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Head of Design Organisations Department
Certification Directorate

EASA D (2017)/MGO/CTO/DOA WORKSHOP/50783

Subject: Invitation to the Part 21 Design Organisation Approval (DOA) Implementation Workshop on 10th-11th May 2017

Date: 10.02.2017

Dear Colleagues,

I am pleased to inform you that our "Part 21 Design Organisation Approval (DOA) Implementation Workshop" will be held at EASA premises on 10th and 11th May 2017.

The objective of the workshop is to give to Authorities staff involved in EASA DOA an update on EASA Design Organisations (DOs) Department on internal working procedures. Welcome of participants will start at 08.30pm on the first day (until 17.30pm); the second day the meeting will start at 08.30am and is scheduled to finish not later than 16.00pm.

This year the event will be combined with 2 training sessions on the new DOA Terms of Approval (FO.DOA.00852) and one familiarisation training on Level of Involvement (LOI):

DOA Terms of Approval (Session 1):	on 09.05.2017	14:00-17:00
DOA Terms of Approval (Session 2):	on 11/05/2017	16:30-19:00
LOI Familiarisation training:	on 12/05/2017	09:00-11:30

01/03/2017 is the deadline to express your interest in joining any of above training sessions to:

-Mr Fernando Salazar, fernando.salazar@easa.europa.eu, for TOA Training

-Mr Olivier Tribout, olivier.tribout@easa.europa.eu, for LOI Training

If you wish to register to the DOA Workshop you are kindly requested to indicate your interest by completing the "registration form" on the EASA website (Events), and to submit it via e-mail, to christina.tolis@easa.europa.eu **before 17/04/2017**.

The workshop is only accessible to registered participants, who will receive confirmation of participation.

The workshop, besides the standard items, such as DOs Department and Rulemaking update, will be focussing on real cases of implementation of DOA Work Instructions.



If you would like to actively contribute with a presentation on a specific topic, please send your proposal to carmela.bosso@easa.europa.eu **by 10/03/2017**.
We don't need the complete presentation at this stage.

Moreover it would be really appreciated to have your feedback on any difficulties experienced with the use of our tools, such as SharePoint and DOA Forms, as well as in the concrete application of our procedures and work instructions. Mrs Bosso will collect these inputs **until 10/03/2017**.

This event will be published on the EASA Website (Events): <https://www.easa.europa.eu/newsroom-and-events/events/current-and-upcoming-events>
You are invited to visit it regularly for updates.

Thanking in advance for your participation,

Yours sincerely,

Markus Goernemann

