

Agenda:

Part 21 Design Organisation Approval (DOA) Implementation Workshop (DOA TL's session)

Date: 10th-11th of June, 2015

Place: LVR (Horion House) - Wupper Meeting Room
Hermann Pünder Straße 1
50679 Köln – Germany
(adjacent to EASA headquarters)

WEDNESDAY, June 10 (13:00 H – 17:30 H)

TIME	Title, Speaker
13:00 H – 13:30 H	REGISTRATION AND WELCOME COFFEE
13:30 H – 13:45 H	Opening Remarks and Practical Arrangements D. Roland, EASA Head of Design Organisations Department O. Veisz, EASA DOA Team Leader
13:45 H – 14:15 H	Specific topics <ul style="list-style-type: none"> ➤ EASA Level of Involvement (LOI) project: Update on NPA status 30' <i>ref. NPA 2015-03 Embodiment of Level of Involvement (LOI) requirements into Part-21</i> The presentation will provide the status of the NPA and RMT, as well as information on the status of the concept implementation within DO Dept. regarding EASA initiative on a change to Part 21 for the definition of its level of involvement in product certification activities. J. Novak, Initial Airworthiness Rulemaking Officer D. Roland, EASA Head of Design Organisations Department

TIME	Title, Speaker
14:15 H – 15:00 H	DO: Update 45' <div style="border: 1px solid black; padding: 2px; width: fit-content; margin-top: 10px;">Direct access</div> <ul style="list-style-type: none"> ➤ Recent Changes (new organisation) overview and status ➤ Statistics ➤ KPI issues ➤ The Agency's new Applicant Portal: update <p>The presentation will provide an overview on the status of DO activities.</p> <p>T. Reinartz, EASA Applications Management Team Leader, D. Roland, EASA Head of Design Organisations Department</p> <ul style="list-style-type: none"> ➤ Stakeholders' feedback <p>The presentation will provide a summary of stakeholders' feedback related to survey performed in 2014 on DOA initial investigations, DOA surveillance and AP to DOA investigations, as well as related actions planned/taken by the Agency.</p> <p>P. Anton Jornet, EASA DOA Team Leader L. Dop, EASA DOA Team Leader</p>
15:00 H – 15:30 H	COFFEE BREAK
15:30 H – 16:15 H	UPDATE ON DOA WORKING TOOLS 45' <ul style="list-style-type: none"> ➤ Overview of QMS documents <ul style="list-style-type: none"> • Recent updates <ul style="list-style-type: none"> ❖ New template for AP to DOA Manual (STC) ❖ Work Instruction on Independent Checking Function • Forthcoming updates: <ul style="list-style-type: none"> ❖ Work Instruction on DOATLs Training map ❖ Work Instruction on CP4 • Future Update <ul style="list-style-type: none"> ❖ New template for AP to DOA Manual (ETSO) <p>The presentation will provide an overview on the status of DO working tools.</p> <p>C. Bosso, EASA DOA Team Leader</p>
16:15 H – 17:00 H	UPDATE ON DOA WORKING TOOLS (cont.) 45' <ul style="list-style-type: none"> ➤ Overview of SharePoint Site <ul style="list-style-type: none"> • SharePoint Homepage Novelties overview (Discussions, LOI, Knowledge Management, EU business registers, CT.6 Focal points, Part 21 with GM and AMC, QMS Documents) • Issues identified by DOA TL's; • Proposals for improvement <p>The presentation will provide an overview on the novelties on SharePoint Homepage. DOA TL's are invited to provide input on any issues identified and make proposals for improvement.</p> <p>D. Roland, EASA Head of Design Organisations Department</p>

TIME	Title, Speaker
17:00 H – 17:30 H	DO: Update (cont.) 30' <ul style="list-style-type: none"> ➤ DO Section Working Groups Overview The presentation will provide an overview on the status of DO activities D. Roland, EASA Head of Design Organisations Department
17:30 H	CLOSURE OF THE WORKSHOP - DAY ONE

THURSDAY, June 11 (09:00 H – 17:00 H)

TIME	TITLE, SPEAKER
09:00 H – 09:30 H	REGISTRATION AND WELCOME COFFEE
09:30 H – 10:00 H	Rulemaking Activities Affecting Part 21: Update (new elements since November 2014) 30' The presentation will address status of rulemaking activities affecting Part 21. J. Novak, Initial Airworthiness Rulemaking Officer
10:00 H – 10:25 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ New Regulation 376/2014 for Occurrence Reporting: Impact on Part 21: Update 25' The presentation will provide an overview of the regulatory framework and it will address the outcomes from the WG Gap Analysis between 216/2008 and IRs and 376/2014. A. Krastins, EASA Occurrence Reporting Officer C. Bosso, EASA DOA Team Leader
10:25 H – 10:50 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ Operational Suitability Data (OSD): Follow up 25' The presentation will address DOA and AP to DOA aspects of OSD implementation. R. Boersma, EASA DOA Team Leader D. Richard, EASA DOA Team Leader
10:50 H – 11:05 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ Parts Marking 15' The presentation will address issues related to parts marking encountered by DOA TL's during surveillance activities. A. Enache, EASA Design Organisations Section Manager J. Castillo, EASA DOA Team Leader O. Veisz, EASA DOA Team Leader Gh. Boeru, EASA DOA Team Leader

TIME	TITLE, SPEAKER
11:05 H – 11:15 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ MRB Process under DOA: update 10' The presentation will give a feedback on the WG progress. A. Enache, EASA Design Organisations Section Manager
11:15 H – 11:25 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ Safety Management System (SMS) in Part 21: Update 10' The presentation will give an update on this subject D. Roland, EASA Head of Design Organisations Department
11:25 H – 11:50 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ DOARI 25' The presentation will address the review of issued DOARI. F.M. Caridei, EASA Design Organisations Section Manager
11:50 H – 12:00 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ Project Long Term Archiving and Retrieval (LOTAR) 10' The presentation will focus on how to document the cases where the DOA is deciding to use 3D data as main source data for type design definition (an analysis DOARI vs CRI). C. Pirone, EASA DOA Team Leader
12:00 H – 13:30 H	LUNCH BREAK
13:30 H – 13:45 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ NVIS impact on DOA 15' <i>Ref. CM-FT-001 Iss. 01 of 02 December 2014 (Helicopter Night Vision Imaging System)</i> The presentation will address NVIS CM impact on DOA R. Frollo, EASA Flight Test and Human Factor Expert I. Miu, EASA DOA Team Leader
13:45 H – 14:10 H	FUTURE STEPS <ul style="list-style-type: none"> ➤ Configuration Management 25' The presentation will provide a starting point for discussion. DOA TL's are invited to provide input in view to the development of new best practices related to configuration management, in the context of a type certificate process. J. Castillo, EASA DOA Team Leader M. Landi, EASA DOA Team Leader D. Roland, EASA Head of Design Organisations Department

TIME	TITLE, SPEAKER
14:10 H – 14:35 H	FUTURE STEPS (cont.) <ul style="list-style-type: none"> ➤ Establishment of a company dashboard to support the definition of DOA oversight activities 25' <p><i>Ref. WI.DOA.00XXX-001draft 7</i></p> <p>The presentation will provide an overview/ update on draft procedure “Establishment of a company scoreboard to support the definition of DOA oversight activities”.</p> <p>C. Pirone, EASA DOA Team Leader O. Tribout, , EASA DOA Team Leader</p>
14:35 H – 15:00 H	FUTURE STEPS (cont.) <ul style="list-style-type: none"> ➤ General Aviation Roadmap 25' <p>The presentation will provide an overview on the status of the GA Roadmap project and the potential impact on the DOA business.</p> <p>D. Roland, EASA Head of Design Organisations Department</p>
15:00 H – 15:30 H	COFFEE BREAK
15:30 H – 16:00 H	FUTURE STEPS (cont.) <ul style="list-style-type: none"> ➤ DO FAQ 30' <p>The presentation will provide an overview of proposed Frequently Asked Questions related to design organisation activities to be published on EASA webpage.</p> <p>D. Roland, EASA Head of Design Organisations Department L. Dop, EASA DOA Team Leader</p>
16:00 H – 16:15 H	Specific topics (cont.) <ul style="list-style-type: none"> ➤ CIRCABC (Communication and Information Resource Centre for Administrations, Businesses and Citizens) 15' <div data-bbox="183 1400 399 1473" data-label="Text"> <p>Direct access</p> </div> <p>The presentation will focus on how to register and get access to the portal CIRCABC as single point of access to retrieve all documents (procedures, forms, work instructions) for activities/tasks allocated to the NAAs.</p> <p>C. Ruga, EASA Implementation Support Services Section Manager</p>
16:15 H – 16:30 H	FUTURE STEPS (cont.) <ul style="list-style-type: none"> ➤ Preparations for next Part 21 DOA Implementation and Product Certification Workshop – input from DOA TL's 15' <p><i>Ref. Items for Agenda</i></p> <p>The DOA TL's are invited to provide input to new format of the forthcoming Part 21 DOA Implementation and Product Certification Workshop (Inds.) of 18-19.11.2015.</p> <p>D. Roland, EASA Head of Design Organisations Department O. Veisz, EASA DOA Team Leader</p>
16:30 H – 16:45 H	Questions and Answers Session 15' Feedback from the Floor

TIME	TITLE, SPEAKER
16:45 H – 17:00 H	Summary and Conclusions 15' <ul style="list-style-type: none">➤ Wrap up and Closure Remarks➤ Future actions➤ Future meeting D. Roland, EASA Head of Design Organisations Department O. Veisz, EASA DOA Team Leader
17:00 H	CLOSURE OF THE WORKSHOP