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Subject: Invitation to the 2021 International Maintenance Review Board Policy Board (IMRBPB) Annual Meeting and Agenda
Attachments: 2021 IMRBPB Annual Meeting Agenda.docx
Categories: IMRBPB

To the IMRBPB Regulatory Authorities, Maintenance Programs Industry Group, Industry Partners and Special Guests, Please consider this your invitation to the 2021 IMRBPB annual meeting.

Attached is the agenda for the May 24-28 annual IMRBPB meeting to be held virtual. Please forward this invitation and agenda to all applicable stakeholders both regulatory and Industry, as applicable.

We will be requesting at the beginning of the meeting, an updated MPIG participant contact information list. Currently, the IMRBPB is updating the Regulatory Authority contact information list. Unfortunately, in a virtual environment, formal attendance sign-in lists and the exchanging of business cards is a little hard to do. We will plan to distribute all contact information either before or on the first day of the meeting.

Please take a minute and please review page seven (7) of the agenda as we try to facilitate some of the unique virtual meeting dynamics, expectations, process explanations and general housekeeping that are new to this meeting.

Soon, you will be receiving a "ZIP" file with all of the proposed CIPs for the May 2021 meeting, both those CIPs proposed to be worked at our annual meeting along with those CIPs already worked by the CIP Task Force. Also soon, you will be receiving the CIP Task Force meeting summary of those CIPs worked during the three CIP Task Force meetings which were held in the past few weeks. (Held: April 5, 12 and 26, 2021).

For the IMRBPB Regulatory Authorities: before the meeting begins we plan to provide you a proposal to update the existing IMRBPB Charter. We will be proposing to update a few existing items and to add some new processes to the charter such as: the re-establishment of the fall/winter regulatory only meeting, the Communications Procedure, addressing virtual processes, etc. We will discuss the IMRBPB charter on Friday of the meeting.

WebEx information will be sent to you a few days prior to the meeting.

In closing, we look forward to “seeing you”.... or probably better stated.... “hearing from you” on the WebEx meeting starting May 24th. We expect about 75 participants per day at this three-day meeting and due to band-width constraints, hopefully we can see and or hear everyone.

Thank you.

In safety,

William “Bill” HELIKER
IMRBPB Chairman