter	Ministry for Transport, Innovation and Technology	Austria
	Kris	Clarysse	Civil Aviation Authority	Belgium
	Anne-Claire	Dupays	Civil Aviation Authority	Belgium
	Eleonora	Dobрева	Civil Aviation Administration	Bulgaria
	Mette	Sørensen	Transport, Construction and Housing Authority	Denmark



	Henrik	Ellermann	Transport, Construction and Housing Authority	Denmark
	Alfonso	Arroyo Fernandez	DG MOVE	European Commission
	Pekka	Henttu	Finnish Transport and Communications Agency Traficom	Finland
	Jari	Pöntinen	Finnish Transport and Communications Agency Traficom	Finland
	Georges	Thirion	Direction Générale de l'Aviation Civile	France
	Philippe	Auradé	Direction Générale de l'Aviation Civile	France
	Dirk	Sajonz	Luftfahrt Bundesamt	Germany
	Mate	Lówinger	Ministry of Innovation and Technology	Hungary
	Erika	Varga	Ministry of Innovation and Technology	Hungary
	Halla	Sigurdardottir	Transport Authority	Iceland
	Declan	Fritzpatrick	Aviation Authority	Ireland
	Marco	Silanos	ENAC	Italy
	Aivita	Lubljina-Goldmane	Civil Aviation Agency	Latvia
	Dace	Revisore	Civil Aviation Agency	Latvia
	Stephane	Vallance	Directorate of Civil Aviation	Luxemburg
	Bob	Rieder	Ministry of Infrastructure and Watermanagement	Netherlands
	Robert	Simons	Human Environment and Transport Inspectorate	Netherlands
	Nina Beate	Vindvik	Civil Aviation Authority	Norway



	Magdalena	Ostrihansky	International Affairs Department	Poland
	Mihai Adrian	Soltuz	Civil Aviation Authority	Romania
	Martin	Němeček	Transport Authority	Slovak Republic
	Melita	Pristov	Ministry of Infrastructure	Slovenia
	Ana	Hožič	Civil Aviation Agency	Slovenia
	José	Ramirez-Ciriza	AESA	Spain
	Magnus	Molitor	Transport Agency	Sweden
	Christian	Andres	Federal Office of Civil Aviation	Switzerland
	Neil	Williams	Civil Aviation Authority	United Kingdom
	Servane	Woff-Lhuissier	Single European Sky	European Defence Agency
	Marc	Deboeck	Directorate European Civil-Military Aviation	EUROCONTROL
	Mileta	Nikolic	Civil Aviation Authority	Montenegro
Attendees (EASA)	Luc	Tytgat	Strategy and Safety Management Director	SM.0
	Massimo	Mazzoletti	Head of Strategy & Programmes Department	SM.2
	Dominique	Fouda	Business, Strategy & Stakeholder Management Section Manager	SM.2.2
	Julia	Egerer	Strategy Development Officer	SM.2.2
	Rodrigo	Priego	Safety Programmes Section Manager	SM.2.1
	Jean-Louis	Ammeloot	Senior Policy Officer - International Certification	CT.5.3
	Steven	Higgins	Senior Policy Officer - International Certification	CT.5.3



	Christopher	Holgate-Romanov	Head of Applicant Services Department	RS.3
	Daan	Dousi	Aircrew & Medical Standards & Implementation Section Manager	FS.3.1
	Alberto	Fernandez Lopez	Airworthiness Expert	FS.1.1
	Mario	Colavita	Safety Investigation & Reporting Section Manager	SM.1.2
	Regine	Hamelijnck	Senior Safety Management Officer	SM2.1
	Daniela	Defossar	Senior ICAO Coordinator	SM.3.1
	Gilles	Gardiol	Senior Impact Assessment Officer	SM2.1
	Milena	Kalinitsch	Junior Aviation Professional	SM.3.1
	Ana	Fernandez de Castro	Strategy & Resources Policy Officer	ED.0.1
	Eugenia	Diaz Alcazar	Airworthiness Standards & Implementation Section Manager	FS.1.1
	Valerie	Landry-Sivel	Flight Standards Director's Office Section Manager	FS.0.1
	Jolanta	Jaworska	Administrative Assistant	SM.2.2

