**EASA** European Aviation Safety Agency

# Practical information

➢ The Forum will take place at the Auditorium of Hong Kong Civil Aviation Department Headquarters (HKCAD HQ) on 9th December 2015 (09:00 to 18:00) and 10th December 2015 (09:00 to 16:00).

➢ Venue address:  Auditorium (1st Floor)
Civil Aviation Department Headquarters
1 Tung Fai Road, Hong Kong International Airport
Lantau, Hong Kong

➢ Transportation from Tung Chung MTR Station and nearby hotels to HKCAD HQ:

Taxi:                         Approximately HKD 40.00 / USD 5.00

Bus Route S1:          - Bus fare HKD 3.50
                              - Location of the bus stop is just a few minutes' walk from either the Tung Chung MTR station (Exit B) or the Regal Airport Hotel or the Hong Kong SkyCity Marriott Hotel. (Note: The Novotel Citygate Hong Kong Hotel is about 5 minutes' walk from the Tung Chung MTR station.)

➢ The Auditorium is located in the public area of HKCAD HQ and no access pass is required.

➢ Delegates please proceed to the Registration Desk on the 1st floor, using an escalator located in the middle of the lobby, for the ICF/5 registration on 9th December 2015, <u>before 09:00 a.m.</u>

➢ Welcome tea and coffee will be served starting from 08:15 a.m. on the ground floor.

➢ Wi-Fi – please choose "CAD-Guest" network, and, once connected, open the browser and accept "Terms and Conditions" (no password required). Afterwards you can access the internet.

➢ <u>Smoking is strictly prohibited</u> in all areas in the HKCAD HQ. Delegates who wish to smoke, please approach the CAD staff for assistance.

➢ Emergency exits inside the Auditorium are located at the 4 corners of the facility. In the event of a fire alarm, please proceed immediately to your nearest "EXIT出口" green sign to evacuate from the Auditorium.

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➢ Address of the HKCAD HQ in Chinese for taxi drivers to read:

# 大嶼山 香港國際機場 東輝路1號 民航處

## Location of HK Civil Aviation Department (HK CAD)

HK CAD address: 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong

HK CAD address in Chinese: 香港 大嶼山 香港國際機場 東輝路 1 號 民航處



Taxi fare from the MTR Station or Airport Terminal to HK CAD is approximately HKD 40.00 (USD 5.00)
Bus Route S1, fare: HKD 3.50