

Side Meeting Day (prior the Product Certification and Design Organisation Approval Workshop)

Date:**21 Nov 2017**

Location**EASA Headquarters**

Konrad- Adenauer-Ufer 3
50668 Köln
Germany

More information:

- [Directions to the Agency](#)
 - [Corporate hotel rates in Cologne](#)
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Description**Date & time**

21/11/2017 (from 10:00 AM to 18:00 PM)

Prior the workshop Plenary Session a Side Meeting day will be organised. Participation is limited to Industry representatives only (120 persons maximum).

This Side Meeting event will take place at EASA premises and will be charged with a fee of €80,00 per person. After the payment you will receive an email confirmation of participation.

Please bear in mind that only 1 representative maximum per organisation can be registered for that meeting.

During this day 6 thematic groups will moderated by representatives from the Product Certification and DOA Departments.

For more details on the groups and relevant team of mediators see the following table:

Group	Community	Focal Point (DOATL)	Team Members
1	Airlines	Pablo Jornet pablo.anton-jornet [at] easa.europa.eu	Johan Nyberg (PCM LAs) Andrei Badea (JAP) Roland Toma (DOATL)
2	General Aviation	Dirk Krappel dirk.krappel [at] easa.europa.eu	Pasquale Violetti (PCM GA) Manfred Reichel (CS-23 Aeroplanes SM) Stefan Fischer (Junior PCM) Carmen Bosso (DOATL) Mariano Landi (DOATL)
3	Rotorcraft	Dirk Richard dirk.richard [at] easa.europa.eu	Volker Arnsmeier (Light Rotorcraft SM) Arne Malcharowitz (JAP) Herdrice Hereson (Structure Expert) Ionut Miu (DOATL) Francesco Paolucci (SE - Rotary Wing Flight Test)
4	STCs holders (Small DOAs)	Javier Castillo javier.castillo [at] easa.europa.eu	Carla Iorio (STC & Special projects SM) Nicolas Duprez (PCM STCs) Fernando Salazar (DOATL)

5	ETSO holders	Ciro Pirone ciro.pirone [at] easa.europa.eu	Pasquale Conte (PCM Ps & As), Oscar Ferreira (DOATL)
6	DOAs outside EU	Fares Fares fares.fares [at] easa.europa.eu	Boualem Bacha (PCM LAs) Francesca Scaramuzzino (JAP) Iain Higgins (Senior DOATL) Daniel Martin (DOATL)
DOATL=Design Organisation Team Leader; GA= General Aviation; JAP= Junior Aviation Professional; LAs=Large Aeroplanes; Ps & As=Parts & Appliances; PCM=Project Certification Manager; SE=Senior Expert; SM=Section Manager;			

People from the Industry are expected to propose topics of discussion by accessing an [online form](#).

Deadline for submitting any proposal is set on 13.10.2017 to allow the necessary coordination among mediators and to integrate the team as necessary.

People interested to join a thematic group are welcome to express their interest to participate to the group focal point.

The outcome of Side Meetings will be presented during the second day of workshop Plenary Session.

How to register

I'm an Industry representative (maximum 1 person per company) and I wish to register to the Side Meeting (21/11/2017):

Step 1: please select 1 of the 6 thematic groups as mentioned below

- Group 1: Airlines, meeting room Alouette (1-M-CO-43) and Wright (1-M-CO-44), focal point email: pablo.anton-jornet [at] easa.europa.eu
- Group 2: General Aviation, meeting room Fokker (1-M-CO-42), focal point email: dirk.krappel [at] easa.europa.eu

- Group 3: Rotorcraft, meeting room Caravelle (0-M-CO-23), focal point email: dirk.richard [at] easa.europa.eu
- Group 4: STC holders (Small DOAs), meeting room Comet (0-M-CO-22), focal point email: javier.castillo [at] easa.europa.eu
- Group 5: ETSO holders, meeting room Constellation (0-M-CO-21), focal point email: ciro.pirone [at] easa.europa.eu
- Group 6: DOA's outside EU, meeting room Concorde (1-M-CO-45), focal point email: fares.fares [at] easa.europa.eu

Step 2: send your request by email to the concerned focal point in charge of the group

Step 3: the EASA focal point will send you an email with a hyperlink giving you access to a dedicated web shop tool in order to register for the 3 days in one go

The participation to the Side Meeting is limited to 120 external participants (Industry representatives only).

We remind you that only 1 representative maximum per organisation can be registered to the Side Meeting.

For any general question related to the registration please send your email to: certification-doa_workshop [at] easa.europa.eu

Cancellations & Refund Policy

Substitutions and cancellations can be made until 31/10/2017. Please notify us as soon as possible at certification-doa_workshop [at] easa.europa.eu.

Cancellations of an accepted registration must be made in writing to

certification-doa_workshop [at] easa.europa.eu and will incur in a 25% non-refundable administrative fee per cancelled registration.

Delegates who request a cancellation on or after 01/11/2017 or delegates who fail to attend without prior notice are liable for the full attendance fee. Refunds of fees will be made after 22/01/2018. The attendance fee will not be prorated should delegates not attend the entire conference.

Special hotel rate

Please be advised that the Hotel Pullman Cologne is offering a special hotel rate for the participants of the EASA Product Certification and Design Organisation Approval Workshop

from 21.11.-23.11.2017.

The price will be €162,00 for a single room per night (Breakfast included). Please note that the city tax will be added to this amount.

If you wish to reserve by phone (+49 221 2752200), by email (H5366-RE [at] accor.com) or

fax (+49 221 2751301). Please mention the following reservation code: EASA.

SEPIAC information session and hands-on training

Date & time 21/11/2017 (from 16:30 AM to 19:30 PM)

More information on the [SEPIAC information session](#).