

## **EASA MANAGEMENT BOARD**

**26 August 2003**

### **DRAFT MINUTES OF THE THIRTEENTH MEETING OF THE EASA MANAGEMENT BOARD**

#### **0. LIST OF PARTICIPANTS**

The attending members or alternates with voting rights were the following:

Austria:	Mr. Karl PRACHNER
Belgium:	Mr Erik VAN NUFFEL (For points 1,2, 3, 4, 7 and 8) Mr Benoît VAN NOTEN (for points 5, 6, and 9)
Denmark:	represented by proxy by Mr Arne AXELSSON
Finland:	Mr Kim SALONEN
France:	Mr. René GAUDIN
Germany:	Mr. Thilo SCHMIDT
Ireland:	Mr. Robin MCKAY
Italy:	Mr. Salvatore SCIACCHITANO
Luxembourg:	Mr Henri KLEIN
Netherlands:	Mr. Jules KNEEPKENS
Portugal:	Mr. José E. DA COSTA QUEIROZ
Spain :	Mr Luis RODRÍGUEZ GIL
Sweden:	Mr Arne AXELSSON
United Kingdom:	represented by proxy by Mr Kim SALONEN
European Commission:	Mr. Michel AYRAL

*This meeting was held in the presence of M. Patrick Goudou, Executive Director of the EASA as from 1<sup>st</sup> September.*

The list of all participants, including alternates, advisers and observers is attached.

## **1. AGENDA**

The Management Board unanimously adopted the following agenda.

### **For decision**

- (1) Adoption of the Agenda (WP 1)
- (2) Adoption of the minutes (WP2)
- (3) Adoption of the EASA Financial Regulation (WP3)
- (4) Adoption of the next meeting dates (WP 4)
- (5) Update of EASA 2003 list of tasks to be undertaken (WP 5)

### **For discussion**

- (6) Report on setting up the EASA financial system (WP 6)
- (7) Discussion on outsourcing (WP7)
- (8) Discussion on EASA-JAA (WP 8)
- (9) A.O.B
  - (a) Update on the Implementing Rules
  - (b) Update on certification procedures
  - (c) Update on the recruitment of Directors

The Board agreed to proceed in an order convenient to all Members : 1, 2, 3, 4, 8, 7, 5, 6, 9

## **2. ADOPTION OF THE MINUTES**

The Minutes of the twelfth meeting of the EASA Management Board were adopted with the following modifications :

- The inclusion of Luxembourg to the list of participants.
- Under item 2, the last paragraph was ended after “European Aviation Safety Agency”.
- The last two paragraphs were deleted.

## **3. ADOPTION OF THE FINANCIAL REGULATION**

The Management Board adopted the Financial Regulation of the Agency.

This text, approved by the Commission, is based on the framework Financial Regulation adopted by the Commission for the bodies receiving a Community grant. Only a few changes were introduced in the latter, in order to make the Agency’s Financial Regulation consistent with Regulation 1592/2002.

## **4. ADOPTION OF THE NEXT MEETING DATES**

The Board decided to hold its next meetings at the following dates:

- 8 October 2003
- 19-20 November 2003
- 16 December 2003
- 3 February 2004

## **5. UPDATE TO THE LIST OF TASKS TO BE UNDERTAKEN IN 2003**

During its April meeting the Management Board had agreed to review the 2003 list of tasks to be undertaken once the Executive Director had been appointed.

The document presented to the Board consisted of a mere re-timing of the main tasks still to be undertaken on date. It was adopted with few modifications.

## **6. REPORTING ON SETTING UP THE EASA FINANCIAL SYSTEM**

The arrival in post within the EASA secretariat of the first members of the financial team was the occasion to underline the next milestones for the setting up of the Agency’s financial system. Of importance for the Board in the forthcoming weeks will be the nomination of an Accounting Officer and the adoption of the Implementing Rules of the Financial Regulation.

## **7& 8. DISCUSSION ON OUTSOURCING AND DISCUSSION ON EASA- JAA RELATIONS**

One member had presented to the Board three documents as a basis for reflection about EASA – JAA relations and co-operation in the forthcoming months.

The core challenge of this issue is to maintain both the specificity of EASA, a community body, and the pan-European activities of the JAAs – an association of National Administrations.

The two main options –that are not mutually exclusive- are the signature of a service contract between the Agency and the JAA and the signature by the Agency of the Cyprus Arrangement. The feelings towards the proposed texts are relatively mixed within the Board.

The representatives of Iceland, Norway and Switzerland presented a letter to the Board, with their interpretation of the situation after the 28<sup>th</sup> September 2003. They made a clear statement that a signature of the Cyprus Arrangement were most important to them, as well as the signing of a service contract.

Two delegations expressed strong reservations against the signature of the Cyprus arrangements for principle reasons. Other delegations were of the opinion that the Cyprus arrangement could be signed if no better option could be defined, and a number of other delegations were strongly supporting the idea of the Agency signing this arrangement.

A majority of members feels that the main priority is to finalise the service contract so as to be ready for 28 September. Other suggestions could also be examined during the next Board meeting, if presented in due course to the Board. The Board therefore will have a general discussion on outsourcing during its 16 September meeting and will possibly decide on the guidelines of the Outsourcing policy and will leave to the Executive Director the responsibility to finalise this service contract, as well as the contract with each N.A.A.

## **9. A.O.B.**

### **(a) Update on the Implementing Rules**

It was agreed that the Commission will provide the Board members as soon as possible with an information paper summarising all the questions related to the adoption of the IRs, the various cases that could already be foreseen, the consequences for third countries of the adoption of these IRs. The practical and technical aspects of the IRs will be discussed within the EASA Committee.

The Executive Director will also provide a paper on the practical aspects of the transition, possibly for the next Board meeting

(b) Update on certification procedures

The work on establishing the certification procedure has started and is now a high priority for the Agency.

(c) Update on the recruitment of Directors

The vacancy notices were published and all the Board members were invited to publicise them, so as to attract a maximum of good quality candidatures

For the Management Board

Thilo Schmidt  
Chairman